



**General Meeting of Council**

# **MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Wednesday 9 March 2016**

**Commenced at 9.00am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**GENERAL MEETING OF COUNCIL**

**WEDNESDAY 9 MARCH 2016**

**MINUTES CONTENTS**

<b>PRESENT .....</b>	<b>3</b>
<b>APOLOGIES .....</b>	<b>3</b>
<b>LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>3</b>
General Council Meeting: 24 February 2016 .....	3
<b>CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS .....</b>	<b>3</b>
<b>COMMITTEE RECOMMENDATIONS / NOTES.....</b>	<b>4</b>
Minutes of Meeting – Audit Committee Meeting – 23 February 2016.....	4
<b>INFRASTRUCTURE AND UTILITIES’ SECTION.....</b>	<b>4</b>
Deed of Grant over Lot 1 on Crown Plan HT617 - Blackwater .....	4
Water and Sewerage Project Delivery 2015/16 .....	4
Budgeted Capital Works Delivery Progress Reports.....	4
<b>CORPORATE SERVICES’ SECTION .....</b>	<b>5</b>
February 2016 Financial Report .....	5
<b>COMMUNITIES’ SECTION .....</b>	<b>5</b>
Development Application – 4031/15 – Dolly and Robert Servin Trading as RTS Cattle Company Pty Ltd – 673 Anchor Road, Duaringa .....	5
Central Highlands Regional Council Regional Arts Development Fund (RADF) Program .....	8
Proposed Lease / Licence of land at the Emerald Showgrounds by South Western Wireless Communications Company Pty Ltd .....	9
Proposed Lease of land at Norman Street, Dingo (Lot 2 on CP892529) to Vodafone Network Pty Ltd .....	9
<b>COMMERCIAL SERVICES’ SECTION .....</b>	<b>10</b>
Central Highlands Regional Council – Airport Advisory Committee .....	10
<b>CHIEF EXECUTIVE OFFICER’S REPORT .....</b>	<b>13</b>
Western Queensland Local Government Association – 80 <sup>th</sup> Annual Conference - Call for Motions.....	13
<b>LOCAL DISASTER MANAGEMENT GROUP .....</b>	<b>13</b>
Adoption of Local Disaster Management Group Plan .....	13
<b>LATE AGENDA ITEMS.....</b>	<b>14</b>
Stronger Communities Programme (Round 2).....	14
Community Grants Recommendation .....	14
<b>CLOSED SESSION.....</b>	<b>15</b>
Rating Concession – Assessment 25662 .....	16
Rating Concession – Assessment 25221 .....	16
Planning and Environment Court Appeal No. 1896 of 2015 – Dawn Slack vs Central Highlands Regional Council – Reconfiguring a Lot (one into two lots) at Munro Road, Cameron Road and Industrial Drive, Emerald.....	17
Minutes of Meeting – Emerald Flood Protection Advisory Panel Meeting – 18 February 2016.....	18
<b>GENERAL BUSINESS.....</b>	<b>18</b>
<b>CLOSURE OF MEETING .....</b>	<b>19</b>

**MINUTES – GENERAL MEETING**

**HELD AT 9.00AM WEDNESDAY 9 MARCH 2016 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) P. Maguire (Mayor), G. Nixon (Deputy Mayor)

Councillors (Crs) P. Bell AM, K. Cracknell, G. Godwin-Smith, P. Maundrell, K. Pickersgill, G. Sypher

**Officers**

Chief Executive Officer S. Mason, General Manager Communities B. Duke, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Executive Manager Governance M. Uren, Coordinator Communications A. Ferris, Minute Secretary M. Wills

**APOLOGIES**

Cr C. Brimblecombe

**LEAVE OF ABSENCE**

***Resolution:***

Cr Godwin-Smith moved and seconded by Cr Sypher “That an apology for the leave of absence previously granted for Cr Brimblecombe for today’s meeting.”

**2016 / 03 / 09 / 001**

Carried (8-0)

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**General Council Meeting: 24 February 2016**

***Resolution:***

Cr Nixon moved and seconded by Cr Sypher “That the minutes of the previous General Meeting held on 24 February 2016 be confirmed.”

**2016 / 03 / 09 / 002**

Carried (8-0)

**Business Arising Out Of Minutes**

Cr Maundrell requested that it be put on record that he believes the motions that were passed are not correct as Council is in caretaker mode.

**CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Cr Maguire declared a conflict of interest the airport matter being discussed at today’s meeting (as defined in Section 173 of the Local Government Act 2009) due to his business associations with Queensland and Northern Territory Aerial Service (QANTAS).

## **COMMITTEE RECOMMENDATIONS / NOTES**

### **Minutes of Meeting – Audit Committee Meeting – 23 February 2016**

#### ***Resolution:***

Cr Nixon moved and seconded by Cr Bell “That the minutes of the Audit Committee Meeting held on 23 February 2016 be endorsed.”

2016 / 03 / 09 / 003

Carried (8-0)

## **INFRASTRUCTURE AND UTILITIES’ SECTION**

### **Deed of Grant over Lot 1 on Crown Plan HT617 - Blackwater**

#### ***Executive Summary:***

Council is seeking to purchase the freehold title of land described as Lot 1 on Crown Plan HT617, County of Humbolt, Parish of Blackwater (“the land”), being an area of 4,047 square metres situated on the corner of Rufus and Bluff Street for the purpose of locating a new State Emergency Services Facility there. The land is currently a Reserve for Local Government purposes. Approval is now sought from Council to accept the Deed of Grant offer received from the Department of Natural Resources and Mines for the purchase price of \$83,878.00.

#### ***Resolution:***

Cr Godwin-Smith moved and seconded by Cr Bell “That Central Highlands Regional Council negotiate an acceptable Deed of Grant offer from the Department of Natural Resources and Mines to purchase Lot 1 on Crown Plan HT607, County of Humbolt, Parish of Blackwater for the construction of public and other works for the purposes of the Fire and Emergency Services Act 1990.”

2016 / 03 / 09 / 004

Carried (8-0)

### **Water and Sewerage Project Delivery 2015/16**

#### ***Executive Summary:***

The report outlines the current progress being made to accelerate the Water and Sewerage capital works program delivery for the current 2015/16 year. This includes addressing current senior/skilled staff vacancies to drive delivery, collapsing the frontend scoping planning and design of projects by packaging and outsourcing project management and design to get them to market sooner. The process includes consideration of maximising the engagement of local contractors and suppliers during procurement.

#### ***Resolution:***

Cr Sypher moved and seconded by Cr Nixon “That Central Highlands Regional Council receive and note the Water and Sewerage Project Delivery 2015/16 report.”

2016 / 03 / 09 / 005

Carried (8-0)

### **Budgeted Capital Works Delivery Progress Reports**

#### ***Resolution:***

Cr Bell moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council be provided with a monthly progress report on the delivery of the budgeted Capital works projects.”

2016 / 03 / 09 / 006

Carried (8-0)

Attendance

Manager Finance S. Fogg attended the meeting at 9.18am

## **CORPORATE SERVICES' SECTION**

### **February 2016 Financial Report**

**Executive Summary:**

A Financial Report which summarises the financial performance and position of the Central Highlands Regional Council is presented to council each month to provide a summary on Council's financial performance. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed in relation to relevant financial matters of Council.

**Resolution:**

Cr Nixon moved and seconded by Cr Sypher "That Central Highlands Regional Council receive the Monthly Financial Report for the period ending 29 February 2016."

**2016 / 03 / 09 / 007**

Carried (8-0)

Attendance

Manager Finance S. Fogg left the meeting at 9.27am

Acting Coordinator Development and Planning A. De Klerk and Town Planner T. Allsop attended the meeting at 9.27am

## **COMMUNITIES' SECTION**

### **Development Application – 4031/15 – Dolly and Robert Servin Trading as RTS Cattle Company Pty Ltd – 673 Anchor Road, Daringa**

**Executive Summary:**

An application has been lodged for Material Change of Use: Intensive Animal Husbandry (extension to existing feedlot 999 to 3,000 Standard Cattle Units) at 673 Anchor Road, Daringa. The proposed will increase the capacity of the feedlot from 999 Standard Cattle Units to 3,000 Standard Cattle Units at a stock density of 13.5 square metres per Standard Cattle Unit. The proposed extension will expand operations and allow further development of the drought management plan.

The proposed includes the construction of sixteen (16) additional production pens that will hold 125 Standard Cattle Units, at a stocking density of 13.5 square metres per Standard Cattle Units, within the existing feedlot boundary.

