



**Communities Standing Committee Meeting**

**MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Tuesday 26 July 2016**

**Commenced at 9.00am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**COMMUNITIES STANDING COMMITTEE MEETING**

**TUESDAY 26 JULY 2016**

**MINUTES CONTENTS**

<b>PRESENT .....</b>	<b>3</b>
<b>APOLOGIES .....</b>	<b>3</b>
<b>LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>3</b>
Communities Standing Committee Meeting - 28 June 2016 .....	3
<b>BUSINESS ARISING OUT OF MINUTES .....</b>	<b>3</b>
<b>REVIEW OF OUTSTANDING MEETING ACTIONS .....</b>	<b>3</b>
<b>MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS....</b>	<b>3</b>
<b>INFRASTRUCTURE AND UTILITIES' SECTION.....</b>	<b>4</b>
Streetscape Beautification Works .....	4
<b>COMMUNITIES' SECTION .....</b>	<b>4</b>
Systematic Inspection Program – Animal Management (Cats & Dogs) Act 2008.....	4
Flying Fox Management Plan .....	5
Library Services.....	5
Communities Service Levels - Level Playing Field Report .....	6
Regional Community Summit 2016.....	7
Emerald Historical Society Matters .....	6
Community Reference Group Programme Review .....	7
E-Kindy Information Report .....	8
Rubyvale Progress Association Inc. - Town names and registered bounded locality names.....	8
<b>CHIEF EXECUTIVE OFFICER .....</b>	<b>9</b>
Show Dates for 2017 .....	9
<b>GENERAL BUSINESS.....</b>	<b>9</b>
<b>CLOSED SESSION.....</b>	<b>9</b>
<b>CLOSURE OF MEETING .....</b>	<b>9</b>

**MINUTES – COMMUNITIES STANDING COMMITTEE MEETING**  
**HELD AT 9.00AM TUESDAY 26 JULY 2016 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), C. Brimblecombe (Chair)

Councillors (Crs) G. Godwin-Smith (Deputy Mayor), M. Daniels and G. Nixon

**Officers**

Chief Executive Officer S. Mason, General Manager Communities B. Duke, Coordinator Communications A. Ferris, Minute Secretary M. Wills and K. Stephenson

**Observers**

Cr A. McIndoe

Cr D. Lacey

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Communities Standing Committee Meeting - 28 June 2016**

***Resolution:***

Cr Nixon moved and seconded by Cr Daniels "That the minutes of the previous Communities Standing Committee Meeting held on 28 June 2016 be confirmed."

**CSC 2016 / 07 / 26 / 001**

**Carried (5-0)**

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

Nil

**Conflict Of Interest, Personal Gifts And Benefits**

Nil

## **INFRASTRUCTURE AND UTILITIES' SECTION**

### Attendance

CEO S. Mason left the meeting at 9.04am and returned at the same time

### **Streetscape Beautification Works**

#### **Executive summary:**

This report is a status summary of the beautification works that are currently planned, underway or recently completed in township's Main Street/Central Business District areas across Central Highlands Regional Council.

Considered by Council and will be reviewed in conjunction with future planning and budgets.

## **COMMUNITIES' SECTION**

### Attendance

Manager Planning and Environment P. Jeston and Coordinator Ranger Services A. Hewitt attended the meeting at 9.12am

### Attendance

Cr P. Bell attended the meeting at 9.18am

### **Systematic Inspection Program – Animal Management (Cats & Dogs) Act 2008**

#### **Executive summary:**

A systematic inspection program under section 113 of the *Animal Management (Cats and Dogs) Act 2008* and Section 134 of the *Local Government Act 2009* where a Local Government may approve an inspection program authorising entry by resolution.

A systematic inspection program provides that all properties within the Central Highlands Regional Council area may be entered and inspected. The approved inspection program must state the purpose of the program, when the program starts, that it is a systematic inspection program and that the period must not be more than six (6) months.

A systematic inspection program under section 134 of the *Local Government Act 2009* where a Local Government may approve an inspection program authorising entry by resolution.

