

Communities Standing Committee Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Regulation 2012*, that the next Meeting of the Central Highlands Regional Council will be held in the **Council Chambers, 65 Egerton Street, Emerald** on

Tuesday, 12 December 2017
At 10.15 am

For the purpose of considering the items included on the Agenda.

Scott Mason
Chief Executive Officer

OUR VISION

A progressive region creating opportunities for all

OUR MISSION

We are a council committed to continuous improvement, a sustainable future and efficient investment in our communities

OUR VALUES

Respect and Integrity
Accountability and Transparency
Providing Value
Commitment and Teamwork

OUR PRIORITIES

Strong, vibrant communities
Building and maintaining quality infrastructure
Supporting our local economy
Protecting our people and our environment
Leadership and governance
Our organisation



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1 PRESENT

2 APOLOGIES

3 LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes - Communities Standing Committee Meeting - 14 November 2017



Central Highlands Regional Council

Communities Standing Committee Meeting

MINUTES

Meeting held in the Central Highlands Regional Council Chambers, Emerald Office

Tuesday 14 November 2017

Commenced at 10.27am

CENTRAL HIGHLANDS REGIONAL COUNCIL
COMMUNITIES STANDING COMMITTEE MEETING

TUESDAY 11 November 2017

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**MINUTES – COMMUNITIES STANDING COMMITTEE MEETING
HELD AT 10.16AM TUESDAY 14 NOVEMBER 2017 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillors (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor), M. Daniels, A. McIndoe
Councillors (Crs) G. Nixon, C. Brimblecombe (Chair)

Officers

Chief Executive Officer S. Mason, General Manager Communities D. Fletcher, Minute Secretary B. Pusey

Observers

Councillor (Cr) P. Bell AM

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Communities Standing Committee Meeting: 10 October 2017

Resolution:

Cr Daniels moved and seconded by Cr Godwin-Smith "That the minutes of the previous Communities Standing Committee Meeting held on 10 October 2017 be confirmed."

CSC 2017 / 11 / 14 / 001

Carried (6-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Nil

Upcoming Agenda Items

Nil

Conflict of Interest, Personal Gifts and Benefits

Nil

Petitions

Nil

COMMITTEE RECOMMENDATIONS / NOTES

Minutes of Meeting – Ethel Glen Community Consultation: 13 September 2017

Minutes of Meeting – Tieri Community Consultation: 13 September 2017

Minutes of Meeting – Sapphire Community Consultation: 14 September 2017

Minutes of Meeting – Rubyvale Community Consultation: 14 September 2017

Minutes of Meeting – Anakie Community Consultation: 14 September 2017

Minutes of Meeting – Willows Community Consultation: 15 September 2017

Minutes of Meeting – Lochington Community Consultation: 15 September 2017

Minutes of Meeting – Bogantungan Community Consultation: 15 September 2017

Resolution:

Cr Bell moved and seconded by Cr Daniels “That the minutes of the:

1. Ethel Glen Community Consultation meeting held 13 September 2017
2. Tieri Community Consultation meeting held 13 September 2017
3. Sapphire Community Consultation meeting held 14 September
4. Rubyvale Community Consultation meeting held 14 September 2017
5. Anakie Community Consultation meeting held 14 September 2017
6. Willows Community Consultation meeting held 15 September 2017
7. Lochington Community Consultation meeting held 15 September 2017
8. Bogantungan Community Consultation meeting held 15 September

be endorsed.”

CSC 2017 / 11 / 14 / 002

Carried (6-0)

This resolution has no affect due to Councillor Bell not being a voting member.

The resolution was presented to the subsequent General Council Meeting on 14 November 2017.

Attendance

Manager Community Development S. Poulter attended the meeting at 10.31am

Arts and Cultural Officer K. Newman attended the meeting at 10.31am

COMMUNITIES

Central Highlands Arts and Cultural Advisory Committee (CHACAC) Terms of Reference (TOR)

Executive summary:

The Central Highlands Arts and Cultural Advisory Committee (CHACAC) Terms of Reference (TOR) provide a framework recognising the purpose, responsibility, objectives and service delivery that the CHACAC provide as a Central Highlands Regional Council (CHRC) advisory committee.