**Resolution:**

Cr Bell moved and seconded by Cr Sypher "That the application for Material Change of Use: Intensive Animal Husbandry (extension to existing feedlot on land located at 673 Anchor Road, Daringa described as Lot 10 on PN521, be **approved** subject to the following conditions:

#### **1.0 ADMINISTRATION**

- 1.1 The Developer is responsible for ensuring compliance with the conditions of this development approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" it shall mean "Central Highlands Regional Council" and shall herein be referred to as Council.

- 1.3 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.4 All conditions of this development approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.5 All conditions, works, or requirements of this development approval must be undertaken and completed prior to the commencement of the use, unless otherwise stated.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

**2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Plan/Document Name	Plan/Document Reference	Dated
Anchor Feedlot Plan – 3000 Head	-	October 2015

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the commencement of the use.

**3.0 ACCESS WORKS**

- 3.1 Access must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines* and *Australian Standards*.

**4.0 STORMWATER WORKS**

- 4.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development condition, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

**5.0 SITE WORKS**

- 5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 5.2 Retaining structures above one (1) metre in height that are not incidental works to a Development Permit for Building Works, must not be constructed unless separately and specifically certified by a Registered Professional Engineer of Queensland and must be approved as part of a Development Permit for Operational Works (site works).
- 5.3 Vegetation must not be cleared unless and until written approval has been provided by Council. A Development Permit for Operational Works constitutes written approval, only for the purposes of clearing vegetation directly pertinent to the operational works that are the subject of the Development Permit.
- 5.4 Any vegetation cleared or removed must be:
  - (i) mulched on-site and utilised on-site for landscaping purposes, or
  - (ii) removed for disposal at a location approved by Council,
 within sixty (60) days of clearing. Any vegetation removed must not be burnt.

## **6.0 ASSET MANAGEMENT**

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.
- 6.2 Any damage to existing kerb and channel, water supply and sewerage infrastructure, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure) that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 6.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Manual for Submission of Digital As Constructed Information*.

## **7.0 OPERATING PROCEDURES**

- 7.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials, or parking of construction machinery or contractors' vehicles must not occur within Anchor Road, Lenz Access Road, or any other Council Road Reserve.
- 7.2 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any complaint of nuisance caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.

## **ADVISORY NOTES**

### **NOTE 1. ABORIGINAL CULTURAL HERITAGE**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au).

### **NOTE 2. GENERAL ENVIRONMENTAL DUTY**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

### **NOTE 3. GENERAL SAFETY OF PUBLIC DURING CONSTRUCTION**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

### **NOTE 4. INFRASTRUCTURE CHARGES NOTICE**

This application is not subject to infrastructure charges in accordance with Council policies.

## **CONCURRENCE & ADVICE AGENCY CONDITIONS**

### **1. DEPARTMENT OF INFRASTRUCTURE, LOCAL GOVERNMENT & PLANNING**

#### **– Concurrence Agency**

Refer to Attachment for copy of response.

Departmental Reference: SDA-1115-025978  
 Development Application Number: 4031/15  
 Lot 10 on PN521  
 Development Permit for Material Change of Use: Intensive Animal Husbandry (extension to existing feedlot – 999 to 3000 standard cattle units)

2016 / 03 / 09 / 008

Carried (8-0)

Attendance

Acting Coordinator Development and Planning A. De Klerk and Town Planner T. Allsop left the meeting at 9.32am

**Central Highlands Regional Council Regional Arts Development Fund (RADF) Program**

**Executive Summary:**

The RADF Program has four (4) primary annual application rounds in February, May, August and November. Additional arts and cultural opportunities may present themselves outside these rounds and as such applications may at times be presented to Council as an Out-of-Round or additional application due to timeframes of individual projects. Additional round applications are approved by the Central Highlands Arts and Cultural Advisory Committee (CHACAC) via email and phone confirmations and a record of such included within the next regular meeting minutes.

