



**Leadership and Governance Standing Committee Meeting**

# **MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Tuesday 13 June 2017**

**Commenced at 1.18pm**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING**

**TUESDAY 13 JUNE 2017**

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING  
HELD AT 1.18PM TUESDAY 13 JUNE 2017 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), D. Lacey (Chair), G. Godwin-Smith (Deputy Mayor)  
Councillors (Crs), C. Brimblecombe, A. McIndoe, G. Nixon, C. Rolfe and M. Daniels

**Officers**

Chief Executive Officer S. Mason, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Communities D. Fletcher, Coordinator Communications A. Ferris and Minute Secretary T. Wheeler

**Observers**

Councillors G. Godwin-Smith (Deputy Mayor) and M. Daniels

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Leadership and Governance Standing Committee Meeting: 9 May 2017**

***Resolution:***

Cr Nixon moved and seconded by Cr McIndoe “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on 9 May 2017 be confirmed.”

**LGSC 2017 / 06 /13 / 001**

**Carried (6-0)**

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

Nil

**Conflict of Interest, Personal Gifts and Benefits**

Nil

**Petitions**

Nil

**Attendance**

Cr G. Godwin-Smith left the meeting at 1.19pm

**Attendance**

Cr G. Godwin-Smith returned to the meeting at 1.28pm

## **INFRASTRUCTURE AND UTILITIES' SECTION**

### Attendance

P. Manning attended the meeting at 1.28pm.

### **9.1 Infrastructure and Utilities - Department Update**

#### **Executive Summary:**

The following information provides an update on key activities for the Infrastructure and Utilities Department.

#### ***Considered by Council***

### Attendance

D. Fletcher attended the meeting at 1.34pm.

P. Manning left the meeting at 1.34pm.

S. Schofield and T. Rouse attended the meeting at 1.35pm.

## **CORPORATE SERVICES' SECTION**

### **10.1 Corporate Services - Department Update**

#### **Executive Summary:**

This report provides an update and overview of key issues of interest for the Corporate Services department activities of Council that report to this Committee.

#### ***Considered by Council***

### Attendance

D. Fletcher left the meeting at 1.47pm

### **10.2 Health Monitoring Report**

#### **Executive Summary:**

This report provides a summary of Council's health surveillance initiatives. The purpose of the information provided is to highlight to Council any issues, risks and opportunities impacting the safety and health of workers at Central Highlands Regional Council.

#### ***Considered by Council***

### **10.3 WHS Monthly Report - May 2017**

#### **Executive Summary:**

The Work Health and Safety monthly performance report provides a statistical and descriptive representation of Council's safety performance, key performance indicators and any shortcomings for the reporting period. The report also includes a brief overview of any noteworthy health and safety initiatives.

#### ***Considered by Council***

### Attendance

D. Fletcher returned to the meeting at 1.53pm

S. Schofield and T. Rouse left the meeting at 2.00pm.

## **CLOSED SESSION**

### **Into Closed Session**

#### ***Resolution***

Cr McIndoe moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (a) and (h) of the Local Government Regulation 2012 that Council staff involved in the closed discussions remain in the room.”

**LGSC 2017 / 06 / 13 / 002**

**Carried (6-0)**

#### **Attendance**

General Manager Communities D. Fletcher, General Manager Corporate Services J. Bradshaw and General Manager Infrastructure and Utilities G. Joubert

The meeting was closed at 2.00pm.

#### **Attendance**

P. Manning attended the meeting at 2.00pm

### **Infrastructure and Utilities - Department Update**

#### **Corporate Services - Department update**

### **Out of Closed Session**

#### ***Resolution***

Cr McIndoe moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

**LGSC 2017 / 06 / 13 / 003**

**Carried (6-0)**

The meeting was opened at 2.15pm

### **Infrastructure and Utilities - Department Update**

#### **Executive summary:**

The Following information provides an update on key activities for the Infrastructure and Utilities Department.

***Considered by council***

#### **Corporate Services - Department update**

#### **Executive summary:**

The Following information provides an update on key activities for the Infrastructure and Utilities Department.

***Considered by council***

**GENERAL BUSINESS**

Nil

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 2.15pm

CONFIRMED

CHAIR

DATE