A systematic inspection program provides that all properties within the Central Highlands Regional Council area may be entered and inspected in accordance with the criteria specified within the resolution.

#### **Resolution:**

Cr Hayes moved and seconded by Cr Godwin-Smith "That the Central Highlands Regional Council Communities Standing Committee approves the following:

- A systematic inspection program under the *Animal Management (Cats & Dogs) Act 2008* to ensure compliance with the *Animal Management (Cats & Dogs) Act 2008* and Council's *Local Law No. 2 (Animal Management) 2012* and *Subordinate Local Law No. 2 (Animal Management) 2012* under the *Local Government Act 2009*.
- The program to commence from Thursday 1<sup>st</sup> September 2016 for a period of three (3) months ending 1<sup>st</sup> December 2016 and will involve all residential and industrial properties within the Central Highlands Regional Council area.
- The inspection program is to ensure that animal owners are keeping their animals in accordance with the *Animal Management (Cats & Dogs) Act 2008* and Council's *Local Law No. 2 (Animal Management) (2012)* and *Subordinate Local Law No. 2 (Animal Management) 2012*.

- Advertise in accordance with the *Animal Management (Cats & Dogs) Act 2008* and *Local Government Act 2009* a minimum of 14 days prior to the commencement of the systematic inspection program.
- A further report be brought back to Committee on possible amendments to *Local Law No. 2 (Animal Management) 2012* and *Subordinate Local Law No. 2 (Animal Management) 2012* to strengthen legislative authority to deal with on-going breaches by people keeping more than 2 dogs and other know illegal practices.
- Council continue to work with the State Department of Agriculture and Fisheries to consider improved policing and regulatory actions where animal welfare issues have been reported and prompt action needs to occur.

**CSC 2016 / 07 / 26 / 002**

Carried (6-0)

### **Flying Fox Management Plan**

#### **Executive summary:**

Central Highlands Regional Council's Flying Fox Management Plan was drafted to work in along with Council's Statement of Management Intent that was adopted by Council resolution on the 27 August 2014. The Flying Fox Management Plan identifies key management issues and potential management options and then provides a framework for the identified issues and options. The Flying Fox Management Plan provides a framework for managing flying foxes within the Central Highlands area.

#### **Resolution:**

Cr Nixon moved and seconded by Cr Bell "That the Central Highlands Regional Council adopt the Flying Fox Management Plan and include it on Council's website as well as undertake necessary media communications."

**CSC 2016 / 07 / 26 / 003**

Carried (6-0)

#### **Attendance**

Manager Planning and Environment P. Jeston and Coordinator Ranger Services A. Hewitt left the meeting at 9.44am

Manager Community and Customer Service L. Lankowski and Coordinator Libraries D. Price attended the meeting at 9.44am

Coordinator Communications A. Ferris left the meeting at 10.13am and returned at 10.16am

### **Library Services**

#### **Executive summary:**

The purpose of this report is to provide information on the future direction, planning and development of library and information services within the Central Highlands Regional Council. This report provides a path for further change to this service from the traditional book-lending model of public library service to a more dynamic model of library service whereby the public library is seen as a community hub for residents and visitors.

Considered by Council and will be reviewed in conjunction with future planning and budgets.

#### **Attendance**

Manager Community and Customer Service L. Lankowski and Coordinator Libraries D. Price left the meeting at 10.18am

#### **Adjournment**

The meeting was adjourned at 10.18am for morning tea.

The meeting resumed at 10.40am

Attendance

The Manager Parks and Recreation M. Giebel attended the meeting at 10.40am

**Communities Service Levels - Level Playing Field Report**

**Executive summary:**

A Discussion Paper has been prepared for the consideration of the Committee regarding the delivery of sport and recreational services and facilities across the Central Highlands. The Paper provides existing arrangements being undertaken by Council staff and the associated costs in delivering these services. The Paper is aiming to seek the support of Council to develop and deliver a new policy position based self-sufficiency and partnering and therefore delivering greater fairness and equity.