Resolution:

Cr Daniels moved and seconded by Cr McIndoe “That the Central Highlands Regional Council endorse the proposed amended Central Highlands Arts and Cultural Advisory Committee Terms of Reference. The Terms of Reference include amendments to align with Arts Queensland and changes in the operation and service delivery of the Regional Arts Development Fund Program.”

CSC 2017 / 11 / 14 / 003

Carried (6-0)

Community Reference Group (CRG) Review

Executive summary:

The Community Reference Group (CRG) Model was created in 2013 to implement the Central Highlands 2022 Community Plan. In July 2017, noting that two years had passed since the final CRG was established and four years since the first, it was considered necessary and important that council review and identify opportunities to improve upon the CRG model.

The Community Reference Group review report findings are organised into 6 key result areas:

1. Meetings
2. Marketing and communication
3. Induction and training
4. Growth
5. Risk management
6. Celebration of successes

Of the six key result areas identified, the first five also list complementing recommendations. These recommendations are listed in the Community Reference Group review report under the heading recommendations summary table on pages 25-30.

This report seeks council’s endorsement of the listed recommendations to enable the Community Development Unit to move forward and create an action plan to implement these over the next few years.

Resolution:

Cr Godwin-Smith moved and seconded by Cr McIndoe “That Central Highlands Regional Council endorse the proposed recommendations listed in the Community Reference Group review report under the heading recommendations summary table on pages 25-30.”

CSC 2017 / 11 / 14 / 004

Carried (6-0)

Regional Arts Development Fund - Round 1 2017/18

Executive summary:

The Regional Arts Development Fund (RADF) is a partnership between Queensland Government and Central Highlands Regional Council (CHRC) which invests in quality arts, cultural and heritage experiences in regional Queensland through RADF grants.

The purpose of the CHRC RADF grant program is to contribute to locally determined priorities for arts, cultural and heritage project support for individuals and groups to participate in arts and cultural activities and place-making. There were five applications received in Round 1, FY 2017/2018 that were evaluated by the Central Highlands Arts and Cultural Advisory Committee (CHACAC) on 13 October 2017.

This report puts forward the CHACAC’s recommendation for council to endorse all five of the RADF grant applications received, to the total value of \$30,944.

Resolution:

Cr Daniels moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council endorse the CHACAC minutes and recommendation that the five applications listed below are deemed successful for RADF Round 1, FY 2017/2018.

Application Type	Project	Requested amount
Individual		
Mitchell Rolfe	<ul style="list-style-type: none"> • Road to Tamworth 	\$1,300

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Greer Webley	<ul style="list-style-type: none"> Road to Tamworth 	\$1,300
Group		
Rolleston Photography Group	<ul style="list-style-type: none"> Capturing Local Ecotourism 	\$9,100
Emerald Photographic Club	<ul style="list-style-type: none"> Gems of the Outback 	\$14,294
Council Initiated Project (CIP)		
Community Training	<ul style="list-style-type: none"> Principles of Curating and Exhibition Management Local and Lively – Resources to support a flourishing local arts scene Arts and Cultural Management How to Document and Present your Artwork 	\$4,950
CHRC RADF Round 1	Total	\$30,944

Total CHRC RADF Grants Round 1, 2017 is \$30,944.”

CSC 2017 / 11 / 14 / 005

Carried (6-0)

Attendance

Councillor G. Nixon attended the meeting at 10.42am
 Manager Community Development S. Poulter left the meeting at 10.43am
 Arts and Cultural Officer K. Newman left the meeting at 10.43am
 Senior Ranger J. Bullivant attended the meeting at 10.43am
 Councillor G. Nixon left the meeting at 10.43am

Rubyvale, Sapphire & Scrub Lead Miners Common - Agistment Committee Submissions

Executive summary:

Between 25 August 2017 and 22 September 2017, Council's Ranger Services team conducted community consultation regarding the intention to dissolve the Miners Common Agistment Committee ('the committee'). This submission period has ended with only two submissions being received and a decision is required regarding the future of the committee.
 Considered by Council.

Resolution:

Cr Daniels moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council endorse the submission made by the current agisting stock owners, to form an advisory board to assist in the management of agistment on the Rubyvale, Sapphire and Scrub Lead Miners Common ('Miners Common')".

