



**Communities Standing Committee Meeting**

**MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Monday 24 October 2016**

**Commenced at 9.00am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**COMMUNITIES STANDING COMMITTEE MEETING**

**MONDAY 24 OCTOBER 2016**

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**MINUTES – COMMUNITIES STANDING COMMITTEE MEETING  
HELD AT 9.00AM MONDAY 24 OCTOBER 2016 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Cr) C. Brimblecombe (Chair), Cr K. Hayes (Mayor), Cr G. Godwin-Smith (Deputy Mayor), Cr P. Bell AM, Cr M. Daniels and Cr G. Nixon

**Officers**

Chief Executive Officer S. Mason, General Manager Communities B. Duke, Manager Community and Customer Service L. Lankowski, Manager Community Planning and Engagement J. Moriarty, Arts and Cultural Officer K. Newman, Coordinator Communications A. Ferris and Minute Secretary K. Stephenson

**Observers**

Cr D. Lacey, Cr A. McIndoe and Cr C. Rolfe

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

**Resolution:**

Cr K. Hayes moved and seconded by Cr G. Godwin-Smith “That a leave of absence be granted for Cr M. Daniels for Communities Standing Committee to be held on 22 November 2016.”

**CSC 2016 / 10 / 24 / 01**

**Carried (5-0)**

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Communities Standing Committee Meeting: 27 September 2016**

**Resolution:**

Cr G. Godwin-Smith moved and seconded by Cr M. Daniels “That the minutes of the previous Communities Standing Committee Meeting held on 27 September 2016 be confirmed.”

**CSC 2016 / 10 / 24 / 02**

**Carried (5-0)**

**Business Arising Out Of Minutes**

Nil.

**Outstanding Meeting Actions**

1. Rubyvale Progress Association Inc. - town names and registered bounded locality names. A letter has been received from Federal Government Senator the Hon Mitch Fifield, Minister for Communications advising that there are currently no issues with processing requirements for mail and that there are no plans to change the localities of postcode 4702 (that includes Rubyvale). It was agreed that an Information Report be submitted to the Committee after further investigating the original request from the Rubyvale Progress Association Inc. on matters not only relating to a request for a unique postcode but also seeking possible changes to registered locality names and boundaries.

**Attendance**

Cr P. Bell attended the meeting at 9.06am  
Cr A. McIndoe attended the meeting at 9.13am

**Conflict of Interest, Personal Gifts and Benefits**

Nil.

**COMMITTEE RECOMMENDATIONS / NOTES**

**Minutes of Meeting – Community Consultations**

***Resolution:***

Cr G. Nixon moved and seconded by Cr M. Daniels “That the minutes of the following Community Consultation meetings be endorsed.”

- Arcadia Valley – 18 August 2016
- Carnarvon Gorge – 19 August 2016
- Mt Ball – 22 August 2016
- Sapphire – 22 August 2016
- Rubyvale – 22 August 2016
- Anakie – 22 August 2016
- Duaringa – 20 September 2016
- Bauhinia – 20 September 2016

**CSC 2016 / 10 / 24 / 03**

Carried (6-0)

**COMMUNITIES' SECTION**

**Telecommunications Black Spot Strategy**

***Executive Summary:***

This report seeks to inform Council on the Federal Mobile Black Spot Programme, a Federal Government initiative that seeks to improve mobile phone coverage and competition in regional and remote Australia, and also proposes a methodology to assist in the high level prioritisation of nominated mobile black spot sites in future rounds of this programme.

***Resolution:***

Cr G. Nixon moved and seconded by Cr G. Godwin-Smith “That the Central Highlands Regional Council endorse the following locations: Anakie – QLD-0020; Dawson Development Road – QLD-0281 / QLD-1215; Lochington – QLD-0559; The Gemfields – QLD-0867; and Keilambete Road – QLD-1374 in future rounds of the Federal Mobile Black Spot Programme and based on the following criteria:

1. Alignment with Council's Corporate and Community Plans, other strategic plans and documents;
2. Alignment with Community priorities, including action plans of Community Reference Groups;
3. Impact on community or personal safety, including road safety;
4. Impact on population growth areas;
5. Impact on community services, including health, education and government services; and
6. Impact on the business, industry, rural industry and producers and the digital economy”.

