



General Meeting of Council

MINUTES

Meeting held in the Central Highlands Regional Council Chambers, Emerald Office

Tuesday 24 January 2017

Commenced at 2.32pm

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

TUESDAY 24 JANUARY 2017

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MINUTES – GENERAL MEETING

HELD AT 2.32PM TUESDAY 24 JANUARY 2017 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)

Councillors (Crs) P. Bell AM, C. Brimblecombe, M. Daniels, D. Lacey, A. McIndoe, G. Nixon and C. Rolfe

Officers

Acting Chief Executive Officer M. Parker, General Manager Communities B. Duke, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Coordinator Communications A. Ferris, Minute Secretary M. Wills

APOLOGIES

Chief Executive Officer S. Mason, Executive Manager Governance M. Uren

Opening Prayer

Pastor Honorio Hincapie from St Luke's Anglican Church delivered the opening prayer.

LEAVE OF ABSENCE

Resolution:

Cr Nixon moved and seconded by Cr Bell "That a leave of absence be granted for Cr Lacey for the meeting on 14 February 2017."

2017 / 01 / 24 / 001

Carried (9-0)

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 13 December 2016

Resolution:

Cr Rolfe moved and seconded by Cr Godwin-Smith "That the minutes of the previous General Council Meeting held on 13 December 2016 be confirmed."

2017 / 01 / 24 / 002

Carried (9-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Update of officers who are no longer with Council is required.

Mayor Cr Hayes advised that this format will be changing for upcoming meetings.

Road Strategy

Cr Brimblecombe requested an update on the Road Strategy. General Manager Infrastructure and Utilities advised that a 10 year road investment plan has been previously brought forward to council for consideration at the end of 2016.

Vegetation Clearing of the Nogoia River

Cr Brimblecombe requested an update on the vegetation clearing of the Nogoia River. General Manager Infrastructure and Utilities advised that works are underway, with burn off of timber material being completed on 20 January 2017.

Conflict of Interest, Personal Gifts and Benefits

Nil

Petitions (if Any)

Nil

COMMITTEE RECOMMENDATIONS / NOTES / LATE AGENDA ITEMS

Out of Sequence

That the late agenda items be brought forward to be dealt with at the same time as the Standing Committee Minutes for December.

Minutes of Meeting – Finance and Infrastructure Standing Committee Meeting: 13 December 2016 and 24 January 2017, Leadership and Governance Standing Committee Meeting: 14 December 2016 and 24 January 2017, Communities Standing Committee Meeting: 14 December 2016 and 24 January 2017

Resolution:

Cr Nixon moved and seconded by Cr McIndoe “That the minutes of the:

1. Finance and Infrastructure Standing Committee Meeting held on 13 December 2016;
2. Leadership and Governance Standing Committee Meeting held on 14 December 2016;
3. Communities Standing Committee Meeting held on 14 December 2016;
4. Finance and Infrastructure Standing Committee Meeting held on 24 January 2017;
5. Communities Standing Committee Meeting held on 24 January 2017; and
6. Leadership and Governance Standing Committee Meeting held on 24 January 2017

be endorsed.”

2017 / 01 / 24 / 003

Carried (9-0)

Attendance

Principal Planner Strategic Land Use J. Webster, Manager Parks and Gardens M. Giebel attended the meeting at 2.55pm

COMMUNITIES' SECTION

Funding application to Department of Transport and Main Roads Cycle Network Local Government Grants Program

Executive summary:

The 2017-2018 Cycle Network Local Government Grants Program is currently open and closes on 27 January 2017. The program is designed to help local governments deliver best practice, high quality and safe cycling infrastructure and facilities. Local governments with a Principle Cycle Network Plan are eligible to apply for a 50% grant for the design and/or construction of cycle infrastructure that contributes to the delivery of their regional cycle network.

Council has been invited to apply for funding under this program. Applicants must match funding requests dollar for dollar. There are five (5) projects that have been identified as suitable and achieve the Department of Transport and Main Roads eligibility criteria.