CSC 2017 / 11 / 14 / 006

Carried (6-0)

Attendance

Senior Ranger J. Bullivant left the meeting at 10.53am

DEPARTMENTAL UPDATES

Departmental Updates

Executive summary:

The following information provides an update on key activities for the Communities Department.

Considered by Council.

GENERAL BUSINESS

Cr Godwin-Smith welcomed Evie Perrins who is sitting in the Gallery today. Evie is currently studying a Bachelor of Social Science with two majors in Politics and International Relations. Evie has started work experience with the Communities Department.

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10.57am.

CONFIRMED

CHAIR

DATE

5 BUSINESS ARISING OUT OF MINUTES

6 REVIEW OF OUTSTANDING MEETING ACTIONS

7 REVIEW OF UPCOMING AGENDA ITEMS

8 PETITION

8.1 To be tabled (if any)

9 MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

10 COMMITTEE RECOMMENDATIONS / NOTES

10.1 TOPRAIN Consultation Meeting Minutes 26 October 2017



MINUTES OF TOPRAIN COMMUNITY CONSULTATION MEETING

LOCATION: “Coonabar” Murray & Wendy Gibson’s home.

MINUTES OF MEETING HELD: Thursday 26th October 2017

PRESENT: (SEE ATTACHED SHEET)

APOLOGIES: Cr Hayes,Cr Bell,Cr Daniels,Cr Nixon,Cr McIndoe,Cr Godwin Smith

MEETING COMMENCED: 11.20am

MEETING CHAIRED BY: Hayden Jones

MINUTE TAKER: Alison McIver

ITEM NO.	SUBJECT	SUMMARY OF DISCUSSION	ACTION	BY WHO	BY WHEN	COMMUNITY CONTACT	MONITORING/ COMMENTS
1	Welcome	Scott Mason explained council's new process of three day consultations for this year. These have been held across the shire this year instead of one day consultations. This process may change in 2018. Councilors and staff were Introduced to those present.	NFA	Scott Mason			NFA
2	Report and Update Gerhard Joubert	The upcoming projects & future investment in the area were explained as per attached fact sheet. Maintenance grading and gravel resheeting on MT	Fact sheet attached is for council controlled roads	Gerhard Joubert			Please see attached Fact Sheet.

		Sunlight, Sunlight, Humboldt and Penrose roads.					
3	Road Seal Jobs for this area.	Why is not there any funding for road seals in this area?	There is no budget allocation from TMR or council to complete seals in the near future in this area.	Gerhard Joubert		Kevin Pickersgill	NFA
4	Funding for road seals in the Shire.	In the current DTMR financial year there is currently only funding allocated to the Fitzroy Development Road (Taroom Road). Any further funding opportunities will have to be supported by prioritisation under the DTMR QT Roads Infrastructure Plan (QTRIP), Northern Australia Beef Roads Programs, or the Building Better Regions Fund		Scott Mason			Confirmation of funding required from State & Federal Governments.
5	Rolleston Blackwater Road opening Date.	The Department of Transport & Main Roads Department did not support this idea so there will be no official opening.		Scott Mason			NFA
6	State Government Funding	The two year road budget funding for our area looks a bit bleak. I can't give any commitments on state controlled roads today.		Gerhard Joubert			Funding required for new projects.
7	Works for Queensland	Several projects have been funded by Works for Queensland. Some of these projects are to be completed by the 30th November 2017.		Scott Mason			NFA

8	Sunlight Road & Penrose	Our group would like Sunlight road looked at for a seal as per the recent meeting in Rolleston. Penrose and Humboldt roads are our preference due to the school bus traveling on these roads daily. This road has not been looked after.		Gerhard Joubert		Hayden Jones	We will take your request on board when planning future road works.
9	Penrose Road	The section of Penrose road back to Blackwater road needs to be a priority section as this is a school bus road. The black soil spots on the Humboldt road need work as well.		Rob Moss		Cameron Gibson	This work will be included when maintenance work is scheduled for the area.
10	Tropical Cyclone Debbie flood damage repairs.	We are still accessing the flood damage in the eastern area from the Cyclone event earlier this year. There is a lot of flood damage to log.		Gerhard Joubert Rob Moss			Council is awaiting approval to repair the flood damage work.
11	Repairs to road which have been missed	Residents do repairs to open the road after rain events. There is a culvert damaged during TC Katrina which has never been replaced on Sunlight Road near Humboldt crossing This needs replacing	This work has been included in the flood damage list.	Gerhard Joubert		Hayden Jones	Council is awaiting approval to repair the flood damage work.
12	Penrose Road Damage.	A culvert is required where Penrose road joins the Blackwater road at the red ridge. When we receive rain this section washes out every time. There is a section in Gunadero which washes out in the rain.	Road inspection required. Jack Mayne would like a report after the inspection.	Rob Moss		Sheena Crittle Jack Mayne	Waiting for flood damage approval from TC Debbie.

