



General Meeting of Council

MINUTES

Meeting held in the Central Highlands Regional Council Chambers, Emerald Office

Tuesday 22 August 2017

Commenced at 2.32pm

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

TUESDAY 22 AUGUST 2017

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MINUTES – GENERAL MEETING
HELD AT 2.32PM TUESDAY 22 AUGUST 2017 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)
Councillors (Crs) P. Bell AM, C. Brimblecombe, M. Daniels, A. McIndoe, G. Nixon and C. Rolfe

Officers

Chief Executive Officer S. Mason, General Manager Communities D. Fletcher, General Manager Corporate Services J. Bradshaw, Acting General Manager Infrastructure and Utilities M. Parker, General Manager Commercial Services M. Webster, Corporate Communications Officer K. Paradies, Minute Secretary M. Wills

APOLOGIES

Nil

LEAVE OF ABSENCE

Resolution:

Cr McIndoe moved and seconded by Cr Rolfe “That a leave of absence be granted for Cr Brimblecombe for the General Council Meeting of 12 September 2017.”

2017 / 08 / 22 / 001

Carried (8-0)

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 8 August 2017

Resolution:

Cr Rolfe moved and seconded by Cr Nixon “That the minutes of the previous General Council Meeting held on 8 August 2017 be confirmed.”

2017 / 08 / 22 / 002

Carried (8-0)

Business Arising Out Of Minutes

Cr Bell requested for an update on the upcoming By Election with the Notice of Election on 25 August 2017 and the Election date of 30 September 2017 by full postal Vote.

Outstanding Meeting Actions

Bank Closures - Cr Rolfe raised her concerns with regards to further financial institutions closing in the Emerald area.

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

PETITIONS (IF ANY)

Nil

COMMITTEE RECOMMENDATIONS / NOTES

Minutes of Meeting – Game Plan Advisory Committee Meeting #1 – 4 August 2017

Resolution:

Cr McIndoe moved and seconded by Cr Brimblecombe “That the minutes of the Game Plan Advisory Committee Meeting held on 4 August 2017 be received.”

2017 / 08 / 22 / 003

Carried (8-0)

Attendance

Manager Water Utilities P. Manning attended the meeting at 2.43pm

INFRASTRUCTURE AND UTILITIES

Recommendation to Award Tender 2016T017E - Blackwater Irrigation Upgrade Stage 2

Executive summary:

The expansion of the effluent irrigation areas of the Blackwater Sewage Treatment Plant (STP) is currently operating under a Transitional Environmental Program to bring the STP into compliance with Council's Environmental Authority (EA). Tenders have been received for the construction of an additional storage pond and extension of the irrigation system on the land occupied by the Blackwater golf course.

Resolution:

Cr McIndoe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council approve the award of tender 2016T017E “Blackwater golf course irrigation upgrade and eight (8) Mega Litre pond construction” to Offlay Civil Engineering Pty for the sum of \$1,774,084.58 (exclusive of goods and services tax), subject to agreement of Council access to the site through the Memorandum of Understanding with the Blackwater Mine Workers Club.”

2017 / 08 / 22 / 004

Carried (6-2)

Attendance

Manager Water Utilities P Manning left the meeting at 3.01pm

Manager Planning and Development K Byrne and Senior Ranger J. Bullivant attended the meeting at 3.01pm

COMMUNITIES

Miners Common Committee

Executive summary:

The purpose of this report is to discuss the Miners common and seek direction to progress the options moving forward in dissolving the Miners common committee.

Currently the position of Coordinator Ranger Services for Council holds the delegated position of controller. In addition to this, Council has previously appointed a ‘Miners Common Agistment Committee’ to perform functions for the controller. Following the annual general meeting on 28 February 2017, the Committee was unable to formal adopt positions and, as a result, the committee has effectively been inactive.

Resolution:

Cr McIndoe moved and seconded by Cr Daniels “That Central Highlands Regional Council undertake community consultation regarding its intention of dissolving the Miners Common Committee.

It is Council’s intention to resume the management and coordination of the Miners Common.”

2017 / 08 / 22 / 005

Carried (8-0)

Attendance

Manager Planning and Development K Byrne and Senior Ranger J. Bullivant left the meeting at 3.18pm

CORPORATE SERVICES

Operational Plan 2016-2017 - Quarter 4 Report

Executive summary:

The *Local Government Regulation 2012* requires a written assessment of the organisation’s progress towards implementation of the annual Operational Plan to be presented to a meeting of the council at regular intervals of no more than three months.

This report is to advise council of the organisation’s performance in delivering the Operational Plan activities and services during the fourth quarter ending 30 June 2017 and to complete the reporting for the 2016-2017 Operational Plan. With a new Operational Plan format developed for 2017/18, this report closes out the work undertaken through the previous Corporate and Operational Plans.

Resolution:

Cr Bell moved and seconded by Cr Nixon “That Central Highlands Regional Council receive the Operational Plan Performance Report for the fourth quarter ending 30 June 2017 in accordance with Section 174 of the *Local Government Regulation 2012*.”

2017 / 08 / 22 / 006

Carried (8-0)

Monthly Financial Report - July 2017

Executive summary:

A Financial Report which summarises the financial performance and position of the Central Highlands Regional Council is presented each month to provide a snapshot on Council’s financial performance. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed in relation to relevant financial matters of Council.

Resolution:

Cr Brimblecombe moved and seconded by Cr McIndoe “That Central Highlands Regional Council receive the Monthly Financial Report for the period ended 31 July 2017.”