Resolution:

Cr Bell moved and seconded by Cr Daniels “That Central Highlands Regional Council submit funding applications for the Queensland Government’s Cycle Network Local Government Grants Program to the value of \$2,000,000 (with 50% contribution required from Council if successful) for the following projects in Emerald:

1. Sullivan Street to Clermont Street connection (design);
2. Clermont Street (in the vicinity of the Visitor Information Centre) to Egan Street connection (construction);
3. Egan Street to Racecourse road connection (construction);
4. Opal Street improvements between Clermont Street and McIndoe Park (construction);
5. Opal Street connection between Campbell Street and BMX track and cemetery (construction);

And further, that Central Highlands Regional Council delegate authority to the General Manager of Infrastructure and Utilities in accordance with the *Local Government Act 2009* to negotiate and finalise all matters relating to the funding applications.”

2017 / 01 / 24 / 004

Carried (9-0)

Attendance

Principal Planner Strategic Land Use J. Webster, Manager Parks and Gardens M. Giebel left the meeting at 3.13pm

CORPORATE SERVICES’ SECTION

Local Government Remuneration and Discipline Tribunal Report 2016

Executive summary:

The Local Government Remuneration and Discipline Tribunal has concluded its most recent review of remuneration for Mayors, Deputy Mayors and Councillors of Local Government. Continuing the previous practice of adopting a cautious approach when reviewing the maximum level of remuneration for elected members, the Tribunal has determined that a 2% increase over the 2016 remuneration levels should apply from the 1 July 2017. The new remuneration levels will apply unless the Local Government, by resolution, decides to pay elected members a lesser amount than that determined by the Tribunal and further that a resolution must be made before 1 July 2017. The remuneration determinations of the Tribunal are recommended for Council adoption.

Resolution:

Cr Bell moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the recommendations of the Local Government Remuneration and Discipline Tribunal Report for 2016 and adopt the amendments to the remuneration schedule for the Mayor, Deputy Mayor and Councillors at the rates proposed to apply from 1st July 2017.”

2017 / 01 / 24 / 005

Carried (9-0)

Attendance

Manager Finance S. Fogg attended the meeting at 3.18pm
Cr M. Daniels left the meeting at 3.19pm

Cr M. Daniels returned to the meeting at 3.21pm

Monthly Financial Report - December 2016

Executive summary:

A Financial Report which summarises the financial performance and position of the Central Highlands Regional Council is presented each month to provide a snapshot on Council's financial performance. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed in relation to relevant financial matters of Council.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council receive the Monthly Financial Report for the period ended 31 December 2016."

2017 / 01 / 24 / 006

Carried (9-0)

Attendance

Manager Finance S. Fogg left the meeting at 3.32pm

General Manager Central Highlands Development Corporation S. Hobbs attended the meeting at 3.33pm

GOVERNANCE SECTION

2016-2017 Operational Plan Quarter Two Report

Executive summary:

The *Local Government Regulation 2012* requires a written assessment of the organisation's progress towards implementation of the annual Operational Plan be presented to a meeting of the council at regular intervals of no more than three months.

This report is to advise council of the organisation's performance in delivering the Operational Plan activities and services during the second quarter and to present the first performance report in its new format.

Resolution:

Cr Brimblecombe moved and seconded by Cr Lacey "That Central Highlands Regional Council adopt the Operational Plan Performance Report for the second quarter ending 31 December 2016 in accordance with Section 174 of the *Local Government Regulation 2012*."

2017 / 01 / 24 / 007

Carried (9-0)

CENTRAL HIGHLANDS DEVELOPMENT CORPORATION

Central Highlands Development Corporation - Service Level Agreement Update - December 2016

Executive summary:

The report provides an update on the Central Highlands Development Corporations activity for the month of January as required through the Service Level Agreement (SLA) performance requirements for the delivery of new and approved projects in addition to management and administration of the organisation.

Central Highlands Development Corporation (CHDC) works in collaboration with CHRC, stakeholders, businesses, the community and government to activate and accelerate sustainable and cohesive

responses through innovative and, entrepreneurial strategies that facilitate the opportunities to grow the regions potential and future sustainability.

