



**Finance and Infrastructure Standing Committee Meeting**

**MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Tuesday 14 February 2017**

**Commenced at 8.30am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING**

**TUESDAY 14 FEBRUARY 2017**

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT 8.30AM TUESDAY 14 FEBRUARY 2017 IN THE CENTRAL HIGHLANDS REGIONAL  
COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)  
Councillors (Crs) C. Brimblecombe, C. Rolfe and M. Daniels (8.35am).

**Officers**

Acting Chief Executive Officer M. Parker, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Coordinator Communications A. Ferris, Minute Secretary Executive Assistant Corporate Services T. Wheeler and Executive Assistant Commercial Services A. Carson.

**Observers**

Cr G. Nixon

**APOLOGIES**

Cr D. Lacey

Cr Godwin-Smith advised that Cr Daniels will be arriving late to this meeting.

***Resolution:***

Cr Hayes moved and seconded by Cr Godwin-Smith “That the Finance and Infrastructure Standing Committee accept the leave of absence from Cr Lacey for today’s meeting as previously granted.”

**FISC 2017 / 02 / 14 / 001**

Carried (4-0)

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Finance and Infrastructure Standing Committee Meeting: 24 January 2017**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Rolfe “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 24 January 2017 be confirmed.”

**FISC 2017 / 02 / 14 / 002**

Carried (5-0)

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

**Water Supply to the Dingo Race Course**

Cr Godwin-Smith requested a status update on the water supply to the Dingo race course. Manager Water Utilities Peter Manning advised of project progressing.

**State Infrastructure Fund - Maturing the Infrastructure Pipeline Program**

Cr Rolfe requested a status update on State Infrastructure Funding. General Manager Commercial Services advised that Council received information relating to the Remote Airstrip Funding and are still awaiting notice on the Maturing the Infrastructure Pipeline Program.

Attendance

Cr Daniels attended the meeting at 8.35am.

**CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Cr Hayes declared a perceived conflict of interest for the Saleyards Fees and Charges report being discussed at today’s meeting (as defined in Section 173 of the Local Government Act 2009) due to his business interests with Emerald Land and Cattle.

**INFRASTRUCTURE AND UTILITIES’ SECTION**

**10.1 Nogoia River Excavation Project**

**Executive summary:**

The report is to advise Council of the status of the Nogoia River Excavation project. The contract to excavate and stockpile spoil from the Nogoia River for sites 10, 11, 2 and 3 has reached practical completion, is currently expected to be delivered to the 2016-2017 budget of \$3,728,724 and with the remaining grant funding of \$142,500 fully acquitted by the 30 April 2017 deadline as granted through extension of time by the Department of Local Government and Infrastructure Planning (DLGIP).

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Rolfe "That the Finance and Infrastructure Standing Committee receive the report and ratify the actions taken to expedite the project to ensure timely completion and full acquittal of grant funding."

**FISC 2017 / 02 / 14 / 003**

Carried (5-0)

Attendance

Manager Water Utilities P. Manning attended the meeting at 8:38am.

**10.2 Tender Award - Blackwater Sewerage Treatment Plant Irrigation Upgrade**

**Executive summary:**

Additional areas of land are required for effluent disposal from the Blackwater Sewerage Treatment Plant in addition to the sites currently used at the treatment plant and Blackwater Golf Course. Two of the areas identified as part of the first stage for this purpose, are the unused section of the Hunter Street sports complex and an additional area at the Sewerage Treatment Plant site. Tenders have been received for installing irrigation systems at these two sites.

**Resolution:**

Cr Rolfe moved and seconded by Cr Brimblecombe "That the Finance and Infrastructure Standing Committee award tender 2016T108C "Blackwater Sewerage Treatment Plant Irrigation Upgrade" to NQ Water Services for \$845,370.00 (excl. GST).

And further; That Central Highlands Regional Council approve the following budget allocations for the Blackwater STP – irrigation improvements project stage one:

	Current Year 2016/17	Budget Year 2017/18
Current Budget	\$610,596	
Budget increase for this contract	\$153,404	\$191,000

And refer the budget allocations to the 2016/17 Budget Review 2 and the 2017/18 capital budget for consideration.”

