



# **Leadership and Governance Standing Committee Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Tuesday, 23 January 2018**  
**Commenced at 12.00pm**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**GENERAL MEETING OF COUNCIL**

**TUESDAY 23 JANUARY 2018**

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING  
HELD AT 12.00PM TUESDAY 23 JANUARY 2018 IN THE CENTRAL HIGHLANDS REGIONAL  
COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) C. Rolfe (Chair),

Councillors (Crs) K. Hayes (Mayor), P. Bell AM, C. Brimblecombe, G. Nixon and G. Sypher

**Officers**

Chief Executive Officer S. Mason, General Manager Corporate Services J. Bradshaw, General Manager Commercial Services M. Webster, Acting General Manager Communities K. Byrne, Coordinator Communications A. Ferris, Minute Secretaries S. Chant and M. Wills

**Observers**

Councillor M. Daniels

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

**Resolution:**

Cr Bell moved and seconded by Cr Brimblecombe “That a leave of absence be granted for K. Hayes (Mayor) for 13 February 2018.”

**LGSC 2018 / 01 / 23 / 001**

**Carried (6-0)**

**Attendance**

Mayor Hayes attended the meeting at 12.02pm

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**4.1 Minutes - Leadership and Governance Standing Committee Meeting – 12 December 2017**

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Sypher “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on Tuesday 12 December 2017 be confirmed.”

**LGSC 2018 / 01 / 23 / 002**

**Carried (6-0)**

**BUSINESS ARISING OUT OF MINUTES**

Nil

**REVIEW OF OUTSTANDING MEETING ACTIONS**

Nil

**REVIEW OF UPCOMING AGENDA ITEMS**

Nil

**PETITIONS (IF ANY)**

Nil

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Cr Nixon raised possible perceived conflict of interest with regards to External Committee CQ Suicide Intervention Prevention report.

**CHIEF EXECUTIVE OFFICER**

**External Committee CQ Suicide Intervention Prevention**

**Executive Summary:**

Central Queensland Rural Health has been an advocate for collaboration and integration across health services for many years. They will engage with local communities across Central Queensland (CQ) to establish strategic suicide prevention partnerships. These partnerships will enable collaboration across health services and communities to develop the CQ Suicide Prevention Plan. This plan will combine the plans for each local government areas.

**Resolution:**

Cr Sypher moved and seconded by Cr Bell “That Central Highlands Regional Council endorse Councillor Gail Nixon as a steering committee member of the CQ Suicide Intervention Prevention Committee.”

**LGSC 2018 / 01 / 23 / 003**

Carried (5-1)

Cr Nixon abstained from voting on the matter and as a result is deemed to have voted in the negative

*Following the vote, the matter was revisited and the chair directed that in accordance to section 29 (3A) and 39A of the Central Highlands Regional Council Standing Orders Policy that this report is to be referred to the General Council Meeting of 23 January 2018.*

**Corporate Communications Monthly Report November and December 2017**

**Executive Summary:**

The Corporate Communications team compiles a report at the end of each month on the key statistics and analysis of its communications channels and the activities undertaken.

Considered by Council

Attendance

Manager of Safety and Wellness, S. Schofield attended the meeting at 12.22pm

**WHS Information Report**

**Executive Summary:**

This report provides a summary of Council’s health and safety performance. The purpose of the information provided is to highlight to Council any issues, risks and opportunities impacting the safety and health of workers at Central Highlands Regional Council.

Considered by Council

Attendance

Cr M. Daniels attended the meeting at 12.36pm

Manager of Safety and Wellness, S. Schofield left the meeting at 12.37pm

Attendance

Manager Information Services, A. Jurd and Coordinator Business Systems, C. Nicol-Dickson attended the meeting at 12.44pm

## **DEPARTMENTAL UPDATES**

### **Departmental Updates**

**Executive Summary:**

The following information provides an update on key activities for the Commercial Services and Corporate Services Department.

1. Government Customer Services Summit – Canberra, 4-7/12/17; and
2. Turn On Technology One (TOTO) Update

Considered by Council

Attendance

Manager Information Services, A. Jurd and Coordinator Business Systems, C. Nicol-Dickson left the meeting at 12.57pm

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Nil

## **CLOSED SESSION**

### **Into Closed Session**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Nixon “That Council close its meeting to the public in accordance with *Section 275 (1) (h) of the Local Government Regulation 2012* and that only Council staff involved in the closed discussions remain in the room.”

**LGSC 2018 / 01 / 23 / 004**

**Carried (6 -0)**

The meeting was closed at 12.57pm.

Attendance

Acting General Manager Communities K. Byrne, Coordinator Communications A. Ferris, Minute Secretaries S. Chant and M. Wills left the meeting.

### **Departmental Updates**

### **Out of Closed Session**

***Resolution:***

Cr Nixon moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

**LGSC 2018 / 01 / 23 / 005**

Carried (6-0)

The meeting was opened at 1.13pm

**Departmental Updates**

**Executive summary:**

The following information provides an update on key activities for the Commercial Services Department.

1. Native Title

Considered by Council

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 1.13pm

CONFIRMED

CHAIR

DATE