



Finance and Infrastructure Standing Committee Meeting

MINUTES

Meeting held in the Central Highlands Regional Council Chambers, Emerald Office

Tuesday 9 May 2017

Commenced at 8.33am

CENTRAL HIGHLANDS REGIONAL COUNCIL

FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING

TUESDAY 9 MAY 2017

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT 8.33AM TUESDAY 9 MAY 2017 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)
Councillors (Crs) M. Daniels, C. Rolfe and A. McIndoe

Officers

Chief Executive Officer S. Mason, General Manager Communities D. Fletcher, General Manager
Commercial Services M. Webster, Coordinator Communications A. Ferris, Minute Secretary T. Wheeler

Observers

Cr McIndoe, Cr Bell

APOLOGIES

Cr Brimblecombe and Cr Lacey

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Finance and Infrastructure Standing Committee Meeting: 11 April 2017

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That the minutes of the previous Finance and Infrastructure
Standing Committee Meeting held on 11 April 2017 be confirmed.”

FISC 2017 / 05 / 09 / 001

Carried (4-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Nil

Conflict of Interest, Personal Gifts and Benefits

Cr G. Godwin-Smith declared a perceived conflict of interest in 13.3 Rating Concession - Assessment
2430, 2448, 2627, 2864, 15056, 15232, 15412, 15905, 16165, 16516, 16544, 16606 report being
discussed at today’s meeting (as defined in section 173 of the Local Government Act 2009) due to her
associations with Anglicare CQ and shall deal with the perceived conflict of interest by leaving the meeting
room and taking no part in the debate or decision on the matter.

Attendance

Coordinator Environment and Waste K. Worsley attended the meeting at 8.38am.

COMMUNITIES' SECTION

9.1 Awarding of Blackwater Landfill Operations Tender

Executive summary:

Central Highlands Regional Council (CHRC) operates a waste management facility, including a landfill at Blackwater. The operation of this facility has been contracted to JJ. Richards since 2009, however this contract has since lapsed and requires renewal. Tender 2016TO35E involves the operation and management of disposal material transported to the site on behalf of CHRC. The tender process has followed CHRC procurement policies and at the completion of this process, Proterra Group have been selected as the successful tenderer.

The Blackwater landfill has been in operation for forty (40) years and services a population of approximately 5,000 people. The Blackwater landfill receives domestic and commercial waste as well as waste from Duaringa, Dingo and Bluff Transfer Stations.

Resolution:

Cr Daniels moved and seconded by Cr Rolfe "That Central Highlands Regional Council endorse the recommendation report for tender 2016T035E Blackwater Waste Facility Operations and appoint Proterra Group as the preferred supplier for a period of one year with a possible two year extension to undertake the operation of the facility."

FISC 2017 / 05 / 09 / 002

Carried (4-0)

Attendance

K. Worsley left the meeting at 8.48am.

Manager Asset Management M. Gatt attended the meeting at 8.48am.

CORPORATE SERVICES' SECTION

10.1 Asset Disposal Policy Amendment

Executive summary:

At Council's Strategic and Briefing Forum on Tuesday 28 March 2017 an information report was tabled seeking clarification on the donation of equipment to community organisations within the Central Highlands Region. To ensure consistency and clarity of outcomes across the region, a range of amendments to the Asset Disposal Policy are recommended for adoption.

Resolutions:

Cr Daniels moved and seconded by Cr Hayes "That Central Highlands Regional Council approve the proposed amendments to the Asset Disposal Policy (CH0043) and adopt the Asset Disposal Policy with effect from the date of resolution."

FISC 2017 / 05 / 09 / 003

Carried (4-0)

Cr Rolfe moved and seconded by Cr Daniels "That Council arrange chattel auctions at select depots to dispose of surplus equipment. Further, that Council institute resource banks comprised of appropriate surplus council material for use by community groups for the creation of public art (linger nodes) that is managed via an inventory known to Community Reference Groups."