**CSC 2016 / 10 / 24 / 04**

Carried (6-0)

**Attendance**

Cr C. Rolfe (Observer) left the meeting at 9.56am

Chief Executive Officer S. Mason left the meeting at 10.05am and returned at 10.06am

### **Proposed Change of Use - 11 Doon Street, Blackwater**

#### **Executive Summary:**

The Blackwater Art Society Incorporated has requested Council consider relocating their club to a different premises, located at 11 Doon Street, Blackwater. This report discusses this request and identifies options to support this club, and other local arts and cultural groups.

#### **Resolution:**

Cr G. Nixon moved and seconded by Cr M. Daniels “That Central Highlands Regional Council agrees in principle to amend the use of land located at 11 Doon Street, Blackwater to provide space for community, arts and cultural groups and activities, subject to all necessary statutory approvals being obtained, and existing tenancy agreements ended”.

**CSC 2016 / 10 / 24 / 05**

Carried (6-0)

### **Project Committee – New Blackwater Aquatic Centre**

#### **Executive Summary:**

Prior to the March 2016 local government elections, Central Highlands Regional Council had established a project committee to oversee the new Blackwater Aquatic Centre project. This project committee was established consistent with the following resolution of Council passed on 11 March 2015 reading as follows:

- That pursuant to section 264 of the Local Government Regulation 2012, Central Highlands Regional Council resolves to appoint a special committee, the ‘New Blackwater Aquatic Centre Project Committee’, to oversee the new Blackwater Aquatic Centre Project including the following members:*
  - *Mayor Councillor Peter Maguire (Chairperson)*
  - *Deputy Mayor Councillor Gail Nixon*
  - *Councillor Kevin Cracknell*
  - *Councillor Kevin Pickersgill*
  - *Chief Executive Officer*
  - *General Manager Communities*
  - *Manager Community and Customer Services*
  - *Project Manager*
  - *Senior Community Development Officer (Blackwater)*
  - *Community Development Officer (Blackwater)*
  - *(Remaining Councillors and other relevant officers and external parties can attend these meetings as observers)*
- That pursuant to section 257 of the Local Government Act 2009, Council delegate to the Chief Executive Officer all necessary powers to implement the New Blackwater Aquatic Centre Project and in exercising these powers, the Chief Executive Officer has due regard to the minuted decisions of this Special Committee.*

Since the March 2016 election of the new Central Highlands Regional Council, the project committee has not been re-activated. At the Communities Standing Committee held on 27 September 2016, the Chairperson Cr Charlie Brimblecombe supported the re-introduction of the project committee to continue to oversee the new Blackwater Aquatic Centre project.

The Chief Executive Officer advised Committee members that a report would be presented to the next meeting. This report is now prepared and is seeking to recommend re-introduction of a new project committee.

**Resolution:**

Cr P. Bell moved and seconded by Cr G. Nixon “That the Central Highlands Regional Council Communities Standing Committee recommends to Council that it approves the re-introduction of a project committee to oversee the construction and project management for the new Blackwater Aquatic Centre and the following members be included as part of the project committee:-

- Mayor Councillor Kerry Hayes (Chairperson)
  - Deputy Mayor Councillor Gail Godwin-Smith
  - Councillor Charlie Brimblecombe
  - Councillor Gail Nixon
  - Chief Executive Officer
  - General Manager Communities
  - Manager Community and Customer Services
  - Manager Parks and Recreation
  - Project Manager
  - (Remaining Councillors and other relevant officers and external parties can attend these meetings as observers)
1. That pursuant to section 257 of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer all necessary powers to implement the New Blackwater Aquatic Centre Project and in exercising these powers, the Chief Executive Officer has due regard to the minuted decisions of this project committee; and
  2. All project committee minutes and action plans be presented to the Central Highlands Regional Council Communities Standing Committee for consideration and endorsement.”