**Resolution:**

Cr Godwin-Smith moved and seconded by Cr Bell “That Central Highlands Regional Council approve Round 3 funding grants as follows:

1. Central Highlands Arts and Cultural Advisory Committee	Costs of providing Arts and Cultural training for committee community members to play learn about the new RADF processes and also event management	\$4,518.00
2. Central Highlands Regional Council	Extension of the Oral History Project for the western area of the region aiming to explore and communicate the stories of individuals and places that link communities with their past	\$2,000.00
3. Rubyvale Progress Association	Vocal artists performances to enhance the annual tourism festival	\$2,392.00
4. CTM Links Capella:	Sensory Circus a circus school teaching students basic circus skills in the Capella community	\$3,114.00
5. Emerald Art Group	Towards a series of professional development workshops for multiple visual art mediums and establishment of community arts resourcing for groups	\$4,200.00

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**The total of RADF expenditure for RADF Round 3 2015-16**

**\$16,224.00**

2016 / 03 / 09 / 009

Carried (8-0)

Attendance

Manager Community and Customer Service L. Lankowski attended the meeting at 9.33am



**Proposed Lease / Licence of land at the Emerald Showgrounds by South Western Wireless Communications Company Pty Ltd**

**Executive Summary:**

South Western Wireless Communications Company Pty Ltd has approached Council seeking access to land at the Emerald Showgrounds in order to establish a base station to provide telecommunications services (e.g. wireless internet) in the surrounding area. This report identifies options for the disposal of the proposed land subject to this request.

**Resolution:**

Cr Pickersgill moved and seconded by Cr Bell “That in accordance with Section 236 (1) (c) (vi) of the *Local Government Regulation 2012*, Central Highlands Regional Council resolve to dispose of an interest in land at the Emerald Showgrounds (Lot 200 on SP230888) to South Western Wireless Communications Company Pty Ltd for the purposes of constructing and operating a telecommunications tower, base station and ancillary equipment subject to a endorsed lease or licence agreement.”

2016 / 03 / 09 / 010

Carried (8-0)

**Proposed Lease of land at Norman Street, Dingo (Lot 2 on CP892529) to Vodafone Network Pty Ltd**

**Executive Summary:**

Vodafone Network Pty Ltd has been funded through Round 1 of the Mobile Black Spot Programme to improve services at Dingo. Vodafone Network Pty Ltd, have identified a preferred location for a new telecommunications tower on land at Norman Street, Dingo (Lot 2 on CP892529) and have approached Council seeking access to this land. This report identifies options for the disposal of the proposed land subject to this request.

**Resolution:**

Cr Cracknell moved and seconded by Cr Sypher “That in accordance with Section 236 (1) (c) (vi) of the *Local Government Regulation 2012*, Central Highlands Regional Council resolve to dispose of an interest in land at the Norman Street, Dingo (Lot 2 on CP892529) to Vodafone Networks Pty Ltd for the purposes of constructing and operating a telecommunications tower and ancillary equipment subject to an endorsed lease agreement.”

2016 / 03 / 09 / 011

Carried (8-0)

**Attendance**

Manager Community and Customer Service L. Lankowski left the meeting at 9.40am

**Conflict of Interest**

Cr Maguire declared a perceived conflict of interest in the airport matter (as defined in section 173 of the Local Government Act 2009) due to his business associations with Queensland and Northern Territory Aerial Service (QANTAS) and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter. Cr Maguire left the room at 9.40am.

Cr Nixon assumed the chair

## **COMMERCIAL SERVICES' SECTION**

### **Central Highlands Regional Council – Airport Advisory Committee**


#### **Executive Summary:**

The development of a Central Highlands Regional Council – Airport Advisory Committee is proposed to assist Council engage and consult with Airport users and stakeholders. To ensure sound governance principles support the function of an Advisory Committee, a Terms of Reference document has been drafted for Council's consideration.

#### **Resolution:**

Cr Sypher moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council:

1. Approved the establishment of an Airport Advisory Committee;
2. Councillor nominations for the Airport Advisory Committee be determined at the forthcoming Council Statutory Meeting; and
3. Approve the Terms of Reference as appearing below."

	<b>AIRPORT ADVISORY COMMITTEE</b>
	<b>Terms of Reference</b>

#### **TITLE**

Central Highlands Regional Council Airport Advisory Committee

#### **PURPOSE**

The Airport Advisory Committee is chaired by Council and provides advice and recommendations for developing and creating effective networks and partnerships between Central Highlands Regional Council, airport users, community and business. Provides a focus on ensuring the regions Airport and Aerodrome Landing Strips effectively meet future aviation demands, identifies economic development and tourism opportunities that support growth and sustainability of regional airport assets.

#### **OBJECTIVES**

- Provide a forum for engagement, consultation and communication with airport users including the local business sector and the community;
- Develop an understanding of the legislative framework airports operate under and incorporate into all matters considered;
- Contribute to future planning considerations;
- Contribute recommendations for airport sustainability through economic development, tourism and other commercial activities including surrounding airport land and airside areas.