13	Sirius road	Resheeting of Sirius road was not completed where I showed them the black spots. The gully in Lowesby is washed out again.	Road inspection required.	Rob Moss		Des Priddle	CRM
14	Road funding models	Springsure Tambo road group is pushing for funding as well. The Springsure Tambo road is presently sitting at number 7 on the TMR funding list. TMR are using old data which needs to be updated. CHDC- Liz Alexander is actively involved gaining fresh data for Dr Andrew Higgins. This is for the transit model so funding can be sourced quicker. This data could move the Tambo road up to position to a 2 or 3		Scott Mason Gerhard Joubert			Future works require funding.
15	Are road designs required when sourcing funding?	Design are needed on roads so funding can be sourced. Council don't have the staff to complete the road designs at present. Traffic counters are on council & state controlled roads for data collection.		Gerhard Joubert		Hayden Jones	Ongoing
16	Road Pave & Seal	Seals are great but not always designed to cope with the traffic which will use the sealed road.		Gerhard Joubert		Hayden Jones	See attached sheet for design information.
17	Road consultation	More consultation is required from locals before road works commence.		Gerhard Joubert		Hayden Jones	Noted
18	QR Mobile Camp located	What is the plan for the old QR camp road camp which is located on our property? We	We will be moving the camp. It will cost	Gerhard Joubert		Murray & Cameron Gibson	Site inspection completed by

	at Coonabar Rolleston.	have now fenced the camp off from our cell grazing system.	a lot of money to relocate the camp. This may be sold off. Council has now moved to caravans for road camps. Council needs to make a decision soon. This is subject to building certification requirements.	Scott Mason Tyronne Meredith			Rob Moss 26.10.17.
19	What is the planned time frame for moving the camp?	Please move the camp to Rolleston so the Gibson family can continue their cell grazing.	Rehab is requested where the gravel pad has been laid so the pasture can regrow.	Scott Mason Tyronne Meredith		Cameron Gibson Hayden Jones	Ongoing
20	Rolleston Hall	There are several things which the community are not happy with including – fixed panes not windows. All painting inside no timber work has been left unpainted. Doors automatically lock people can't gain access after using the toilet.	A long list has been emailed Jason Mick from the hall cleaner.	Jason Mick Rad Steel		Wendy Gibson Pam Dallas	Work is underway to address the community's concerns.
21	Rolleston Airstrip fence	The fence job is of poor quality. There was not enough consultation with the community about the fencing round the Rolleston airstrip.	Email sent to commercial services requesting a meeting as	Michelle Webster David Voss Shoaib Kazmi		Cameron & Murry Gibson	Shoaib Kazmi held a site meeting with Murray Gibson.

		The man gate in wrong spot and the fence no longer child proof near the oval. Access to the club house not possible. Roos get into the fenced area as gate don't close and then they can't find way back out the gate. Could Murray & Cameron Gibson please meet with a Commercial services staff to sort out the problems?	requested by Cameron & Murry Gibson.				A local contractor has been employed to carry out repairs to the fence.
22	Community Oval Rolleston CWA building. Grandstand	The building has been identified as a risk to users because of the Asbestos in the building. The asbestos auditor visited the building last week. Jason Mick is waiting for his reports. The auditor is concerned about the floor coverings & glue. A Building inspection/report needs to be completed. Grandstand inspection needs to be completed please. Several groups are using the building for storage.	Attach work camp application form so clubs can consider applying for funding for a shed kit and the WORK Camp assist with construction.	Jason Mick Alison McIver		Wendy & Murray Gibson	Waiting for the Asbestos and Building report.
23	Safety issue Humboldt bridge on Blackwater road	Humboldt bridge has poor vision in morning. Trees on the creek bank need to be removed so the vision on S bend at the bridge is safer. Explosive & fuel trucks travel the Rolleston Blackwater road 24/7 now. Why are there no safety rails on Humboldt bridge	Clearing of trees requires approvals. We would need to confirm if this section is on the road reserve/	Gerhard Joubert		Hayden Jones	All work needs to be approved by TMR