**CSC 2016 / 10 / 24 / 06**

Carried (6-0)

Attendance

Cr D. Lacey (Observer) left the meeting at 10.15am

**Mobile Ablution Facility**

**Executive Summary:**

This report provides information in relation to public amenity requirements for Council and community events, and discusses options for mobile ablution facilities to support events where permanent facilities are not available, or sufficient to meet the event needs. This report also provides indicative information regarding costs for these facilities.

Council considered the report.

**Resolution:**

Cr G. Godwin-Smith moved and seconded by Cr M. Daniels “That provision be made at the next 2016-2017 Budget Review for the purchase a mobile ablution facility for use at select community events.”

**CSC 2016 / 10 / 24 / 07**

Carried (6-0)

Adjournment

Meeting was adjourned at 10.38am for morning tea and resumed at 10.56am

Attendance

General Manager Communities B Duke was not in attendance when the meeting resumed  
Manager Community Planning and Engagement J Moriarty, Cr A. McIndoe and Cr P. Bell attended the meeting at 10.57am

Coordinator Communications A. Ferris attended the meeting at 10.58am

**Rotary Park, Blackwater - Fence Replacement**

**Executive Summary:**

Central Highlands Regional Council owns and is responsible for maintenance of Rotary Park, Blackwater and the associated assets. The Rotary Club of Blackwater has been based at this park for many years and has contributed to a variety of improvements on site. This report examines Rotary's request to replace the existing fence with a new galvanised post and chain wire mesh fence at Rotary Park.

**Resolution:**

Cr G. Nixon moved and seconded by Cr K. Hayes "That the Central Highlands Regional Council Communities Standing Committee:

1. Accepts the Blackwater Rotary Clubs' initiative to remove and replace the perimeter fence with a galvanised post and chain wire fence at Rotary Park, Blackwater at the Club's expense;
2. Supports the Blackwater Rotary Club with meeting Work Health and Safety requirements, site restrictions and traffic control;
3. Endorses the request from the Club to sell the old fence being removed from Rotary Park, Blackwater at their Auction in March/April 2017 with any proceeds being retained by the Rotary Club".

**CSC 2016 / 10 / 24 / 08**

**Carried (6-0)**

Attendance

General Manager Communities B Duke attended the meeting at 10.58am

**Creative Cultural Futures Strategy**

**Executive Summary:**

This report to the Central Highlands Regional Council Communities Standing Committee is seeking approval of the Draft *Central Highlands Regional Council Creative Cultural Futures Strategy 2016–2026*.

Following extensive engagement and endorsement by the Central Highlands Arts and Cultural Advisory Committee, the *Central Highlands Regional Council Creative Cultural Futures Strategy 2016–2026* will guide the delivery of arts and cultural activities and services for Council in partnership with the community.

The *Central Highlands Regional Council Creative Cultural Futures Strategy 2016-2026* supports the following objectives:

- To recognise, support and celebrate the partnerships between arts and cultural groups, community and government in the common goal of strategic and innovative arts and cultural services delivery.
- Partnerships between community and government stakeholders are fundamental to achieve a vibrant, innovative and creative cultural future for the Central Highlands' region.

The Draft *Central Highlands Regional Council Creative Cultural Futures Strategy 2016-2026* has six (6) major objectives and is mapped to the state and national objectives for arts, heritage and cultural priorities.

The development of the strategy was successfully led by Central Highlands Regional Council Arts and Cultural Officer Karen Newman.