**FISC 2017 / 02 / 14 / 004**

Carried (5-0)

Attendance

Manager Water Utilities P. Manning left the meeting at 8:43am.

Manager Infrastructure J. Akers attended the meeting at 8:43am.

**10.3 Principal Cycle Network Priority Route Maps**

**Executive summary:**

The vision for cycling in Queensland from the *Queensland Cycle Strategy 2011 – 2021* is "More Cycling, More Often - on safe, direct and connected routes". Central Highland Regional Council is actively participating in the development of *Principal Cycle Network Plans*, prioritisations of routes and development of investment programs.

The Central Highlands Cycling Prioritisation Workshop was held 13 August 2016, facilitated by Department of Transport and Main Roads and Council is now requested to consider and endorse the recommended changes to our Priority Route Maps.

**Resolution:**

Cr Daniels moved and seconded by Cr Rolfe "That the Finance and Infrastructure Standing Committee endorse the Central Highlands Priority Route Maps to be submitted to the Department of Transport and Main Roads for inclusion in the Principal Cycle Network Plan."

**FISC 2017 / 02 / 14 / 005**

Carried (5-0)

Attendance

Manager Infrastructure J. Akers left the meeting at 8:49am.

Manager Asset Management M. Gatt attended the meeting at 8:49am.

## **CORPORATE SERVICES' SECTION**

### **12.1 Plant and Vehicle Capital Replacement Program 2016/17 and 10 Year Replacement Program Review**

**Executive summary:**

The Asset Management unit have revised Councils Plant and Vehicle Asset Management Plan. In conjunction with the revision of the Asset Management Plan (AMP), a ten (10) year replacement strategy has been developed. Further and in support of both documents, a draft Plant and Vehicle Replacement Policy is presented for Council's consideration.

Approval of the updated asset management plan is sought to confirm principles and direction for plant and vehicle management. The policy and plan have been developed to ensure there is balanced decision making in relation to replacement of plant and vehicles exceeding their useful life, currently unsafe to operate and/or are operating at a higher than optimal cost.

The replacement program has been developed to provide a near even flow of expenditure across the ten (10) year program with the assumption that all items are replaced like for like. Desktop analysis indicates that total replacement of current plant and vehicles identified is estimated at \$5.7M per annum over a 10 year period.

A focus on utilisation to confirm true replacement needs in consultation with the business is currently underway and this may reduce the future funding requirements.

Additional funding required for the remainder of this financial year is \$2.2M. Budgetary requirements for this year, the 17/18 and subsequent years in the 10 year replacement program will be funded from net cash flow generated from the plant and vehicle business.

Items for replacement will be identified in accordance with the Plant and Vehicle Asset Management Plan and the approved 2016/17 Ten (10) Year Plant and Vehicle Capital Replacement Strategy.

***Resolution:***

Cr Rolfe moved and seconded by Cr Brimblecombe "That the Finance and Infrastructure Standing Committee approve the amended 2016/17 Plant and Vehicle Asset Management Plan.

Further, that the Finance and Infrastructure Standing Committee endorse, in principle, the Plant and Vehicle Replacement Policy;

And further, that the Finance and Infrastructure Standing Committee consider the additional budget of \$2.2M in Budget Review 2 for the 2016/17 financial year."

**FISC 2017 / 02 / 14 / 006**

Carried (5-0)

*Attendance*

Manager Asset Management M. Gatt left the meeting at 9:03am.

## **COMMERCIAL SERVICES' SECTION**

### **14.1 Regional Airport Development 2017 Conference**

***Executive summary:***

Registrations are currently open for the Regional Airport Development 2017 conference and workshops being held in Sydney from 20 to 22 March 2017. This event will focus on improving airport performance through infrastructure development and strategic asset management.

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Rolfe "That the Finance and Infrastructure Standing Committee do not support the recommendation provided with no attendance from Councillors considered necessary."

