



**Leadership and Governance Standing Committee Meeting**

# **MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Wednesday 14 December 2016**

**Commenced at 9.00am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING**

**WEDNESDAY 14 December 2016**

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING  
HELD AT 9.00AM 14 DECEMBER 2016 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), D. Lacey (Chair)  
Councillors (Crs) C. Brimblecombe, A. McIndoe, G. Nixon

**Officers**

Chief Executive Officer S. Mason, General Manager Infrastructure and Utilities G. Joubert, Coordinator Governance L. Fry, Governance Officer M Ryan, Minute Secretary Sarah Tomelty

**Observers**

G. Godwin-Smith (Deputy Mayor)

**APOLOGIES**

Cr C. Rolfe  
Executive Manager Governance M. Uren

***Resolution:***

Cr Nixon moved and seconded by Cr Brimblecombe “That the apologies be accepted from Cr Rolfe and Executive Manager M. Uren.”

**LGSC 2016 / 12 / 14 / 01**

Carried (5-0)

**LEAVE OF ABSENCE**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Nixon “That a leave of absence be granted for Cr. McIndoe for the Leadership and Governance Standing Committee Meeting on 14 February 2017.”

**LGSC 2016 / 12 / 14 / 02**

Carried (5-0)

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Leadership and Governance Standing Committee Meeting: 9 November 2016**

***Resolution:***

Cr Brimblecome moved and seconded by Cr McIndoe “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on 9 November 2016 be confirmed.”

**LGSC 2016 / 12 / 14 / 03**

Carried (5-0)

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

**Conflict of Interest, Personal Gifts and Benefits**

Nil

**Petitions**

Nil

## **GOVERNANCE SECTION**

### **Enterprise Risk Management Framework**

#### **Executive summary:**

Central Highlands Regional Council has adopted a holistic approach to the management of its risks. Council has developed a framework that includes procedures and practices to support its risk management activities. This framework includes risk management procedures and practices designed to protect and enhance resources and enable the achievement of objectives.

The framework emphasises that risk management is an integral part of the management process and is based on the following three key principles of risk management and is:

- the responsibility of all Councillors, General/Executive Managers, Managers, Coordinators and employees,
- embedded in business activities and systems, and
- based on the Australia/New Zealand Standard for Risk Management

This report is provided to communicate changes to the framework and outline future works that will be undertaken to finalise the review and subsequent implementation.

#### ***Resolution:***

Cr Nixon moved and seconded by Cr Brimblecombe "That the Leadership and Governance Standing Committee adopt the Enterprise Risk Management Framework in principle."

**LGSC 2016 / 12 / 14 / 04**

Carried (5-0)

## **GENERAL BUSINESS**

Nil

## **CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 9.50am.

CONFIRMED

CHAIR

DATE