#### **PRINCIPLES AND PROTOCOLS**

In order to deliver on strategic objectives and planned activities the committee members must work in a collaborative manner in raising concerns, agreeing on tasks and actioning tasks. Members recognise shared accountability and shared responsibility for success.

All Airport Advisory Committee members will ensure there is appropriate and suitable representation at Airport Advisory Committee meetings unless alternative arrangements such as apologies and reports have been submitted prior to the meetings.

Airport Advisory Committee members shall share information by circulating any information prior to the meeting thereby allowing fellow members time to consider the information.

The responsibility for normal day to day operational matters for the airport facilities will be handled through the normal management structure of Council.

## **MEMBERSHIP, CHAIRPERSON AND VOTING**

Membership of the Airport Advisory Committee shall consist of:

Chairperson:	Councillor, Central Highlands Regional Council
Members:	Councillor, Central Highlands Regional Council
	General Manager Commercial Services, Central Highlands Regional Council
	Manager Airport, Central Highlands Regional Council
	Central Highlands Development Corporation
	Representative – Airport Business User
	Representative – Airport Business User
	Representative – Regular Passenger Transport Operator
	Representative – Regular Passenger Transport Operator
	Representative – General Aviation User
	Representative – Community
	Representative – Local Business
	Representative – Health Sector/Emergency Services Representative

## **QUORUM**

The Quorum for the Airport Advisory Committee will be seven (7) members.

## **MEETING FREQUENCY**

The frequency of these meetings shall be quarterly (every three months), unless otherwise determined by the Manager Airport, Central Highlands Regional Council in consultation with the Chairperson.

## **AGENDA**

Discussion at the Airport Advisory Committee meetings will be controlled through an agenda. Agenda items can be submitted for consideration by any committee member and should be submitted seven days before the meeting. The agenda will be circulated to all committee members five days prior to the meeting.

## **CONDUCT OF MEETINGS**

The Airport Advisory Committee will formulate and make recommendations in a consensus decision making approach in an acknowledgement of the membership and role that the advisory committee plays in Council's decision making framework.

## **RECORDING OF MINUTES**

Accurate and concise minutes will be recorded at each meeting and all agreed actions should include the responsible person's name and an action by date. The minutes will be distributed to each Advisory Committee member prior to the next meeting where they will be accepted as a true and accurate record at that meeting. Minutes will be reported to the Council and then made available to the public through Council's website.

## **RESPONSIBILITIES OF COMMITTEE MEMBERS**

The responsibilities of the Advisory Committee Members are:

- Attend meetings in person or by telephone conference where appropriate;
- Prepare and present reports as requested by the Chairperson;
- Assist with development of strategies to improve the sustainability and improvement of Airport and Aerodrome Landing Strips;
- Actively promote discussion within the community and source feedback.

### ADMINISTRATIVE SUPPORT

Central Highlands Regional Council will provide administrative support to the function of the Airport Advisory Committee through:

- Preparation and distribution of agenda for meetings;
- Administrative arrangements for meetings;
- Ensures all Advisory Committee records are maintained in Council's record keeping systems;
- Ensures information is accessible to all committee members;
- Minutes of proceedings taken and distributed in a timely manner;
- Ensure relevant information is placed on Council's website in a timely manner and kept up to date.

### ANNUAL EVALUATION OF ADVISORY COMMITTEE EFFECTIVENESS

The Airport Advisory Committee will annually undertake a review to evaluate its effectiveness and determine if:

- Objectives are being met or need to be amended;
- Advisory Committee's effectiveness is improving or deteriorating;
- Members regularly attending meetings;
- The Terms of Reference require review.

### MODIFICATION OF TERMS OF REFERENCE

The Terms of Reference may be altered by including the proposed modification on the agenda for a meeting. In order for the modification to occur there needs to be an agreement between the Airport Advisory Committee members and approval to the change by Central Highlands Regional Council. The Terms of Reference will be reviewed annually.

### DOCUMENT CONTROL SECTION

Council Approved:	
Version:	

2016 / 03 / 09 / 012

Carried (5-2)

Cr Maundrell called for a division

Affirmative	Negative
Cr Sypher	Cr Maundrell
Cr Godwin-Smith	Cr Pickersgill
Cr Bell	
Cr Nixon	
Cr Cracknell	

Attendance

Cr Maguire returned to the meeting at 9.51am and resumed the chair

## **CHIEF EXECUTIVE OFFICER'S REPORT**

### **Western Queensland Local Government Association – 80<sup>th</sup> Annual Conference - Call for Motions**

**Executive Summary:**

The 2016 Western Queensland Local Government Association Annual Conference is being held in Bedourie from 17 to 18 May 2016.