The General Manager Communities and the Manager Parks and Recreation proceeded with a PowerPoint presentation on key points for discussion that also saw input and questions from the Committee.

It was agreed at the conclusion of the presentation that with this significant body of work being prepared that a separate sub-group (2-3 Councillors, General Manager and Manager) be established to consider content in a more greater detail and provide progress reports back to Committee.

Considered by Council

Attendance

Manager Parks and Recreation M. Giebel left the meeting at 11.49am

Mayor Cr K. Hayes left the meeting at 11.53am

**Emerald Historical Society Matters**

**Executive summary:**

Report about meeting held with Secretary/Treasurer of the Emerald Historical Society held on 6 July 2016 and inspection of properties on 14 July 2016. Seeking Council's consideration on a number of matters impacting on the Society.

**Resolution:**

Cr Bell moved and seconded by Cr Daniels "That Central Highlands Regional Council offer temporary occupancy of a suitable house for the use of the Emerald Historical Society free of charge."

**CSC 2016 / 07 / 26 / 004**

Lost (3-2)

The Committee requested additional information on the level of support Council may supply to other Historical Societies across the region and report back.

Attendance

Manager Planning and Engagement J. Moriarty and the Community Planner Shaunte Farrington attended the meeting at 12.14pm

Attendance

Chief Executive Officer S. Mason left the meeting at 12.28pm  
Mayor Cr K. Hayes returned to the meeting at 12.31pm  
Cr D. Lacey attended the meeting at 12.54pm

**Regional Community Summit 2016**

**Executive summary:**

The Regional Community Summit 2016 – *Spring into Place* was held at the Bauhinia Memorial Hall, Springsure on Saturday 14<sup>th</sup> May 2016. This was the second Regional Community Summit and the theme for 2016 was 'Place-making'.

The aim of the Regional Community Summit 2016 was to give members from the thirteen (13) Community Reference Groups (CRG) the opportunity to meet with the Mayor and Councillors of Central Highlands Regional Council (CHRC), and to their share ideas and aspirations for the future from local and regional perspectives. The Regional Community Summit 2016 Report was presented to the Committee.

**Resolution:**

Cr Nixon moved and seconded by Cr Daniels "That the Central Highlands Regional Council approve the re-establishment of the Community Planning Advisory Group and that all Councillors be invited to attend. It was further approved that Cr P. Bell be appointed Chair of this Group."

**CSC 2016 / 07 / 26 / 005**

Carried (6-0)

**Community Reference Group Programme Review**

**Executive summary:**

A Community Plan Reference Group was established in 2010 by Council to lead and guide the development or first phase of the *Central Highlands 2022 Community Plan*.

During this phase, extensive community engagement was undertaken and involved 87 separate events and over 2,000 people. A unique feature of the Central Highlands plan was the inclusion of 13 unique community plans, which was one of the elements that set this plan apart from many others.

The rigor and credibility in the engagement and planning phases added to the quality of the *Central Highlands 2022 Community Plan*, which was endorsed by international visioning expert, Steven Ames and singled out by Premiere Campbell Newman when he launched the *Queensland 2030 Plan*.

Requests to learn more about the planning phases and the community engagement methods when developing the Community plan was received from the University of Queensland, Institute for Sustainable Minerals and Centre for Social Research in Mining. A partnership between CHRC and UQ attracted two international interns from Mozambique within the Community Planning and Engagement team, and regular presentations about the community plan formed part of the international student study tours to Central Highlands.

The CHRC Community Planning Advisory Committee (CPAC) was formed in 2012 to lead and guide the implementation phase of the community planning project. When CPAC was formed, they developed the Community Engagement model and the Community Reference Group framework to implement the *Central Highlands 2022 Community Plan*.

The implementation or second phase involved the establishment of 13 Community Reference Groups and hosting annual Summits and CRG Forums. The CPAC (Councillors and staff) developed the materials and resources to steward the planning process and enable Councillors to partner with the community to plan for the future.