**Resolution:**

Cr G. Godwin-Smith moved and seconded by Cr P. Bell “That the Central Highlands Regional Council Communities Standing Committee adopts the *Central Highlands Regional Council Creative Cultural Futures Strategy 2016-2026* presented subject to the following amendments:

- Mayoral message from current Mayor Hayes only;
- Absorption of Councillor comments into Strategy content;
- Appropriate Artisan endorsements; and
- Acknowledgement of work undertaken by the Central Highlands Arts and Cultural Advisory Committee (CHACAC) in the development of this Strategy

**CSC 2016 / 10 / 24 / 09**

Carried (6-0)

Attendance

Arts and Cultural Officer K. Newman left the meeting at 11.08am

**New Blackwater Aquatic Centre - Progress Report**

**Executive Summary:**

This report provides a progress update regarding the construction of the new Blackwater Aquatic Centre located at Hunter Street, Blackwater and outlines future milestones yet to be achieved in delivering this project.

Council considered this report.

**Emerald Aquatic Centre Waterslides - Progress Update**

**Executive Summary:**

This report provides a progress update regarding the construction of the new Emerald Aquatic Centre Waterslides located at Opal Street, Emerald and outlines future milestones yet to be achieved in delivering this project.

Council considered this report.

Attendance

Cr M. Daniels left the meeting at 11.19am

**Sapphire Gemfields Interpretive Trail - Progress Report**

**Executive Summary:**

This report provides background regarding the Sapphire Gemfields Interpretive Trail project and current progress and future milestones yet to be achieved in delivering this project.

Council considered this report.



## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

### **Cr G. Nixon:**

- Possible visitation to Central Highlands Regional Council by Bundaberg Regional Council and Maroocha Regional Council to discuss and exchange ideas and initiatives

### **Cr P. Bell:**

- Preparation of the 2017 meeting calendar and structure and frequency of Council meetings, standing Committees and strategy forums. Cr Hayes advised that he will be meeting with and working through a proposal with Councillors and the Chief Executive Officer in the near future.
- Preferred facility guidelines prepared by the National Rugby League (NRL) and presented by Government Relations Advisor at the recent LGAQ conference. Possible presentation to Council's Level Playing Field Working Group at a later date and further consideration of guidelines in the review of Council's Open Space and Recreation Plan and future capital works

### **Attendance**

Communications Coordinator A. Ferris and Manager Community Planning and Engagement J. Moriarty left the meeting at 11.45am

## **CLOSED SESSION**

### **Into Closed Session**

#### ***Resolution***

Cr G. Nixon moved and seconded by Cr G. Godwin-Smith "That Council close its meeting to the public in accordance with Section 275 (1)(h) of the Local Government Regulation 2012 that Council staff involved in the closed discussions remain in the room."

**CSC 2016 / 10 / 24 / 10**

**Carried (5-0)**

The meeting was closed at 11.45am

### **Out of Closed Session**

#### ***Resolution***

Cr G. Godwin-Smith moved and seconded by Cr G. Nixon "That the meeting now be re-opened to the public."

The meeting was opened at 12.09pm

**CSC 2016 / 10 / 24 / 11**

**Carried (5-0)**

**Expression of Interest – New Blackwater Aquatic Centre Management Agreement**

**Executive Summary:**

At Council's Finance and Infrastructure meeting held on 13 September 2016, Council resolved to call for Expressions of Interest (EOI) from suitably qualified persons to manage the new Blackwater Aquatic Centre. The EOIs were called on 15 September 2016 and closed on 10 October 2016. At the close of the EOI, four (4) Expressions of Interest were received. This report discusses the submissions received and in accordance with the provisions described in the *Local Government Regulation 2012* a shortlist of respondents now be invited to prepare written tenders for these management rights at the new Blackwater Aquatic Centre.

**Resolution**

Cr G. Nixon moved and seconded by Cr G. Godwin-Smith "That pursuant to section 228 (6) of the *Local Government Regulation 2012*, Central Highlands Regional Council approves the three (3) shortlisted respondents to the Expression of Interest for the management rights of the new Blackwater Aquatic Centre with each respondent now being invited to prepare a written tender for consideration by Council."

**CSC 2016 / 10 / 24 / 12**

Carried (5-0)

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 12.11pm

CONFIRMED

CHAIR

DATE