**FISC 2017 / 02 / 14 / 007**

Carried (5-0)

**Conflict of Interest**

Cr Hayes declared a perceived conflict of interest in the following matter (as defined in section 173 of the Local Government Act 2009) due to his business interests with Emerald Land and Cattle and dealt with the perceived conflict of interest by leaving the meeting room and taking no part in the debate or decision on the matter. Cr Hayes left the meeting at 9:07am.

## **14.2 Saleyards Fees and Charges (Tick Inspection and Advertising Signs)**

### **Executive summary:**

In accordance with the Local Government Act 2009, Council can establish fees and charges for services provided. The Emerald Saleyards is a commercial activity of Council and it is appropriate that fees and charges are established for the services provided to ensure ongoing financial sustainability. New fees are proposed for inclusion within Council's 2016/2017 Fees and Charges Schedule for Tick Inspection activities by third party operators and Council labourers, as well as, determining an annual rental for third party advertising (fixed) at the facility.

### **Resolution:**

Cr Rolfe moved and seconded by Cr Nixon "That the Finance and Infrastructure Standing Committee adopt the following fees (inclusive of GST) for the Emerald Saleyards in its 2016/2017 Fees and Charges Schedule (effective from date of resolution) :

- **Tick Inspection Fees**

Third Party Inspector – Annual Fee \$200 per annum

Council Tick Inspection -

Monday to Friday (7am to 4pm) 1-100 head - \$86.06 per hour or part thereof + \$0.55 per head

Monday to Friday (7am to 4pm) 100+ head - \$129.10 per hour or part thereof + \$0.55 per head

Monday to Friday after 4pm (out of hours) 1–100 head - \$129.10 per hour or part thereof + \$0.55 per head

Monday to Friday after 4pm (out of hours) 100+ head - \$193.64 per hour or part thereof + \$0.55 per head

Saturday (7am to Noon) minimum 3 hour charge 1-20 head \$193.64 per hour or part thereof + \$0.55 per head (beyond Noon Sunday rates apply)

Saturday (7am to Noon) minimum 3 hour charge 21-100 head \$387.29 per hour or part thereof + \$0.55 per head (beyond Noon Sunday rates apply)

Saturday (7am to Noon) minimum 3 hour charge 100+ head \$580.93 per hour or part thereof + \$0.55 per head (beyond Noon Sunday rates apply)

Sunday minimum 3 hour charge 1-20 head \$258.19 per hour or part thereof + \$0.55 per head

Sunday minimum 3 hour charge 21-100 head \$516.38 per hour or part thereof + \$0.55 per head

Sunday minimum 3 hour charge 100+ head \$774.58 per hour or part thereof + \$0.55 per head

- **Advertising (Fixed)**

Above 4.0 m<sup>2</sup> - Price on Application

4.0m<sup>2</sup> to 3.1m<sup>2</sup> - \$495 per annum

3.0m<sup>2</sup> to 2.7m<sup>2</sup> - \$440 per annum

2.6m<sup>2</sup> to 2.1m<sup>2</sup> - \$415 per annum

2.0m<sup>2</sup> to 1.7m<sup>2</sup> - \$330 per annum

1.6m<sup>2</sup> to 1.1m<sup>2</sup> - \$220 per annum

1.0m<sup>2</sup> to 0.5m<sup>2</sup> - \$110 per annum."

**FISC 2017 / 02 / 14 / 008**

Carried (4-0)

### Attendance

Cr Hayes returned to the meeting at 9:19am.

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

### **Capella CRG - Traffic Safety Issue School Zones**

Cr Rolfe advised that the matter of concern regarding no flashing lights at school zones in Bluff, Comet, Tieri and the Gregory Highway Emerald. General Manager Infrastructure and Utilities advised needs to be raised at Traffic Advisory Group.

### **Emerald State High School Carpark**

Cr Hayes requested an update on the carpark on Racecourse Road, Emerald. General Manager Infrastructure and Utilities advised that he would provide an update to Council on the progress.

## **CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 9:24am

**CONFIRMED**

**CHAIR**

**DATE**