Submissions are currently being sought for motions for the annual conference.

**Resolution:**

Cr Maundrell moved and seconded by Cr Pickersgill “That Central Highlands Regional Council advance the following motions to the Western Queensland Local Government Association Annual Conference:

1. Extension of funding from the State and Federal Governments for the Mobile Blackspot Programme;
2. Cooperation between local governments to promote tourism and joint marketing initiatives.
3. Support for the Inland Queensland Road Action Program
4. Contribution processes to the Department of Transport and Main Roads Unsealed Road Strategy.”

2016 / 03 / 09 / 013

Carried (8-0)

## **LOCAL DISASTER MANAGEMENT GROUP**

### **Adoption of Local Disaster Management Group Plan**

**Executive Summary:**

The Local Disaster Management Plan has been revised and adopted the Local Disaster Management Group Plan at its meeting of 1 March 2016. The Plan describes the arrangement required under the Disaster Management Act outlining the disaster management recovery system and specifying agreed roles and responsibilities. It also describes how the disaster management system works during the event.

**Resolution:**

Cr Nixon moved and seconded by Cr Cracknell “That Central Highlands Regional Council adopt the Local Disaster Management Group Plan as presented.”

2016 / 03 / 09 / 014

Carried (8-0)

Attendance

Manager Community and Customer Service L. Landowski attended the meeting at 10.05am

## **LATE AGENDA ITEMS**

### **Stronger Communities Programme (Round 2)**

#### **Executive summary:**

The Stronger Communities Programme is a Federal Government initiative to fund small capital projects in local communities which will deliver social benefits, with the aim to improve local community participation, cohesion and contribute to vibrant and viable communities. This report proposes nominations for Round 2 of the Stronger Communities Programme and seeks to confirm Council's support for these nominations.

#### **Resolution:**

Cr Bell moved and seconded by Cr Pickersgill "That Central Highlands Regional Council resolve to nominate the following projects for Round 2 of the Stronger Communities Programme:

1. Dressing room upgrade at Dingo Hall, Dingo Total project cost: \$18,000
2. Information Technology (IT) upgrade at Emerald Town Hall, Emerald Total project cost: \$20,000
3. Coldroom Upgrade at Bauhinia Downs Hall, Bauhinia Downs Total project cost: \$10,000"

**2016 / 03 / 09 / 015**

Carried (8-0)

#### Attendance

Manager Community and Customer Service L. Landowski left the meeting at 10.09am

### **Community Grants Recommendation**

#### **Executive summary:**

Applications for the first round of the Central highlands Regional Council Community Grants program closed on 28 February 2016. 34 grant applications were received and assessed by the Community Grants Committee; below is the recommendation of 18 successful applications, totalling \$77,578.32.

#### **Resolution:**

Cr Sypher moved and seconded by Cr Godwin-Smith "That community grants for the Central Highlands Regional Council Community Grants Program be approved to the following organisations:

Organisation	Project	GST Registered	GST Exclusive	GST	GST Inclusive
C & K Blackwater Community Kindergarten *	C & K Community Kindergarten's Beating the Heat Project	YES	\$ 5,000.00	\$500.00	\$ 5,500.00
Central Highlands Junior Rugby League *	Central Highlands Junior Rugby League Girls Program	YES	\$ 5,000.00	\$500.00	\$ 5,500.00
Central Highlands Model Aero Club	Provide Water	NO	\$ 2,732.50		\$ 2,732.50
Emerald Jockey Club Inc *	Access Paths	YES	\$ 3,800.00	\$380.00	\$ 4,180.00
Emerald Karate Academy	Purchase of Laptop Computer & Software	NO	\$ 1,914.00		\$ 1,914.00
Gemfields Crafty Angels *	Forty Fun Fridays	YES - SPONSOR	\$ 5,000.00	\$500.00	\$ 5,500.00
Gemfields Junior Rugby League Club Inc	Fencing Roy Day Sporting Oval	NO	\$ 5,000.00		\$ 5,000.00