2017 / 08 / 22 / 007

Carried (8-0)

Conflict of Interest

Crs Bell, Daniels, Rolfe and Godwin-Smith declared a real conflict of interest in this matter (as defined in Section 173 of the Local Government Act 2009) due to their shareholding s with Telstra Corporation Limited and proposed to deal with it by excluding themselves from the meeting room, taking no part in the debate or decision of the matter. However this action would have resulted in the required quorum for the meeting not being formed. In accordance with Section 173 (5) and (6), Crs Bell, Daniels, Rolfe and Godwin-Smith remained in the meeting, participated in the debate and voted on the matter.

COMMERCIAL SERVICES

Lease for Telstra Corporation Limited - Telecommunications Facility at Duaringa

Executive summary:

The existing Lease for Telstra Corporation Limited (Telstra) to operate and maintain the existing telecommunications facilities at Margaret Street, Duaringa being described as Lot 11 on RP619065 expires on 31 January 2018 without any further options. Telstra would like to enter into a new Lease commencing 1 February 2018 for a ten (10) year term with the options of 2 x 5 years.

Resolution:

Cr Nixon moved and seconded by Cr McIndoe “That Central Highlands Regional Council enter into a new lease with Telstra Corporation Limited to operate and maintain the existing telecommunications facilities at Margaret Street, Duaringa being described as Lot 11 on RP619065 for a ten (10) year term commencing 1 February 2018 with 2 x 5 year options at the expiry of the term of the lease.

And further, that Central Highlands Regional Council authorise the Chief Executive Officer to negotiate a fair and reasonable rent with Telstra Corporation Limited.”

2017 / 08 / 22 / 008

Carried (8-0)

Attendance

General Manager Central Highlands Development Corporation S. Hobbs and Tourism Officer P. Grigg attended the meeting at 3.40pm

CENTRAL HIGHLANDS DEVELOPMENT CORPORATION

Central Highlands Development Corporations - Service Level Agreement Update - August 2017

Executive summary:

The report provides an update on the Central Highlands Development Corporations activity for August, as required through the Service Level Agreement (SLA) performance requirements for the delivery of new and approved projects in addition to management and administration of the organisation.

Central Highlands Development Corporation (CHDC) works in collaboration with CHRC, stakeholders, businesses, the community and government to activate and accelerate sustainable and cohesive responses through innovative and, entrepreneurial strategies that facilitate the opportunities to grow the regions potential and future sustainability.

Considered by Council

Attendance

Tourism Officer P. Grigg left the meeting at 4.21pm

CHIEF EXECUTIVE OFFICER

Central Highlands Regional Council Communications Strategy

Executive summary:

The Central Highlands Regional Council Communications Strategy sets the guiding principles, approach and action plan for how council will communicate with its community in the coming year

Resolution:

Cr Godwin-Smith moved and seconded by Cr Daniels “That Central Highlands Regional Council adopt the Central Highlands Regional Council Communications Strategy subject to the timeframes in the action plan being amended.”

2017 / 08 / 22 / 009

Carried (8-0)

Attendance

General Manager Commercial Services M. Webster left the meeting at 4.28pm

General Manager Commercial Services M. Webster returned to the meeting at 4.29pm

Ensham Resources Community Reference Group – Invitation to attend Residual Void Study - Germany

Executive summary:

Ensham Resources has been a valued contributor to the Emerald community since 1993. For the past 20 years, they have been proudly supporting regional employment and local businesses. The Ensham operation comprises 5 open-cut coal mining pits and an underground mine.

Ensham Resources are seeking approval for Council’s representatives who are on their Ensham Residual Void Study - Stakeholder Engagement Group (SEG) to participate in a study trip to Germany from 3 to 11 September 2017.

This report is seeking the approval for Councillors to attend and for the approval of international travel.

Resolution:

Cr Nixon moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council authorise Councillor Megan Daniels and Councillor Alan McIndoe to accept an invitation by Ensham Resources to attend a study trip and inspect international operations in Germany between 3 to 11 September 2017.

2017 / 08 / 22 / 010

Carried (8-0)

Attendance

General Manager Corporate Services J. Bradshaw left the meeting at 4.31pm

General Manager Corporate Services J. Bradshaw returned to the meeting at 4.31pm

Chief Executive Officer - Department Update

Executive summary:

This report is a monthly brief on the key activities from the Office of the Chief Executive Officer for August 2017.

Considered by Council.

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Cr Godwin-Smith

- Issues with unrestrained dogs in Blackwater. Can we ask for Council officers to investigate further and perhaps that we can re-engage with the community with regards to dog ownership responsibility?

Cr Nixon

- Asked when are the rates were notices being issued. General Manager Corporate Services advised that they should be issued by the end of the month.

CLOSED SESSION

Into Closed Session

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

2017 / 08 / 22 / 011

Carried (8-0)

Attendance

General Manager Community Services D. Fletcher, Acting General Manager Infrastructure and Utilities M. Parker, Minute Secretary M Wills and Senior Communications Officer K. Paradies left the meeting at 4.38pm

Commercial Analyst A. Gissel attended the meeting 4.38pm

The meeting was closed at 4.39pm

Out of Closed Session

Resolution:

Cr McIndoe moved and seconded by Cr Nixon “That the meeting now be re-opened to the public.”

2017 / 08 / 22 / 012

Carried (8-0)

The meeting was opened at 5.25pm

Attendance

Meeting Secretary M Wills returned to the meeting at 5.25pm

Shepton Quarry - Update

Executive summary:

The Central Highlands Regional Council considered a report on 9 May 2017 in regard to the performance of Shepton Quarry and resolved that a number of actions be undertaken. This report provides a further update in regard to those actions, including information on the 2016/17 Shepton Quarry financial operating result.

Considered by Council.

CLOSURE OF MEETING

There being no further business, the Mayor closed the meeting at 5.26pm

CONFIRMED

MAYOR

DATE