24	T intersection Comet & Rolleston Blackwater road	Signs needs haven't been addressed re last minutes. The trees need to be cleared from Comet Rolleston Blackwater intersection.	Please forward these minutes onto TMR	Gerhard Joubert		Hayden Jones	All work needs to be approved by TMR on this section of road.
25	20 Mile Rubbish Skip	Skip bins are required at the council camping reserve. The rubbish is getting worse at the intersection. This is also a school bus stop	Skip bins were not approved by Waste section due to the large cost.	Kent Worsley		Hayden Jones	NFA
26	Bottle Tree Camp turn off	There is rubbish at our turn off all the time, we would like skip bins to please.	Will need to check if JJ Richards's truck services the Rolleston Blackwater Road.	Kent Worsley		John Enrich	Subject to budget approval.
27	Rolleston Landfill to a transfer station	What is the plan for the transfer station in Rolleston?	We have designs to convert Rolleston to a transfer station and end the practice of landfilling at the site. It is in this year's Capital works budget but it may be delayed to next financial year.	Kent Worsley		Cameron Gibson	Project for 18/19 year.
28	Dust pad 5km this side Rolleston	Does this area need to be there now the road sealed	I will look at the pad on the way	Rob Moss		Cameron Gibson Des Priddle	Site inspection was carried out on

	where the trucks pull over.	This is near the entrance to Priddle's cattle yards entrance	bay this afternoon.				26.10.17 There is no need to remove this pad.
29	Road faults which need attention	There are a lot of items have not been completed on the seal job on the Rolleston Blackwater road. Batters wrong angle 1 in 4 but they are 1 in 1 batters Concrete left in Lowesby from the job. Road is washing away in several sections of ne work.	Please see attached fact sheet for design standards.	Gerhard Joubert		Hayden Jones	Ongoing
30	Road signs	Why are the signs not secured better as they blow over? Barrier boards left on the roads. Some areas of road have not been repaired. The water is not been drained from the wheel tracks after recent rain.	We will address these problems to ensure this is not an ongoing problem.	Rob Moss		Hayden Jones	NFA
31	Patching to be completed	Cement culvert in Rhydian missing a meter of bitumen after recent rain. Every year it is replaced after the wet.	This will culvert will need inspecting. Will check to see if it is included in the flood damage claim.	Rob Moss		Steve Bottomley	
32	Traffic flow	Since the road has been sealed the traffic and trucks has increased. Explosive & fuel trucks travel the Rolleston Blackwater road 24/7 now The roads are not build to stand	Noted. Which road did these trucks use before this was sealed?	Gerhard Joubert		Cameron Gibson	Noted

		the traffic which travel along the road.					
33	Depth gauges	All creeks need flood depth gauges fitted for the non-local traveling public	CRM	Gerhard Joubert Rob Moss		Hayden Jones	CRM 63932 Inspections will be completed as part of road audits.
34	Trees on road reserve	Please remove all trees on road reserves as they are big problems. Mira to Comet big dead trees need to be removed Wattle near the Lagoons is falling over the road. Needs attention asap	Clear road reserves for safety. Rob is looking into more sofisticated equipment to do tree removal	Rob Moss Scott Mason		Hayden Jones	Inspections of road side trees will be completed as part of road audits.
35	Please inspect the Dog leg section of the Humboldt road in Mira and the S bend at Struan turnoff.	This is a swamp when it rains and is there enough pipes in the road. The bitumen road is making a dam.	Inspection required after a good fall of rain.	Rob Moss		Hayden Jones	Inspections will be completed as part of road audits.
36	Beazley Park Sprinklers.	The sprinklers are not set correctly and are watering the road. Have all the mowed off sprinklers been repaired.	Will follow up with Parks & Gardens.	Darren Law		Cameron Gibson	Darren Law will check sprinkler pattern.
37	Maintenance Rolleston Blackwater Road	Are council trying to get more money out of TMR for this road? Is the road rated for explosive trucks? The explosive travels from Blackwater to NSW.	TMR have not allocated extra funds for this section of road.	Scott Mason		Hayden Jones	Required funding from TMR
38	Meat Works Project Update.	What is the update on the meat works project Market conditions have changed	Have council spoken to aa about	Scott Mason		Ashley Pickersgill	The CHDC web site has regular