Organisation	Project	GST Registered	GST Exclusive	GST	GST Inclusive
Miners Common Museum, Arts & Cultural Centre	Sapphires Shine for QLD week	NO	\$ 2,800.00		\$ 2,800.00
Orion Primary P & C *	Tennis and Playground	Yes	\$ 4,520.00	\$452.00	\$ 4,972.00
P & C Blackwater North State School	Upgrade BNSS Tuckshop	NO	\$ 4,850.00		\$ 4,850.00
QCWA Dingo Branch	Painting of QCWA Dingo Restrooms	UNMARKED	\$ 5,000.00		\$ 5,000.00
Rolleston Roos Rugby Union Club	Keeping it Cool	NO	\$ 5,000.00		\$ 5,000.00
RSL Aust. PFH District - Springsure RSL Sub Branch	Springsure Hall Disabled Amenities	NO	\$ 5,000.00		\$ 5,000.00
Rubyvale Progress Association Inc	Repair Power Outlets to Recreation Area	NO	\$ 5,000.00		\$ 5,000.00
Springsure Country Golf Club Inc *	Install Drainage Channel rear of Golf Club	YES	\$ 5,000.00	\$500.00	\$ 5,500.00
Springsure Lions Club Inc	Lions shed	NO	\$ 5,000.00		\$ 5,000.00
St Patricks School P & F Association *	Purchase Box Trailer	YES SPONSOR	\$ 1,961.82	\$196.18	\$ 2,158.00
Tieri Sharks Amateur Swim Club	Updating Equipment	NO	\$ 5,000.00		\$ 5,000.00
<b>TOTAL AMOUNT</b>			<b>\$77,578.32</b>		

\*GST applied

**2016 / 03 / 09 / 016**

Carried (8-0)

Attendance

Manager Finance S. Fogg attended the meeting at 10.10am

**CLOSED SESSION**

**Into Closed Session**

**Resolution**

Cr Pickersgill moved and seconded by Cr Godwin-Smith "That Council close its meeting to the public in accordance with Section 275 (1) (d) (g) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room."

**2016 / 03 / 09 / 017**

Carried (8-0)

The meeting was closed at 10.11am

Attendance

Coordinator Communications A. Ferris left the meeting at 10.11am

Coordinator Planning and Development P. Jeston and Town Planner J. Webster attended the meeting at 10.15am

**Rating Concession – Assessment 25662**

**Rating Concession – Assessment 25221**

**Planning and Environment Court Appeal No. 1896 of 2015 – Dawn Slack vs Central Highlands Regional Council – Reconfiguring a Lot (one into two lots) at Munro Road, Cameron Road and Industrial Drive, Emerald**

**Conflict of interest**

Cr Maundrell declared a real conflict of interest in the Minutes of Meeting for the Emerald Flood Protection Advisory Panel Meeting matter (as defined in section 173 of the Local Government Act 2009) due to his land interests that are impacted by flooding and dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter. Cr Maundrell left the room at 10.22am.

**Minutes of Meeting – Emerald Flood Protection Advisory Panel Meeting – 18 February 2016**

**Out of Closed Session**

**Resolution**

Cr Nixon moved and seconded by Cr Cracknell “That the meeting now be re-opened to the public.”

2016 / 03 / 09 / 018

Carried (7-0)

The meeting was opened at 10.23am

**Attendance**

Cr Maundrell returned to the meeting at 10.24am

**Rating Concession – Assessment 25662**

**Executive Summary:**

Local Government Legislation and adopted policies, provide the ability for Council to offer rebates and remissions to certain groups of ratepayers, in limited circumstances, where broader community outcomes would be enhanced. Council has received a request from a sporting organisation seeking a general rate remission of 50% to support them in the conduct of activities that are of benefit to the community.

**Resolution:**

Cr Nixon moved and seconded by Cr Cracknell “That Central Highland Regional Council, in accordance with section 122 of the Local Government Regulation 2012 and the Revenue Policy, approve a concession for Assessment No 25662 of 50% of the General Rates applicable and that this concession remain in place for the duration of the property’s use in this community service capacity.”

2016 / 03 / 09 / 019

Carried (8-0)

**Rating Concession – Assessment 25221**

**Executive Summary:**

Local Government Legislation and adopted policies, provide the ability for Council to offer rebates and remissions to certain groups of ratepayers, in limited circumstances, where broader community outcomes would be enhanced. Council has received a request from a sporting organisation seeking a general rate remission of 50% to support them in the conduct of activities that are of benefit to the community.



