

## **Finance and Infrastructure Standing Committee Meeting**

Meeting of the Central Highlands Regional Council  
Finance and Infrastructure Standing Committee Meeting  
held in the **Council Chambers, 65 Egerton Street,  
Emerald** on

**Tuesday, 13 March 2018**  
**Commenced at 8.30am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING**

**TUESDAY 13 MARCH 2018**

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT 8.30AM TUESDAY 13 MARCH 2018 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), Councillor G. Godwin-Smith (Deputy Mayor / Chair)  
Councillors (Crs), M. Daniels, C. Brimblecombe, G. Nixon and C. Rolfe.

**Officers**

General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services, M. Webster, Coordinator Communications A. Ferris, Minute Secretary S. Cooper.

**Observer(s)**

Cr. McIndoe from 8.35am.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Finance and Infrastructure Standing Committee Meeting: 13 February 2018**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Daniels “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 13 February 2018 be confirmed.”

**FISC 2018 / 03 / 13 / 01**

**Carried (6-0)**

**Business Arising Out Of Minutes**

Cr. Brimblecombe enquired about the voting rights of the Chair of the Committee whilst in the position of Acting Mayor. General Manager Corporate Services, J Bradshaw advised that he would take the question on notice pending legal advice.

**Outstanding Meeting Actions**

Cr. Daniels asked for an update on Resolution FISC 2016/08/15/002 and was advised that Item 1 has been completed and an update on items 2 and 3 will be provided to the next Finance and Infrastructure Standing Committee meeting in April.

Manager Water Utilities, P Manning advised that another meeting has been held with the Blackwater Country Club to progress the Memorandum of Understanding.

**Review of Upcoming Agenda Items**

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

**PETITIONS (IF ANY)**

Nil

## COMMITTEE RECOMMENDATIONS / NOTES

Nil

### COMMERCIAL SERVICES

#### Emerald Airport 2017 Annual Technical Inspection

**Executive Summary:**

The 2017 Annual Technical Inspection report concluded that the airport is in good shape and is being maintained and operated well. The main areas of concern are in relation to fauna growth within the vicinity of the aerodrome which has manifested over the past twelve (12) months, and several areas of ground surface drop off caused by weather erosion over the past twelve (12) months. A mitigation strategy for all Recommendations and Observations has been included within this Information report.

Considered by Council.

### INFRASTRUCTURE & UTILITIES

Attendance

Manager Infrastructure, J Hoolihan, Manager Water Utilities, P Manning and Infrastructure Coordinator, G Spires attended the meeting at 8.50am.

#### Adoption of Four Year Transport Infrastructure Development Scheme Program

**Executive Summary**

Council, as member of the Bowen Basin Regional Roads Technical Group (BBRTG), is required to annually adopt a four (4) year Transport Infrastructure Development Scheme (TIDS) works program for inclusion in the Queensland Transport Roads Implementation Plan (QTRIP). This grant funding is provided on a 50/50 basis with Council committing to fund half of total project budget. The first two (2) year’s budget funding is committed with the following two (2) years indicative.

**Resolution:**

Cr Daniels moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council adopt the four (4) year Transport Infrastructure Development Scheme works program as follows:

2018	Proposed	TIDS	CHRC
<b>2018/19</b>	Springsure - Tambo Road	\$950,000	
	Wyuna Road	\$275,000	\$275,000
<b>2019/20</b>	Malvern Road	\$672,500	\$672,500
	Buckland Road	\$672,500	\$672,500
<b>2020/21</b>	Wyuna Road	\$750,000	\$750,000
	Range Barranga Road	\$750,000	\$750,000
<b>2021/22</b>	Capella Rubyvale Road	\$1,000,000	\$1,000,000
	Arcadia Valley Road	\$500,000	\$500,000

### **Proposed Permanent Road Closure – Un-named Road off Barlow’s Road**

#### **Executive Summary**

Central Highlands Regional Council has received correspondence, dated 12 December 2017, from the Department of Natural Resources, Mines and Energy (DNRME) seeking our comment on the proposed permanent road closure of an un-named road running in an Easterly direction off the Comet-Rolleston Road through freehold Lot 1 on HT50 and in a North Easterly direction through adjacent freehold Lot 2 on HT56 where the road meets Barlow Road. The purpose of freehold Lot 1 on HT50 and Lot 2 on HT56 is Grazing. The applicant, Comet Downs Cattle Company, has stated that to their knowledge, the proposed road to be closed never been used for its intended purposes and if closed would provide for continuous grazing.

#### **Resolution:**

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council advise the Department of Natural Resources, Mines and Energy that Council does not need the section of un-named Road within Lot 1 on HT50 and Lot 2 on HT56 for road purposes and do not object to the application to permanently close the road.”

**FISC 2018 / 03 / 13 / 03**

Carried (6-0)

### **Proposed Permanent Road Closure – Kyarra Farming Company**

#### **Executive Summary**

Central Highlands Regional Council has received correspondence, dated 22 November 2017, from the Department of Natural Resources, Mines and Energy (DNRME) seeking Council’s comment on the proposed permanent road closure of an un-named road. The “road” extends from the Southern point of Lot 12 on SP101671, owned by Kyarra Farming Company, from the Dawson Highway and extends to the Northern point of Lot 12 where it terminates. The road runs along the Western boundary of freehold Lot 12 on SP101671, whilst the formed Starlee Road runs along the Eastern boundary of Lot 12. The purpose of the freehold lot is grazing and farming.

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Hayes “That Central Highlands Regional Council advise the Department of Natural Resources, Mines and Energy that Council does not need the section of un-named Road that extends from the Southern point of Lot 12 on SP101671 from the Dawson Highway and extends to the Northern point of Lot 12 where it terminates.”