		things in this area. Some interested parties have removed their interest from the meat works project. Water supply for the works needs to be confirmed before the project can go ahead. Siting of meat works is not set in stone as it needs good road train access to the suitable site.	processing the Wagyu cattle as well as outside products.			Steve Bottomley	updates from Liz Alexander.
39	CQ Inland Port	Grain corp is the anchor tenant for the project. We have 50% of the funding for this site. TMR require a high standard intersection for the port. This will have heavy grain traffic onto shire roads We need to improve these roads. Planning staff have meet with locals in the area.		Scott Mason Gerhard Joubert			FYI
40	SMEC Road Study	What has happened to the SMEC study? We took a report to council with the preferred option of the Bonnie Doon swing access to Gem road then onto state controlled roads to the hub. We wish to create a feeder road for growers to ship their product to the hub. Road won't be all weather road but be a local haul road for spific function. Do you expect any big business to move there	This is a private development not councils project. Some residents are disappointed in this development	Scott Mason		Steve Bottomley Liz Mayne	Foot print area map of the area is attached to the minutes.

41	Consultation with neighbor's.	We have had no consultation from council about the inland hub We live on Rundle access road	The survey has just been commissioned. The area has been identified and the process will. Liz & I would like to meet with planning before the next stage. It will take many years to complete.	Gerhard Joubert		Jack & Liz Mayne	Emailed Jack & Liz the maps of the area as requested.
42	Road in Inland hub area	There is presently no funding for roads round the inland hub area at this stage.		Gerhard Joubert			FYI
43	Wagner's airport update.	Wagner's are interested in the airports for international freight. They trying to make Well camp more profitable. Council is working with them on route development from Well camp to Emerald then onto to Townsville. This would help boarding school children.		Scott Mason			FYI
44	CHDC	Can be compared to TSBE and council is looking to follow their plan. This group is driving developments in the south. Council is looking at better resourcing CHDC so they can complete more projects		Scott Mason			FYI
45	Adani Mine	What is council doing to in respect to the Adarni mine development?		Scott Mason	Ashley Pickersgill		The bulk of FIFO will be from Rockhampton

							& Townsville for the mine. Emerald is well established to service the mining sector because of our position.
46	Thankyou	For the culverts on the road in Sunlight road area			D & K Copping Mt Sunlight Rolleston		FYI

MEETING CLOSED:1.25pm

NEXT MEETING: 2018



Yamala Entrprise Area.pdf



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11 COMMUNITIES

11.1 Japan Study Tour February 2018

DECISION ACTION REPORT

Author & Authorising Officer: Daniel Fletcher, General Manager Communities

EXECUTIVE SUMMARY:

This report is to seek support from the Communities Standing Committee for an upcoming study tour opportunity that has been offered to executive staff, through Council of Local Authorities for International Relations (CLAIR) at Central Highlands Regional Council.

OFFICER RECOMMENDATION

That Central Highlands Regional Council approve General Manager Communities attendance to represent Central Highlands Regional Council with the Council of Local Authorities for International Relations study tour to Tokyo and Higashine City, Yamagata Prefecture, between 12th – 21st February 2018.

REPORT:

As per section 5 of the Travel and Accommodation Policy (administration policy) which states:

Council must approve all conference and course attendance where the venue is outside Australia. It is the responsibility of the applicant, supported by the Chief Executive Officer and Approval Officer, to ensure an appropriate committee agenda item is prepared in advance to ensure appropriate time is allowed for the approval process and consequent arrangements to be made.

Local Government Exchange and Cooperation Seminar:

The Local Government Exchange & Cooperation Seminar is a study tour that provides senior executives from government and peak organizations in the Oceania with the opportunity to meet with Japanese public officials, to study Japanese public administration first-hand, and to exchange ideas and expertise with local staff and fellow participants.