FISC 2017 / 05 / 09 / 004

Carried (4-0)

Attendance

M. Gatt left the meeting at 9.17am.

COMMERCIAL SERVICES' SECTION

11.1 National Saleyards Expo - Rockhampton 2017

Executive summary:

The National Saleyards Expo will be held in Rockhampton from Tuesday 25 to Thursday 27 July 2017.

The conference program for the Australian Livestock Markets Association National Saleyard Expo program will include topics such as incorporating solar infrastructure, quality assurance, future live export markets and two interactive sessions on biosecurity risk planning and the future.

Resolution:

Cr Hayes moved and seconded by Cr Rolfe "That the Finance and Infrastructure Standing Committee endorse Councillors Rolfe, Daniels and Nixon, as members of the Emerald Saleyards Coordination Committee, to attend the National Saleyards Expo which is being held in Rockhampton from 25 to 27 July 2017."

FISC 2017 / 05 / 09 / 005

Carried (4-0)

GENERAL BUSINESS

- Cr Rolfe requested information regarding the whereabouts of equipment (Slashers) in Springsure required to complete works.
- Cr Daniels requested to revisit status of outstanding actions, S. Mason advised items are progressing and timing of report not reflecting progress of actions and brief update provided.
- Cr Daniels requested progress update for the Management Options for Local Government Regional Airports, in particular, the draft phase 1 report, General Manager Commercial Services to follow up and provide an update.

Attendance

Manager Finance S. Fogg attended the meeting at 9.26am.

CLOSED SESSION

Into Closed Session

Resolution

Cr Rolfe moved and seconded by Cr Daniels "That Council close its meeting to the public in accordance with Section 275 (1)(h)(d) of the Local Government Regulation 2012 that Council staff involved in the closed discussions remain in the room."

FISC 2017 / 05 / 09 / 006

Carried (4-0)

Attendance

General Manager Communities Daniel Fletcher, General Manager Commercial Services, M. Webster and Manager Finance S. Fogg.

The meeting was closed at 9.29am.

13.1 Write off of Outstanding Debt - finalisation of liquidation

13.2 Rating Concession - Public Accommodation

13.4 Blackwater Country Club Incorporated (Blackwater Mine Worker's Club Limited) - Transfer of Lease - Lots 1 and 2 on SP181608

Conflict of Interest

Cr G. Godwin-Smith declared a perceived conflict of interest in the following matter (as defined in section 173 of the Local Government Act 2009) due to her associations with Anglicare CQ and dealt with the perceived conflict of interest by leaving the meeting room and taking no part in the debate or decision on the matter. Cr Godwin-Smith left the meeting at 10.02am.

Cr Hayes assumed the Chair.

13.3 Rating Concession - Assessment 2430, 2448, 2627, 2864, 15056, 15232, 15412, 15905, 16165, 16516, 16544, 16606

Out of Closed Session

Resolution

Cr Daniels moved and seconded by Cr Rolfe "That the meeting now be re-opened to the public."

FISC 2017 / 05 / 09 / 007

Carried (3-0)

The meeting was re-opened at 10.20am.

13.3 Rating Concession - Assessment 2430, 2448, 2627, 2864, 15056, 15232, 15412, 15905, 16165, 16516, 16544, 16606

Executive summary:

The local government legislation and adopted rating and revenue policies, provide the ability for Council to allow rebates and remissions to certain groups of ratepayers, in limited circumstances, where broader community outcomes would be enhanced. Council has received a request from a not for profit organisation seeking a general rate remission of 100% to support them in the conduct of activities that are of benefit to the community.

In this instance, the decision to grant a concession is complicated by the ownership of the land. Whilst that rates are paid for by a non-for profit organisation, Anglicare CQ, the ownership of the land is vested in the State of Queensland, which leases the property to Anglicare CQ. The Local Government Regulation allows Council's to grant concession only in a number of instances including in relation to this application where "the land is owned by – an entity whose objects do not include making a profit".

Resolution:

Cr Rolfe moved and seconded by Cr Daniels "That Council defers this decision in relation to this matter so that it can further consider its general rate concession policy under Sections 120 and 122 of the Local Government Regulation 2012."