**FISC 2018 / 03 / 13 / 04**

Carried (6-0)

### **Proposed Permanent Road Closure – Un-named Road off Glen Elgin Road**

#### **Executive Summary**

Central Highlands Regional Council has received correspondence, dated 21 February 2018, from the Department of Natural Resources, Mines and Energy (DNRME) seeking Council’s comment on the application from Mr. Mark Driscoll for the proposed permanent road closure of an un-named road running in a Southerly direction from Glen Elgin Road through Lot 1 BH235 and Lot 2 BH233. The purpose of the freehold lots is grazing.

#### **Resolution:**

Cr Hayes moved and seconded by Cr Daniels “That Central Highlands Regional Council advise the Department of Natural Resources Mines and Energy that Council does not need the section of Un-named Road within Lot 1 on BH235 and Lot 2 on BH233 for road purposes and do not object to the application to permanently close the road, simultaneous to the proposed amalgamation of Lot 1 on BH235 and Lot 2 on BH233.”

**FISC 2018 / 03 / 13 / 05**

Carried (6-0)

## **DEPARTMENTAL UPDATES**

### **Executive Summary**

The following information provides an update on key activities for the Commercial Services, Corporate Services and Infrastructure and Utilities Departments.

#### **❖ Commercial Services**

1. Airport
2. Quarry
3. Saleyards
4. Land Development
5. General Manager Commercial Services

#### **❖ Corporate Services**

1. Asset Management
2. QAO External Audit Plan
3. 2017/18 Rates update

#### **❖ Infrastructure and Utilities**

##### Water

1. Black Gully Upgrade
2. Blackwater Irrigation
3. Qld Water Skills Partnership Forum
4. Central Queensland Regional Collaboration of Water Providers
5. National Performance Report 2016-17: Urban Water Utilities (Embargoed until 3pm 8 March)

##### Infrastructure

1. Update on IQ-RAP
2. Gemfields Intersection Improvements
3. Rural Addressing
4. TMR Road Signage Audit
5. Traffic Advisory Group Minutes

##### Disaster Management and Emergency Services

1. BMA Emergency Action Plan
2. Flood Warning Network Improvements
3. SunWater Early Warning System

Considered by Council.

## **GENERAL BUSINESS**

Cr Rolfe enquired as to when the letter was sent to the Department of Natural Resources, Mines and Energy regarding the closure of Rhyddings Road. General Manager Infrastructure and Utilities, G Joubert advised he would forward Cr Rolfe a copy of the letter.

## **CLOSED SESSION**

### **Into Closed Session**

#### ***Resolution:***

Cr Nixon moved and seconded by Cr Daniels “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**FISC 2018 / 02 / 13 / 06**

**Carried (6-0)**

#### **Attendance**

General Manager Commercial Services, M Webster, Manager Infrastructure J Hoolihan, Manager Water Utilities, P Manning and Coordinator Infrastructure, G Spires left the meeting at 9.51am.

The meeting was closed at 9.51am.

### **Exception under Section 235 of the Local Government Regulation 2012 – Engagement of KD Consulting and Project Management Services.**

### **Departmental Update**

#### **Attendance**

Manager Infrastructure, J Hoolihan and Coordinator Infrastructure, G Spires attended the meeting at 9.58am.

#### **Attendance**

General Manager Commercial Services, M Webster attended the meeting at 10.07am

### **Out of Closed Session**

#### ***Resolution:***

Cr Nixon moved and seconded by Cr Daniels “That the meeting now be re-opened to the public.”

**FISC 2018 / 02 / 13 / 07**

**Carried (6-0)**

The meeting was opened at 10.08 am.

#### **Attendance**

Manager Infrastructure, J Hoolihan and Coordinator Infrastructure, G Spires left the meeting at 10.08am.

### **Exception under Section 235 of the Local Government Regulation 2012 – Engagement of KD Consulting and Project Management Services.**

### **Executive Summary**

Approval is sought from Council to engage KD Consulting and Project Management Services to assist with meeting the conditions of approval outlined in the Department of State Development (DSD) Building our Regions Round 3 (BOR) Funding Agreement for the Yamala Rail Siding Project, without inviting tenders as required by *The Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation).

Section 235(b) of the Local Government Regulation 2012 provides for an exception to the requirements to invite quotes or tenders where the local government resolves that it is satisfied there is only one supplier reasonably available or where it would be impractical or disadvantageous to request quotes because of the specialised or confidential nature of the services.

Council is satisfied that KD Consulting and Project Management Services are specialists for this type of works, have in-depth knowledge of the project due to historic involvement, can deliver value for money, quality and have the expertise to carry out and complete the various tasks assigned to them.

***Resolution:***

Cr Rolfe moved and seconded by Cr Nixon “That Central Highlands Regional Council Finance and Infrastructure Standing Committee enter into a contract with KD Consulting and Project Management Services under Section 235(b) of the Local Government Regulation 2012 without first inviting written quotes or tenders, because of the specialised nature of the services that are sought and that it would be inefficient, impractical or disadvantageous to invite quotes or tenders.

**FISC 2018 / 02 / 13 / 08**

Carried (6-0)

**Departmental Update**

**Executive Summary**

The following information provides an update on key activities for the Commercial Services and the Infrastructure and Utilities Departments.

**Commercial Services**

1. Financial Performance
2. Central Highlands (Qld) Housing Company Limited (CHQHC)

**Infrastructure & Utilities**

1. Road Maintenance Performance Contract

Considered by Council.

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 10.09 am.

CONFIRMED

CHAIR

DATE