**Resolution:**

Cr Nixon moved and seconded by Cr Cracknell “That Central Highland Regional Council, in accordance with section 122 of the Local Government Regulation 2012 and the Revenue Policy, approve a concession for Assessment No 25221 for 50% of the General Rates applicable and that this concession remain in place for the duration of the property’s use in this community service capacity.”

2016 / 03 / 09 / 020

Carried (8-0)

**Planning and Environment Court Appeal No. 1896 of 2015 – Dawn Slack vs Central Highlands Regional Council – Reconfiguring a Lot (one into two lots) at Munro Road, Cameron Road and Industrial Drive, Emerald**

**Executive Summary:**

On 9 April 2015 Council refused an application for Reconfiguration of a Lot: One (1) Lot into two (2) Lots on flood prone land on the corner of Munro Road, Cameron Road and Industrial Drive in Emerald (Lot 9 on SP261438). The application was refused on the grounds that adverse impacts and risks from flooding may not be mitigated. The applicant appealed Council’s refusal to the Planning and Environment Court and since this time the applicant engaged a suitably qualified consultant to prepare a flood study (based on Council’s flood modelling) which Council’s expert witness has reviewed and accepted. The Planning and Environment Court has ordered that Council provide written notice by 23 March 2016 whether it will approve or refuse the application in light of new information provided.

**Resolution:**

Cr Sypher moved and seconded by Cr Bell “That:

- A. In relation to the development application that is the subject of the appeal to the Planning and Environment Court:
  - (a) Council support approval of the development by the Court, subject to conditions, including conditions relating to flooding, which have been reviewed by Council’s legal representative (King & Company Solicitors) and Council’s appointed hydrology expert witness (Mr Neil Collins); and
  - (b) The appellant, through Council’s legal representative, be advised on the outcome; and
  - (c) The Chief Executive Officer has full delegation to deal with the finalisation of this matter, including the imposition of appropriate conditions (see Appendix G).
- B. In relation to future development applications for development in the immediate surrounding area of Lot 9 on SP261438:
  - (a) such applications be reviewed by Council’s hydrology expert witness (Mr Neil Collins), to ensure that development does not result in unacceptable flood impacts; and
  - (b) If the proposed development is acceptable to Mr Collins in terms of flooding and the development is otherwise acceptable, Mr Collins be engaged to assist Council in the drafting of appropriate conditions.”

2016 / 03 / 09 / 021

Carried (8-0)

**Adjournment**

The meeting was adjourned for morning tea at 10.25am

The meeting was resumed at 11.00am

Conflict of interest

Cr Maundrell declared a real conflict of interest in the following matter (as defined in section 173 of the Local Government Act 2009) due to his land interests that are impacted by flooding and dealt with the real conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter. Cr Maundrell left the room at 11.00am.

**Minutes of Meeting – Emerald Flood Protection Advisory Panel Meeting – 18 February 2016**

**Into Closed Session**

**Resolution**

Cr Nixon moved and seconded by Cr Sypher “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 that Council staff involved in the closed discussions remain in the room.”

**2016 / 03 / 09 / 022**

Carried (7-0)

The meeting was closed at 11.00 am

Attendance

General Manager Communities B. Duke left the meeting at 11.27am

General Manager Communities B. Duke returned to the meeting at 11.28am

**Out of Closed Session**

**Resolution**

Cr Nixon moved and seconded by Cr Pickersgill “That the meeting now be re-opened to the public.”

**2016 / 03 / 09 / 023**

Carried (7-0)

The meeting was opened at 11.30am

**Minutes of Meeting – Emerald Flood Protection Advisory Panel Meeting – 18 February 2016**

**Resolution:**

Cr Nixon moved and seconded by Cr Bell “That recommendations 2 and 3 from the minutes of the Emerald Flood Protection Panel Meeting held on 18 February 2016 be endorsed.”

**2016 / 03 / 09 / 024**

Carried (6-1)

Cr Maundrell returned to the meeting at 11.31am

**GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Cr Nixon put forward a vote of thanks to the Mayor, Councillors and the Executive Leadership Team for working together and that we have achieved a lot and that should be recognised, that we have had a vast amount of issues. So Cr Nixon thanked everybody for their friendship and assistance that they have given to her at this table. So thank you very much.

**CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 11.31am

CONFIRMED

MAYOR

DATE