Considered by Council

CHIEF EXECUTIVE OFFICER' REPORT

Local Government Association of Queensland - Financial Sustainability Summit - 29 - 30 March 2017

Executive summary:

Registrations are currently open for the The Local Government Association of Queensland 5th Local Government Financial Sustainability Summit *Bridging the Divide* is being held in Cairns from 29 – 30 March 2016. This event will focus on the local government challenge of meeting rising community expectations in a financially constrained environment.

Resolution:

Cr Lacey moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council authorises the Mayor, Deputy Mayor, Councillors Nixon, Daniels and McIndoe together with the General Manager Corporate Services to attend the Local Government Association of Queensland 5th Local Government Financial Sustainability Summit in Cairns between 29 – 30 March 2017 as Council’s representatives.”

2017 / 01 / 24 / 008

Carried (9-0)

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Community Cabinet in Rockhampton

Invitation has been sent to Councillors to attend the Community Cabinet Reception in Rockhampton on Monday evening. Councillors have expressed an interest in attending this event.

Attendance

General Manager Communities B. Duke left the meeting at 4.04pm

Cr Nixon

Springsure Show building for which funding has been received and construction timeframes in the hope that it will be available for use in the last weekend of May which is when the Springsure Show is being held.

Cr McIndoe

Requested and update on the condition of Tadcaster and Withersfield Roads following the recent substantial rain.

Cr Nixon

Requested an update with regards to the road agreement with Sojitz that is in conjunction with the upcoming mine expansion. General Manager Infrastructure and Utilities advised that the roads that are proposed to being utilised is on the state roads network. Cr Nixon requested a progress report to be brought back to council at an upcoming meeting.

Cr Godwin-Smith provided an overview of the Finance and Infrastructure Standing Committee Meeting that was held earlier today.

Cr Brimblecombe provided an overview of the Communities Standing Committee Meeting that was held this morning.

Cr Lacey provided an overview of the Leadership and Governance Standing Committee Meeting that was held this morning.

CLOSED SESSION

Into Closed Session

Resolution

Cr Godwin-Smith moved and seconded by Cr Daniels “That Council close its meeting to the public in accordance with Section 275 (1) (d) (f) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

2017 / 01 / 24 / 009

Carried (9-0)

The meeting was closed at 4.22pm

Attendance

Coordinator Communications A. Ferris left the meeting at 4.23pm

Manager Finance S. Fogg attended the meeting at 4.23pm

Manager Finance S. Fogg left the meeting at 4.27pm

Cr D. Lacey left the meeting at 4.50pm

Cr D. Lacey returned to the meeting at 4.52pm

Coordinator Safety S. Schofield left the meeting at 4.54pm

Out of Closed Session

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon “That the meeting now be re-opened to the public.”

2017 / 01 / 24 / 010

Carried (9-0)

The meeting was opened at 4.54pm

Rating Concession - Public Accommodation

Executive summary:

At the General Meeting held on 27 September 2016, Council recommended that the due date for rates payment for the public accommodation categories of ratepayers be effectively extended by thirty days, through the application of a discount subject to the payment of rates in full by the 28th October 2016. This report is presented to conclude this process.

Resolution

Cr Nixon moved and seconded by Cr Brimblecombe “That the Central Highlands Regional Council grant a rebate of part of the rates and charges levied on the relevant land for the period 1 July 2016 to 31 December 2016, equivalent to the early payment discount that would have applied if the rates and charges for that period had been paid by 28 September 2016, with respect to the following rate assessments:

Assessment No.	Concession Amount
1851	\$2,831.72
2131	\$2,005.60

2217	\$ 922.43
7224	\$ 841.44
10030	\$1,769.20
15633	\$1,239.02
25275	\$2,170.15
27400	\$2,421.99
Total	\$14,201.55

2017 / 01 / 24 / 011

Carried (9-0)

Workplace Health and Safety - January 2017

Executive summary:

This report is a simplified summary of Council's safety performance and is pertinent to November and December 2016. The purpose of information provided is to highlight to Council any issues, risks and opportunities impacting the safety and health of workers at Central Highlands Regional Council.

Considered by Council.

CLOSURE OF MEETING

There being no further business, the Mayor closed the meeting at 4.55pm.

CONFIRMED

MAYOR

DATE