Over the course, participants attend lectures, take part in workshops, and visit local government offices, where they receive extensive exposure to the workings of Japanese government. An additional and equally important part of the program is the home-stay with a local family, which immerses each visitor in the daily life and culture of Japan.

When: 12 – 21 February 2018

Where: Seminar is in Tokyo and Higashine City, Yamagata Prefecture, which is beside Iwate Prefecture.

What: Seminar themes-

1. Town Planning and personal development through child care measures and education geared towards population growth.
2. Efforts by regional cities to encourage more international tourists to visit by making use of local resources.

Cost:

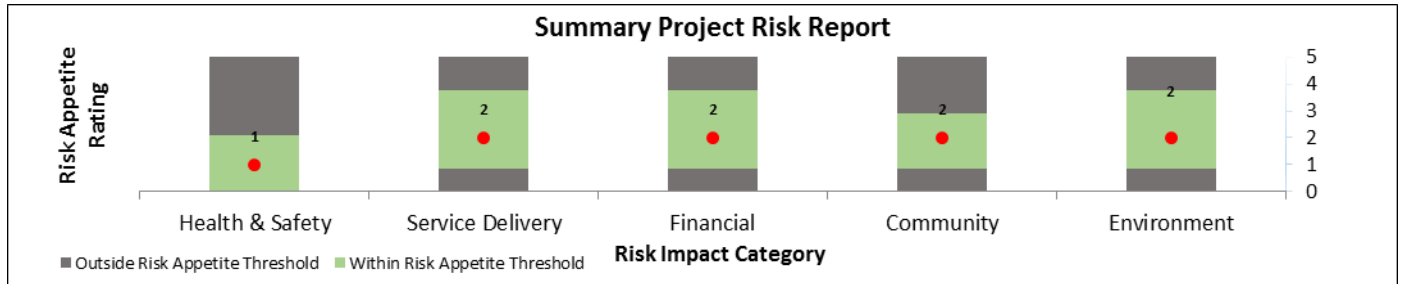
- Expenses incurred for the Seminar registration and materials will be borne by CLAIR.
- Any expenses prior to arrival in Japan and after departing from Japan shall be borne by participants.
- Expenses incurred during the Seminar period in Japan will be borne by CLAIR.

The Executive Leadership Team and CEO support Daniel Fletcher, General Manager Communities, to attend and represent Central Highlands Regional Council on this study tour.

A full report will be presented to the Communities Standing Committee upon return with learning for Central Highlands Regional Council.

CONSIDERATIONS / IMPLICATIONS:

Risk Rating



Risk:
Not Applicable.

Corporate/Operational Plan Reference:

- 1. Strong Vibrant Communities;
 - 1.3 - Corporate Plan Strategy: Active and inclusive communities.
 - 1.3.1 - Lead active community planning and engagement by encouraging community participation and input into council’s decision making.
 - 1.3.3 - Facilitate opportunities for learning, social activities, community events, grants and funding programs.
- 3. Supporting our Local Economy;
 - 3.1 Corporate Plan Strategy: Facilitate investment and employment opportunities.
 - 3.1.2 - Promote the Central Highlands as a region for tourism and development opportunities.
- 4. Protecting our People and our Environment;
 - 4.1.1 - Ensure the region’s sustainability through integrated, well-planned development.
 - 4.1.2 - Employ efficient development planning processes and practices.
 - 4.2.1 - Collaborate with stakeholders to manage our built and natural environment.
- 5. Leadership and Governance;
 - 5.2 - Corporate Plan Strategy: Advocate for our region
- 6. Our Organisation;
 - 6.2.2 - Create and sustain a positive and future-focused organisational culture that demonstrates and supports council’s values.

Financial:
Approximately \$1,800.

Statutory/Policy/Delegations:
Travel and Accommodation Policy (administration policy)
Local Government Regulation 2012 Section 188 (1) (b)

Communication/Engagement:
Not Applicable.

ATTACHMENTS:

Nil

– END OF REPORT –

12 DEPARTMENTAL UPDATES

12.1 Departmental Updates

DEPARTMENTAL UPDATE REPORT

Author / Authorising Officer: Daniel Fletcher, General Manager Communities

EXECUTIVE SUMMARY:

The following information provides an update on key activities for the Communities Department.