The community planning project is based on the deliberative democracy philosophy, which is centred on elected representatives engaging effectively with the community to inform collaborative decision making. The project is also based on sound Community Development practice, the International Association of Public Participation (IAP2) core engagement values and principles of Sustainable Development. Collectively, these have underpinned the Community Engagement Model and has framed the methods, tools and processes for the development and implementation of the *Community Plan*.

The refreshed CPAC for this council term is scheduled to meet on 3<sup>rd</sup> August 2016 and will continue to lead the Community Planning project, which is unique to CHRC. The success of the ongoing implementation of the *Community Plan* has attracted the endorsement of the Queensland Mental Health and Wellbeing Commissioner, who will be visiting the Central Highlands on 6<sup>th</sup> & 7<sup>th</sup> September 2016.

**Resolution:**

Cr Nixon moved and seconded by Cr Godwin-Smith “That this report be forwarded to the Community Planning Advisory Group for consideration.”

**CSC 2016 / 07 / 26 / 006**

Carried (6-0)

Attendance

Chief Executive Officer S. Mason returned to the meeting at 1.09pm

Manager Planning and Engagement J. Moriarty and Community Planner Shaunte Farrington left the meeting at 1.16pm

**E-Kindy Information Report**

**Executive summary:**

Recent emails have been received from the Deputy Mayor Councillor Gail Godwin-Smith regarding Council's consideration in establishing an e-Kindy Small Schools Pod in Duaranga. Councillor Daniels also advised that Dingo State School established a Pod in 2015 and that the matter was also raised at the Duaranga Community Reference Group by the School Principal. This report has been prepared for Committee discussion and consideration in developing a possible policy position regarding the matter.

**Resolution:**

Cr Nixon moved “That a further report be presented to the Committee pending inclusion of information relating to established e-Kindy arrangements across the Central Highlands and a list of other local governments that are involved in providing e-Kindy services.”

**CSC 2016 / 07 / 26 / 007**

Carried (6-0)

**Rubyvale Progress Association Inc. - Town Names and Registered Bounded Locality Names**

**Executive summary:**

Recent correspondence has been received from the Rubyvale Progress Association Inc. regarding issues with town names and registered bounded locality names. Council forward letters to the Federal Minister for Communications, Senator Mitch Fifield and copies to the Federal Member for Flynn, Ken O’Dowd and State Member for Gregory, Lachlan Miller to pursue the Association’s concerns. A response has now been received from the State Member for Gregory, Lachlan Miller for consideration.

**Resolution:**

Resolved. That investigations continue to further progress this matter including contact with Rockhampton Regional Council to ascertain their actions to secure a unique postcode for Gracemere.

**CSC 2016 / 07 / 26 / 008**



## **CHIEF EXECUTIVE OFFICER**

### **Show Dates For 2017**

#### **Executive summary:**

The Minister responsible for the administration of the *Holidays Act 1983*, is empowered to appoint, upon request from the Chief Executive Officer of the local government for the district, a special holiday within the region whether it be a day, or the forenoon or afternoon of a day. Holidays of this nature are usually appointed in respect of an annual agricultural show, horticultural show or industrial show or other even which would be of significance to a particular district.

#### **Resolution:**

Cr Nixon moved and seconded by Cr Daniels “That Central Highlands Regional Council advises the Department of Justice that it requires the following dates to be gazetted in the respective areas as the Show Holidays for 2017:

Capella/Tieri:	Friday 26 May 2017
Springsure/Rolleston:	Friday 2 June 2017
Emerald / Comet / Gemfields:	Wednesday 7 June 2017
Blackwater/ Bluff / Dingo / Duaringa:	Wednesday 7 June 2017”

**CSC 2016 / 07 / 26 / 009**

**Carried (6-0)**

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Cr G. Godwin-Smith sought information on Council involvement with the Black Spot Mobile Telecommunications Programme. The General Manager Communities will provide a reconciled list of current priority areas, any funding received to date and any previous advice from local Community Reference Groups on nominated black spot areas across the region.

## **CLOSED SESSION**

## **CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 1.30pm.

**CONFIRMED**

**CHAIR**

**DATE**