

Leadership and Governance Standing Committee Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Regulation 2012*, that the next Meeting of the Central Highlands Regional Council will be held in the **Council Chambers, 65 Egerton Street, Emerald** on

Tuesday, 13 February 2018
At 12.00 pm

For the purpose of considering the items included on the Agenda.

Jason Bradshaw
Acting Chief Executive Officer

OUR VISION

A progressive region creating opportunities for all

OUR MISSION

We are a council committed to continuous improvement, a sustainable future and efficient investment in our communities

OUR VALUES

Respect and Integrity
Accountability and Transparency
Providing Value
Commitment and Teamwork

OUR PRIORITIES

Strong, vibrant communities
Building and maintaining quality infrastructure
Supporting our local economy
Protecting our people and our environment
Leadership and governance
Our organisation



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1 PRESENT

2 APOLOGIES

3 LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes - Leadership and Governance Standing Committee Meeting - 23 January 2018



Leadership and Governance Standing Committee Meeting

Meeting of the Central Highlands Regional Council held
in the **Council Chambers, 65 Egerton Street, Emerald**
on

Tuesday, 23 January 2018
Commenced at 12.00pm

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

TUESDAY 23 JANUARY 2018

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING
HELD AT 12.00PM TUESDAY 23 JANUARY 2018 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) C. Rolfe (Chair),
Councillors (Crs) K. Hayes (Mayor), P. Bell AM, C. Brimblecombe, G. Nixon and G. Sypher

Officers

Chief Executive Officer S. Mason, General Manager Corporate Services J. Bradshaw, General Manager Commercial Services M. Webster, Acting General Manager Communities K. Byrne, Coordinator Communications A. Ferris, Minute Secretaries S. Chant and M. Wills

Observers

Councillor M. Daniels

APOLOGIES

Nil

LEAVE OF ABSENCE

Resolution:

Cr Bell moved and seconded by Cr Brimblecombe “That a leave of absence be granted for K. Hayes (Mayor) for 13 February 2018.”

LGSC 2018 / 01 / 23 / 001

Carried (6-0)

Attendance

Mayor Hayes attended the meeting at 12.02pm

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes - Leadership and Governance Standing Committee Meeting – 12 December 2017

Resolution:

Cr Brimblecombe moved and seconded by Cr Sypher “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on Tuesday 12 December 2017 be confirmed.”

LGSC 2018 / 01 / 23 / 002

Carried (6-0)

BUSINESS ARISING OUT OF MINUTES

Nil

REVIEW OF OUTSTANDING MEETING ACTIONS

Nil

REVIEW OF UPCOMING AGENDA ITEMS

Nil

PETITIONS (IF ANY)

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Cr Nixon raised possible perceived conflict of interest with regards to External Committee CQ Suicide Intervention Prevention report.

CHIEF EXECUTIVE OFFICER

External Committee CQ Suicide Intervention Prevention

Executive Summary:

Central Queensland Rural Health has been an advocate for collaboration and integration across health services for many years. They will engage with local communities across Central Queensland (CQ) to establish strategic suicide prevention partnerships. These partnerships will enable collaboration across health services and communities to develop the CQ Suicide Prevention Plan. This plan will combine the plans for each local government areas.

Resolution:

Cr Sypher moved and seconded by Cr Bell “That Central Highlands Regional Council endorse Councillor Gail Nixon as a steering committee member of the CQ Suicide Intervention Prevention Committee.”

LGSC 2018 / 01 / 23 / 003

Carried (5-1)

Cr Nixon abstained from voting on the matter and as a result is deemed to have voted in the negative

Following the vote, the matter was revisited and the chair directed that in accordance to section 29 (3A) and 39A of the Central Highlands Regional Council Standing Orders Policy that this report is to be referred to the General Council Meeting of 23 January 2018.

Corporate Communications Monthly Report November and December 2017

Executive Summary:

The Corporate Communications team compiles a report at the end of each month on the key statistics and analysis of its communications channels and the activities undertaken.

Considered by Council

Attendance

Manager of Safety and Wellness, S. Schofield attended the meeting at 12.22pm

WHS Information Report

Executive Summary:

This report provides a summary of Council’s health and safety performance. The purpose of the information provided is to highlight to Council any issues, risks and opportunities impacting the safety and health of workers at Central Highlands Regional Council.

Considered by Council

Attendance

Cr M. Daniels attended the meeting at 12.36pm

Manager of Safety and Wellness, S. Schofield left the meeting at 12.37pm

Attendance

Manager Information Services, A. Jurd and Coordinator Business Systems, C. Nicol-Dickson attended the meeting at 12.44pm

DEPARTMENTAL UPDATES

Departmental Updates

Executive Summary:

The following information provides an update on key activities for the Commercial Services and Corporate Services Department.