❖ Communities

Key Activities Summary

1. Central Highlands Regional Council Youth Strategy and Action Plan
2. Youth Skate Park Day
3. Varial Emerald (Skate Park Development Youth Group) – Emerald Skate Park works
4. Community Meeting – Domestic and Family Violence
5. Acoustic Guitar Event
6. Springsure Hospital Museum
7. Sister City – Student Exchange Group and Chaperones
8. Nogo November
9. Waste Facilities

❖ **Communities**

1. Central Highlands Regional Council Youth Strategy and Action Plan

The Central Highlands Regional Council Youth Strategy and Action Plan draft was presented to Council on Tuesday 28 November 2017. The Youth Strategy and Action Plan are now being edited to reflect feedback received. The final draft will be presented to Council for adoption early in the New Year.

2. Youth Skate Park Day

The Regional Skate Park Day event held on Saturday November 4 2017 across all four skate parks in Bluff, Springsure, Emerald and Capella was successful, attracting a total of 160 attendees. This was the first youth event that has been delivered across multiple communities simultaneously. Local partnerships in each community enabled the successful delivery of this regional event. This event supported Queensland Mental Health Week.

3. Varial Emerald (Skate Park Development Youth Group) – Emerald Skate Park works

Works on minor upgrades at the Emerald Skate Park are continuing. A third rubbish bin has been placed at the site, in a more convenient location for skate park users to utilise. Plumbers have also been contracted to install a new water fountain, with installation estimated for mid December 2017. Engineering and GeoRadar work is pending for action in the New Year.

4. Community Meeting – Domestic and Family Violence

A community meeting focusing on domestic and family violence was held on the 24 November 2017 in Blackwater. Participants included attendees from local schools (principal, deputy and CEC), Centerlink, Centacare, Queensland Police Service, mining, Queensland Housing and Queensland Indigenous Family Violence Legal Service (Rockhampton).

The aim of the meeting was to discuss community violence beyond domestic and family violence, opening the discussion to elder abuse, sexual assault, anger management and men's business. Another meeting is planned to discuss a men's program with Central Queensland Indigenous Corporation in early December with their Community Engagement Manager from Rockhampton.

5. Acoustic Guitar event

The Central Highlands Arts and Cultural Advisory Committee recently hosted the Acoustic Guitar Spectacular, as a promotional event for the committee. Internationally recognised acoustic guitarists Bruce Mathiske, Michael Fix and Soenke Meinen performed to an audience of 26 at the Calvary Christian Church on Saturday 18 November 2017.

Michael Fix conducted professional development workshops at the Emerald Artist Precinct on Sunday 19 November with six attendees participating. The committee has made a decision to not hold future events in November due to the community being busy with school and community commitments at this time of the year.

6. Springsure Hospital Museum

Central Queensland Museum Officer, Dr. Melanie Piddocke will be visiting the Springsure Hospital Museum on 13 December 2017 to commence an inventory of the collections housed in the Springsure Hospital Museum. This visit will action the recommendations outlined in the previously prepared Significance Assessment undertaken October 2016. An exhibition for the 2018 milestone event celebrating 150 Years for the national heritage listed Springsure Hospital will also begin being planned at this time.

7. Sister City - Student Exchange Group and Chaperones

The Sister City exchange group for 2018 will comprise of 2 chaperones and 8 students. Chaperone interviews are currently underway. Interviews for the student exchange group will commence once chaperones are selected. There were 14 student applications received.

8. Nogoia November

On Saturday 25 November 2017, between 11am and 4pm, the community were invited to spend some time down by the Nogoia River and learn a little more about the river revival project, do some Indigenous crafts, get a lesson on water safety from SunWater and enjoy a snag and soft drink after exploring the river on

kayaks. There were 59 kayak launches during day and an expected patronage at the event of 240 people. Feedback from the attendees has been positive.

9. Waste Facilities

Council's Emerald Transfer Station and Lochlees facilities are closing temporarily to allow all waste staff to attend Council's Christmas party. The community are being told verbally at the facilities, an ad will be published in CQ News and there will be a social media post about it.

Attachments

Nil

– END OF REPORT –

13 GENERAL BUSINESS

14 CLOSED SESSION

14.1 Nil Reports

15 LATE AGENDA ITEMS

16 CLOSURE OF MEETING