



**General Meeting of Council**

# **MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Tuesday 26 July 2016**

**Commenced at 2.00pm**

# CENTRAL HIGHLANDS REGIONAL COUNCIL

## GENERAL MEETING OF COUNCIL

TUESDAY 26 JULY 2016

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**MINUTES – GENERAL MEETING**

**HELD AT 2.00PM TUESDAY 26 July 2016 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)

Councillors (Crs) P. Bell AM, C. Brimblecombe, M. Daniels, D. Lacey, A. McIndoe, G. Nixon

**Officers**

Chief Executive Officer S. Mason, General Manager Communities B. Duke, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Executive Manager Governance M. Uren, Coordinator Communications A. Ferris, Minute Secretary M. Wills

**APOLOGIES**

Cr C. Rolfe

***Resolution***

Cr Nixon moved and seconded by Cr Brimblecombe “That an apology be accepted for Cr Rolfe for today’s meeting.”

**2016 / 07 /26 / 001**

Carried (7-0)

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**General Council Meeting: 12 July 2016**

***Resolution:***

Cr Nixon moved and seconded by Cr Godwin-Smith “That the minutes of the previous General Meeting held on 12 July 2016 be confirmed.”

**2016 / 07 /26 / 002**

Carried (7-0)

**Business Arising Out of Minutes**

**Outstanding Meeting Actions**

**Conflict of Interest, Personal Gifts and Benefits**

Cr Bell declared that he received hospitality from representatives of Qantac in Blackwater.

Attendance

Cr Daniels and General Manager Infrastructure and Utilities G. Jourbert attended the meeting at 2.08pm

## **COMMITTEE RECOMMENDATIONS / NOTES**

### **Minutes of Meeting - Finance and Infrastructure Standing Committee Meeting: 12 July 2016**

***Resolution:***

Cr Godwin-Smith moved and seconded by Cr Lacey “That the minutes of the Finance and Infrastructure Standing Committee meeting held on 12 July 2016 be endorsed.”

2016 / 07 / 26 / 003

Carried (8-0)

## **COMMUNITIES' SECTION**

### **CHRC Economic Development Incentive Framework Application**

**Executive summary:**

Application Number 4 has been received under the Economic Development Incentive Framework for Council's consideration. These applications are considered on a *case by case basis* as a stimulus for economic development in the region. This application is for assistance for Material Change of Use fees to relocate their current business “CrossFit Vivid” from shed 2/40 Batts Street to larger premises.

***Resolution:***

Cr Lacey moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council approves Benelle Trust trading as CrossFit Vivid application for fee relief of approximately \$1,473.00 (being 50% reimbursement of fees associated with Material Change of Use application fees) to relocate from shed 2/40 Batts Street Emerald to larger premises under the Economic Development Incentive Framework.”

2016 / 07 / 26 / 004

Carried (8-0)

## **CORPORATE SERVICES' SECTION**

### **Fees and Charges Update**

**Executive summary:**

In accordance with the Local Government Act 2009 (the Act), Council adopted a register of fees and charges on the 24<sup>th</sup> May 2016. The fees and charges register takes effect from 01 July 2016.

It is proposed to increase the Right to Information application fee to \$46.40, the processing charge to \$7.20 per 15 mins, and include a specific photocopy charge of \$0.25 per page. These changes to charges are in line with those required by the Right to Information Act 2009 (RTI Act) as gazetted by the State Governments with respect to applications from 01 July 2016.

***Resolution:***

Cr Nixon moved and seconded by Cr Lacey “That Central Highlands Regional Council adopt the following amendments to the 2016/2017 Fees and Charges:

1. the Right to Information Access Application Fee to \$46.40;
2. the Right to Information Processing Fee to \$7.20 for each fifteen minutes or part thereof; and
3. to include a Right to Information Photocopy Fee of \$0.25 per photocopy.”

2016 / 07 / 26 / 005

Carried (8-0)

Attendance

Land Development Officer P. Ngwira attended the meeting at 2.14pm  
General Manager Communities B. Duke left the meeting at 2.16pm  
General Manager Communities B. Duke returned to the meeting at 2.17pm

**June 2016 Financial Report**

**Executive summary:**

A Financial Report which summarises the financial performance and position of the Central Highlands Regional Council is presented to council each month to provide a snapshot on Council's financial performance. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed in relation to relevant financial matters of Council.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Daniels "That Central Highlands Regional Council receive the Monthly Financial Report for the month ended 30 June 2016."