FISC 2017 / 05 / 09 / 008

Carried (3-0)

Attendance

Cr Godwin-Smith returned to the meeting at 10.24am and resumed the Chair.

Cr Bell attend the meeting, as an observer, at 10.25am.

13.1 Write off of Outstanding Debt - finalisation of liquidation

Executive summary:

In accordance with Council’s adopted Credit Management Policy, outstanding debts greater than \$10,000 that are considered unrecoverable are to be identified for Council for a recommendation to write off these debts. This report provides information about three long outstanding debtors that are recommended for write-off.

Resolution:

Cr Hayes moved and seconded by Cr Rolfe “That Central Highlands Regional Council write off the following outstanding debts:

- Courtier Enterprises Pty Ltd T/A Budget Car & Truck Rental - \$46,623.33 (including GST)
- Queensland Regional Hospitality Pty Ltd - \$46,217.20 (including GST)
- Vincent Aviation - \$16,830.56 (including GST).”

FISC 2017 / 05 / 09 / 009

Carried (4-0)

13.2 Rating Concession - Public Accommodation

Executive summary:

At the General Meeting held on 14 March 2017, Council recommended that the due date for rates payment for the public accommodation categories of ratepayers be effectively extended by thirty days, through the application of a discount subject to the payment of rates in full by the 19 April 2017. This report is presented to conclude this process and to formally allow discount for the assessments noted in the report.

Resolution:

Cr Daniels moved and seconded by Cr Rolfe “That the Central Highlands Regional Council grant a rebate of part of the rates and charges levied on the relevant land for the period 1 January 2017 to 30 June 2017, equivalent to the early payment discount that would have applied if the rates and charges for that period had been paid by 21 March 2017, with respect to the following rate assessments:

| Assessment No. | Concession Amount |
|----------------|---------------------|
| 1420 | \$ 2,248.18 |
| 1556 | \$ 1,139.36 |
| 1579 | \$ 1,797.98 |
| 1851 | \$ 2,831.72 |
| 2131 | \$ 1,862.64 |
| 2217 | \$ 806.23 |
| 2951 | \$ 3,673.65 |
| 2991 | \$ 844.82 |
| 3374 | \$ 958.45 |
| 7224 | \$ 841.44 |
| 7797 | \$ 398.78 |
| 10030 | \$ 1,670.67 |
| 25275 | \$ 2,170.15 |
| 27400 | \$ 2,421.99 |
| Total | \$ 23,666.06 |

FISC 2017 / 05 / 09 / 010

Carried (4-0)

13.4 Blackwater Country Club Incorporated (Blackwater Mine Worker's Club Limited) - Transfer of Lease - Lots 1 and 2 on SP181608

Executive summary:

This report seeks Council's consideration to transfer lease title reference number 40022011 for land described as Lots 1 and 2 on SP181608 held by Blackwater Country Club Incorporated to Central Highlands Regional Council. Firstly, the lease transfer proposes to financially assist the Blackwater Mine Workers' Club Limited and Blackwater Country Club Incorporated (trading as) which is presently under financial pressure and is trading out of administration, through a reduction in expense for annual land rental. In addition, Council proposes to expand the irrigation system at the Blackwater golf course to allow treated effluent to be discharged to the subject land to assist in meeting its compliance with the Environmental Authority. Expansion of the irrigation system is currently planned to progress and it is therefore prudent that Council holds tenure of the land.

Resolution:

Cr Hayes moved and seconded by Cr Daniels "That Central Highlands Regional Council consent to have the lease between Blackwater Country Club Incorporated and the State of Queensland title reference number 40022011 for land described as Lots 1 and 2 on SP181608 transferred to Council.

And further;

That Central Highlands Regional Council upon transfer of the lease have the land purpose changed from recreation to local government and to extend the period of the lease for a further twenty (20) year period."

FISC 2017 / 05 / 09 / 011

Carried (4-0)

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10.27am

CONFIRMED

CHAIR

DATE