1. Government Customer Services Summit – Canberra, 4-7/12/17; and
2. Turn On Technology One (TOTO) Update

Considered by Council

Attendance

Manager Information Services, A. Jurd and Coordinator Business Systems, C. Nicol-Dickson left the meeting at 12.57pm

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Nil

CLOSED SESSION

Into Closed Session

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon “That Council close its meeting to the public in accordance with *Section 275 (1) (h) of the Local Government Regulation 2012* and that only Council staff involved in the closed discussions remain in the room.”

LGSC 2018 / 01 / 23 / 004

Carried (6 -0)

The meeting was closed at 12.57pm.

Attendance

Acting General Manager Communities K. Byrne, Coordinator Communications A. Ferris, Minute Secretaries S. Chant and M. Wills left the meeting.

Departmental Updates

Out of Closed Session

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

LGSC 2018 / 01 / 23 / 005

Carried (6-0)

The meeting was opened at 1.13pm

Departmental Updates

Executive summary:

The following information provides an update on key activities for the Commercial Services Department.

1. Native Title

Considered by Council

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 1.13pm

CONFIRMED

CHAIR

DATE

5 BUSINESS ARISING OUT OF MINUTES

6 REVIEW OF OUTSTANDING MEETING ACTIONS

7 REVIEW OF UPCOMING AGENDA ITEMS

8 PETITION

8.1 To be tabled (if any)

9 COMMITTEE RECOMMENDATIONS / NOTES

10 MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

11 DEPARTMENTAL UPDATES

DEPARTMENTAL UPDATE REPORT

Author / Authorising Officer: Jason Bradshaw, General Manager Corporate Services

EXECUTIVE SUMMARY:

The following information provides an update on key activities for the Corporate Services Department.

❖ Corporate Services

Key Activities Summary

1. LG Sherlock Update
2. Peak Services ICT (Formally Resolute Information Technology)

❖ **Corporate Services**

1. LG Sherlock Update

- LG Sherlock is a world-first data storage and analysis tool being introduced across an entire tier of government to help councils convert their data to insights they can use. Recently the benefits of big data and its application to local government were on show at the 2017 LGAQ Annual Conference in Gladstone. As a data sharing and analysis tool, LG Sherlock is designed to help Queensland councils convert data into useful insights.

To assist members prior to the full release of the service in early 2018, LGAQ representatives Mr Glen Beckett – General Manager, Assist and Mr Brett Johnson – Manager, Digital Member Services delivered a briefing to the Central Highlands Regional Council on the 1st of December 2017 to allow interested officers and elected members the opportunity to learn more about the initiative and to have any questions answered.

The briefing included a background to big data within our local government context as well as further details of the LG Sherlock initiative and a detailed overview of the user cases profiled at the annual conference.

Council has subscribed to receive further information and updates regarding the LGAQ initiative and we will continue to monitor its progress and how it can be aligned to our strategic objectives as opportunities become available.

2. Peak Services ICT (Formally Resolute Information Technology – Update

- The Board of the newly formed Peak Services has determined that the business will gradually withdraw from offering ICT services to the market. These services, previously marketed under the Resolute Information Technology Brand, require a scale and investment profile well beyond Peak's capacity to meet evolving needs. This decision was made as part of an exercise undertaken by Peak when determining the products and services they will continue to offer.

Peak currently manage the backup and disaster recovery solutions of council and their removal from the market place will cause a significant impact on council operations in the short term until other arrangements can be made. Peak Services have committed to working with council to ensure a smooth transition to a new solution offering.

We are currently awaiting further communication from Peak regarding exit timeframes and assistance offerings. We will look to keep council updated on this situation as it progresses.

ATTACHMENTS:

Nil

– END OF REPORT –

12 GENERAL BUSINESS

13 CLOSED SESSION

13.1 Workforce Statistics - Bi-Monthly Report

CLOSED SESSION REPORT

This report is CONFIDENTIAL under Section 275 (1) (b) of the Local Government Regulation 2012 which permits the Council meeting to be closed to the public to discuss:

- (b) industrial matters affecting employees;*
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13.2 Life App Survey Results and Trends - Update

CLOSED SESSION REPORT

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- (b) industrial matters affecting employees;*
-

13.3 Departmental Update

CLOSED SESSION REPORT

This report is CONFIDENTIAL under Section 275 (1) (h) of the Local Government Regulation 2012 which permits the Council meeting to be closed to the public to discuss:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*
-

14 CLOSURE OF MEETING