2016 / 07 / 26 / 006

Carried (8-0)

**COMMERCIAL SERVICES' SECTION**

**Vacant Land Management Strategy**

**Executive summary:**

An audit of vacant land under the ownership of Central Highlands Regional Council or State land under the control of Council has been undertaken. This audit has informed the development of a Vacant Land Management Strategy. The information gathered during the preparation of the Vacant Land Management Strategy identifies 150 lots of Council owned vacant land parcels with a total area of approximately 457 hectares at an estimated total valuation of \$17.3M. In addition to Council freehold vacant land, the Council also has control of 391 vacant land parcels owned by the State Government representing a total area of 21,483 hectares. It is anticipated that the development of the Vacant Land Management Strategy will assist Council in its strategic decision making pertaining to matters of vacant land ownership and control.

**Resolution:**

Cr Nixon moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council refer the Vacant Land Management Strategy report to a future general meeting or strategic and briefing forum."

2016 / 07 / 26 / 007

Carried (8-0)

Attendance

Land Development Officer P. Ngwira left the meeting at 2.44pm

**CHIEF EXECUTIVE OFFICER' REPORT**

**Nomination for Election of Local Government Association of Queensland President**

**Executive summary:**

Nominations have been called for the election for the position of President for the Local Government Association of Queensland (LGAQ) for a term of four years following the Quadrennial Local Government Elections.

Nominations for President close at 4.00pm on Thursday 28 July 2016.

Considered by Council

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

### **Community Consultations - Clermont / Rubyvale Road, Rubyvale, Sapphire and Anakie**

#### **Resolution:**

Cr Godwin-Smith moved and seconded by Cr Daniels “That the Community Consultation that was to be held on 19 July 2016 for Clermont / Rubyvale Road, Rubyvale, Sapphire and Anakie now be held on Monday 22 August 2016.”

**2016 / 07 / 26 / 008**

Carried (8-0)

#### **Cr Brimblecombe**

- Provided an overview of the Communities Standing Committee meeting that was held earlier today.

## **CLOSED SESSION**

### **Into Closed Session**

#### **Resolution:**

Cr Nixon moved and seconded by Cr McIndoe “That Council close its meeting to the public in accordance with Section 275 (1)(h) of the Local Government Regulation 2012 to discuss business that is not for public discussions and that Council staff involved in the closed discussions remain in the room.”

**2016 / 07 /26 / 009**

Carried (8-0)

#### **Attendance**

Coordinator Communications A. Ferris left the meeting at 3.03pm.

The meeting was closed at 3.03pm.

### **Out of Closed Session**

#### **Resolution:**

Cr Nixon moved and seconded by Cr Lacey “That the meeting now be re-opened to the public.”

**2016 / 07 /26 / 010**

Carried (8-0)

The meeting was opened at 4.05pm

### **Blackwater Mine Workers' Club Limited (Administration)**

#### **Executive summary:**

The Blackwater Workers' Club, also trading as the Blackwater Country Club was placed into administration in mid-June 2016 and the Administrators have engaged and updated Council staff on the proceedings to date as Council is a significant creditor.

The Administrators have written to Council seeking further assistance and this report is provided as an update, and to confirm any action and support to be provided by Council.

**Resolution:**

Cr Lacey moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the report and continue discussions with P.A. Lucas & Co. (Administrators appointed).”

2016 / 07 / 26 / 011

Carried (8-0)

**Draft Strong Sustainable Communities Policy, Strong and Sustainable Resource Communities Bill and Draft Social Impact Assessment Guideline**

**Executive summary:**

The Local Government Association of Queensland (LGAQ) is seeking feedback from member councils regarding draft policy frameworks and the Draft Strong and Sustainable Resource Communities Bill that is currently in consultation with members of the Resource Communities Roundtable of which the LGAQ is a member.

Submissions close with the LGAQ on 3 August 2016.

**Resolution:**

Cr Daniels moved and seconded by Cr McIndoe “That Central Highlands Regional Council delegate to the Chief Executive Officer to prepare a submission / feedback on behalf of Council to the Local Government Association of Queensland.”

2016 / 07 / 26 / 012

Carried (8-0)

**CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 4.07pm.

CONFIRMED

MAYOR

DATE