

Finance and Infrastructure Standing Committee Meeting

Meeting of the Central Highlands Regional Council
Finance and Infrastructure Standing Committee Meeting
held in the **Council Chambers, 65 Egerton Street,
Emerald** on

Tuesday, 12 December 2017
Commenced at 8.30am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING

TUESDAY 12 DECEMBER 2017

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT 8.30 AM TUESDAY 12 DECEMBER 2017 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)
Councillors (Crs) C. Brimblecombe, M. Daniels, G. Nixon and C. Rolfe

Officers

Chief Executive Officer S. Mason, General Manager Corporate Services J. Bradshaw, Acting General Manager Infrastructure and Utilities Michael Parker, General Manager Commercial Services M. Webster, Coordinator Communications A. Ferris, Minute Secretary S. Cooper

Observers:

Cr G. Sypher

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 14 November 2017 be confirmed.”

FISC 2017 / 12 / 12 / 01

Carried (6-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Review of Upcoming Agenda Items

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

PETITIONS (IF ANY)

Nil

COMMITTEE RECOMMENDATIONS / NOTES

Minutes of Meeting of Emerald Saleyards Coordination Committee – 13 November 2017

Resolution:

Cr Nixon moved and seconded by Cr Daniels “That the minutes of the Emerald Saleyards Coordination Committee meeting held on 13 November 2017 be endorsed.”

FISC 2017 / 12 / 12 / 02

Carried (6-0)

Attendance

Manager Airport, David Voss attended the meeting at 8.38am.

COMMERCIAL SERVICES

Emerald Airport Solar Power Initiatives

Executive Summary

Emerald airport engaged solar company Ekistica to undertake a solar feasibility study of the airport precinct which included the terminal, public carparking facilities and land space. Guidance was sought pertaining to what the most efficient and cost effective method of solar power would entail. It was determined that undertaking this project would increase Emerald airports positive environmental footprint and reduce its carbon footprint and electricity costs in the future. The solar infrastructure would pay for itself within seven (7) years and provide potential long term cost savings to Council. The project would also align with Councils commitment to build quality infrastructure and ensure regional sustainability through well planned development.

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council Finance and Infrastructure Standing Committee consider Option A1 Emerald Airport PV System roof mounted solar for consideration in the 2018/19 Emerald airport financial budget for the project cost of \$229,153.”

FISC 2017 / 12 / 12 / 03

Carried (6-0)

Emerald Airport CCTV System Audit Report

Executive Summary

Emerald airport underwent a Closed Circuit Television Circuit (CCTV) audit after experiencing ongoing issues and non-conformances were identified within the system. Direction was sought on the best method to fix and upgrade the current system which includes closed circuit camera repairs, closed circuit camera upgrades, software upgrades and fibre optic cable upgrades. Undertaking this project will restore the airports security status back to fully compliant as well as provide for future needs.

Resolution:

Cr Rolfe moved and seconded Cr Brimblecombe “That Central Highlands Regional Council Finance and Infrastructure Standing Committee consider the Emerald Airport CCTV System upgrades for inclusion in the 2018/19 Emerald airport financial budget for the project cost of \$182,600”.

FISC 2017 / 12 / 12 / 04

Carried (6-0)

Emerald Airport Runway 06 and Runway 24 Reconstruction Tender

Executive Summary

The amended time scale that has been adopted for the Runway reconstruction project is as follows;

- December 2017; AECOM engineering and Airport Operation Support (AOS) will scope a new runway reconstruction Tender
- January 2018; The amended Runway reconstruction Tender to be advertised
- February 2018; The amended Runway reconstruction Tender to be awarded
- April 2018; The Runway reconstruction to commence.

The proposed change of dates to the runway reconstruction project does not affect the funding package that Central Highlands Regional Council has secured for this project.

Considered by Council

Attendance

Manager Airport, David Voss left the meeting and Manager Finance Shelly Fogg attended the meeting at 8.55am.

CORPORATE SERVICES

Quarterly Variance Report – Operating

Executive Summary

To effectively manage the Operating Budget for the 2017/18 Financial Year a commitment was made to provide an analysis of the variances each quarter to ensure any variations can be managed within the existing budget. The report presents the Operating Budget Variance Report for Quarter 1 to 30 September 2017, as well as to the four months ending October 2017.

Considered by Council

Controlled Entities – Financial Results for year end 30 June 2017

Executive Summary

The Central Highlands Regional Council has two controlled entities being the *Central Highlands Development Corporation Ltd* and the *Central Highlands (QLD) Housing Company Ltd*. To ensure adequate oversight and governance of the controlled entities the annual audited financial statements are to be tabled to Council following finalisation of the annual audit.

Resolution:

Cr Nixon moved and seconded Cr Brimblecombe “That Central Highlands Regional Council receive the audited financial statements of the following controlled entities for the year ended 30 June 2017:

- *Central Highlands Development Corporation Ltd.*
- *Central Highlands (QLD) Housing Company Ltd.”*

2017 / 12 / 12 / 05

Carried (6-0)

Attendance

Manager Finance, Shelly Fogg left the meeting at 9.06am.

DEPARTMENTAL UPDATES

Executive Summary

The following information provides an update on key activities for the Commercial Services, Corporate Services, Infrastructure and Utilities Departments and the Chief Executive Officer.

Attendance

Manager Airport, David Voss attended the meeting at 9.09am and left the meeting at 9.10am

Attendance

Manager Finance, Shelly Fogg and Manager Asset Management, Margaret Gatt attended the meeting at 9.10am and left the meeting at 9.23am

Attendance

Manager Water Utilities, Peter Manning and Manager Infrastructure, Jason Hoolihan attended the meeting at 9.23am and left the meeting at 9.39am.

Considered by Council

GENERAL BUSINESS

Nil

CLOSED SESSION

Into Closed Session

Resolution:

Cr Rolfe moved and seconded by Cr Nixon “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

2017 / 12 / 12 / 06

Carried (6-0)

Attendance

General Manager Corporate Services, Jason Bradshaw, Acting General Manager Infrastructure, Michael Parker, Cr Gai Sypher and Coordinator Communications, Andrea Ferris, left the meeting at 9.54am

The meeting was closed at 9.54am.

Departmental Update

Out of Closed Session

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That the meeting be re-opened to the public.”

2017 / 12 / 12 / 07

Carried (6-0)

The meeting was opened at 10.20am.

Departmental Update

Executive summary:

The following information provides an update on key activities for the Commercial Services Department.

1. Financial Performance.
2. Quarry.
3. Central Highlands (Qld) Housing Company Limited (CHQHC).
4. GP Super Clinic Update.

Considered by Council.

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10.21am

CONFIRMED

CHAIR

DATE