



# Application Form

## Environmental Operations – Registration

### Registration Certificate for an Environmentally Relevant Activity (ERA)

This form is to be used when applying to become a registered operator to carry out one or more ERAs<sup>1</sup> under s73D of the Environmental Protection Act 1994. Please label attachments alphabetically (eg. "Attachment A").

#### 1. Applicant Details

Applicant Name	Phone
Trading Name	ACN or ABN (and ANZSIC code if applicable)
Registered Address	Fax
Postal Address (If same as registered write 'as above')	Email Address
Contact Name	Phone (If different to applicant phone)

#### 2. ERA Details

ERA Number(s) and Description	Location (eg. Street address, or for mobile or temporary activities, local government area/s)
ERA Number(s) and description	Location
ERA Number(s) and description	Location

#### 3. Which situation best describes this application (please tick one)?

- I propose to conduct one or more new ERAs<sup>1</sup> subject to a development approval. If your development approval has been granted, state your development approval number \_\_\_\_\_. If your development approval has not been granted, state your development application number\_\_\_\_\_.
- I propose to conduct one or more new ERA's subject to a code of environmental compliance.
- I propose to conduct one or more existing ERA(s) and the registration certificate is held by another person. This is known as a "continuing registration". The existing registration certificate number is \_\_\_\_\_.

(Note: you must complete the dual signature requirement at the end of this form.)

<sup>1</sup> Other than mining activity or a petroleum activity.

- I am operating a level 2 ERA operated under an existing deemed approval or development approval (tick which applies below) and I did not apply for a registration certificate before 4 October 2005.

A deemed approval will continue to have effect unless the operator or scale of activity has changed since the activity was deemed to have an approval.

A development approval for a level 2 activity will continue to have effect until the term of the development approval (if any) expires or the scale of activity changes.

Where a deemed approval or development approval no longer has effect, the operator of the activity must apply for a development approval and registration certificate.

- Existing deemed approval  
 For an existing development approval, state your development approval number \_\_\_\_\_.

#### 4. Are you applying to have multiple activities<sup>2</sup> on a single registration certificate?

- Yes You will need to complete Attachment 1 to demonstrate that all your activities are part of a “single integrated operation” (unless your activities are on the same development approval, in which case Attachment 1 is not required.)
- No.

#### 5. Applicant Suitability

Have you ever:

- received a penalty infringement notice, environmental protection order, restraint order or been convicted of an offence under the Environmental Protection Act 1994?  Yes  No
- had an environmental authority or registration certificate, or similar license permit (however called) under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country), cancelled or suspended<sup>3</sup>?  Yes  No
- been convicted of an environmental offence under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country)<sup>3</sup>?  Yes  No

Has a company or business you have held a position of management or control in ever, for an incident that occurred while you held a position of management or control:

- received a penalty infringement notice, environmental protection order, restraint order or been convicted of an offence under the Environmental Protection Act 1994?  Yes  No

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<sup>2</sup> The term ‘multiple activities’ includes two or more ERAs<sup>1</sup> at a single premise; and one or more ERAs<sup>1</sup> at two more premises. Any of these combinations can include a “mobile and temporary ERA”.

<sup>3</sup> For a corporation this question applies to any of the corporation’s executive officers or another corporation that they have been an executive officer for. Otherwise this question applies to the applicant or another person of whom the applicant is a partner.

- had an environmental authority or registration certificate, or similar license or permit (however called) under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country), cancelled or suspended<sup>4</sup>?  Yes  No
- been convicted of an environmental offence under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country)<sup>3</sup>?  Yes  No
  - Please provide complete details (such as location of offence or incident, date of offence or incident, amount of fine, facts and circumstances surrounding the offence or incident, name of court, court reference number, etc) in an attachment; and
  - Attach any submission you would like the administering authority to consider in assessing this information, which will be used in deciding whether you are a suitable person to be a registered operator.

If any of the Yes boxes are ticked, a decision notice will be sent within (20) business days of receiving the application. If all of the No boxes are ticked, a decision notice will be sent within (10) business days of receiving the application.

## 6. Declaration

Note: If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act 1876.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the Freedom of Information Act 1992 and the Evidence Act 1977.
- I am aware that I must not operate without a valid development approval for the ERA, unless the ERA is subject to a code of environmental compliance.
- I will take all reasonable and practical measures to comply with the relevant environmental requirements, including the conditions that apply to the activity I will be carrying out and the general environmental duty.

Applicant's Full Name
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Applicants Position (eg. Director, Manager, Owner)
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Applicants Signature
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<sup>4</sup> For a corporation this question applies to any of the corporation's executive officers or another corporation that they have been an executive officer for. Otherwise this question applies to the applicant or another person whom the applicant is partner.

If you are applying for a "continuing registration" (see section 3) include the name and signature/agreement of the current registered operator below:

Current registered operator's full name
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Current Registered Operator's Signature
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Date
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## 7. Applicant checklist

- Application form(s) completed and signed
- Fees paid or enclosed (Invoice enclosed)
- Supporting information attached (if applicable)

Please return your completed application kit to:

**Central Highlands Regional Council  
Department of Environment & Planning.**

PO Box 21  
Emerald QLD 4720

Enquiries: 49828348  
Facsimile: 1300 242 687  
Email: [cwolski@chrc.qld.gov.au](mailto:cwolski@chrc.qld.gov.au)