Application to Pay Rates by Instalments

ABN 79 198 223 277
Enquiries 1300 242 686
Email rates@chrc.qld.gov.au

Address Central Highlands Regional Council
PO Box 21
EMERALD Q 4720

Name: ____________________

Address: ____________________

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Phone No/s: ____________________

I hereby advise that I/we intend to pay rates owing on the property situated at:

Address: ____________________

Town: ____________________

Owned by: ____________________

Totalling: $ ____________________

By instalments: ☐ Monthly ☐ Fortnightly ☐ Weekly

Amount: $ ____________________

Other: ____________________

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_ __ __/ __ __/ __ __

Signature Dated

_ __ __/ __ __/ __ __

Signature Dated

OFFICE USE ONLY	
Date Received: __ __/ __ __/ __ __	Rates O/S:
Assessment No:	Lot: Plan:

NOTE TO RATEPAYERS MAKING A RATE ARRANGEMENT TO PAY OFF OVERDUE RATES BY INSTALMENTS

Council is normally willing to accept any offer to pay rates off by instalments as long as the proposed regular payments are maintained, and they will clear the outstanding rates before the end of December or June following the issue of the relevant rate notice.

Ratepayers are reminded that the prompt payment discount (payment within the thirty (30) discount period) is forfeited. Under the provisions of the Local Government Act, outstanding rates will accrue daily compound interest at 11% per annum (charged monthly) until paid in full, or until a rate arrangement application is submitted and approved. Therefore, it is your interest to clear the debt as quickly as possible.

Council does not issue "reminders" to ratepayers to advise when the next part payment is due. It is your responsibility to make sure your part payment is made on time. If a part payment is not received as promised, Council will send you a letter seeking an explanation as to why your payment was not made together with a request for the immediate payment of the "missed" part payment.

**N.B.* INTEREST CHARGES WILL RESTART FROM THE DAY AFTER YOUR PART PAYMENT WAS DUE.*

If you are unable to make a payment at any time, or your circumstances change, please contact the Rates Department immediately, so that alternative arrangements for payment can be made.

If three (3) consecutive payments are missed, then Council will CANCEL the arrangement and may commence recovery action IMMEDIATELY to collect the outstanding rates.

PART PAYMENTS

Pay in Person
At any Central Highlands Regional Council Office (between 8.30am and 5.00pm Monday to Friday) EFTPOS AVAILABLE

Payment by Mail
Forward your cheque or money order made payable to Central Highlands Regional Council to
PO BOX 21, EMERALD QLD 4720

Pay by Credit Card over the Phone
Phone 13 18 16 and follow the prompts.
Payments can be made with Bankcard, Mastercard or Visa

Telephone & Internet Banking – B-Pay
Contact your bank, credit union or building society to make this payment from your cheque, savings or credit card account

Interest – As stated above, provided that you continue to make your part payments as promised, Interest **WILL NOT BE CHARGED**. However, if you fail to make a payment as promised, interest charges recommence from the day after the part payment was due.

For further information contact the Rates Department via phone 1300 242 686 or email rates@chrc.qld.gov.au

Privacy Statement
The collection of this information is authorized under Local Government Act 2009. This information will be used to set up payment arrangement for overdue Rate charges. Unless authorized or required by law, your personal information will not be disclosed to any third party without your consent. More information about privacy management in the Central Highlands Regional Council is available on our website.