

## **General Council Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Tuesday, 27 March 2018**  
**Commenced at 2.30pm**

**COUNCIL MINUTES**

# CENTRAL HIGHLANDS REGIONAL COUNCIL

## GENERAL MEETING OF COUNCIL

TUESDAY 27 MARCH 2018

### MINUTES CONTENTS

<b>PRESENT</b> .....	<b>2</b>
<b>APOLOGIES</b> .....	<b>2</b>
<b>LEAVE OF ABSENCE</b> .....	<b>2</b>
<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> .....	<b>2</b>
General Council Meeting: 13 March 2018.....	2
<b>MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS</b> ....	<b>2</b>
<b>PETITIONS (IF ANY)</b> .....	<b>2</b>
<b>COMMUNITIES</b> .....	<b>3</b>
Development Application - 401.2016.1 - CQ Commodities Pty Ltd .....	3
Community Grants Program - Round 1, 2018.....	4
Call for Community Planning Advisory Group Chairperson Nominations .....	6
Sister City Mayoral Delegation to Japan .....	6
<b>CORPORATE SERVICES</b> .....	<b>6</b>
Monthly Financial Report - February 2018.....	6
Heavy Vehicle Safety and Productivity Program .....	7
<b>INFRASTRUCTURE AND UTILITIES</b> .....	<b>7</b>
Locality Realignment - Rubyvale Progress Association Petition.....	7
<b>CHIEF EXECUTIVE OFFICER</b> .....	<b>8</b>
Call for Motions - Australia Local Government Association (ALGA) National General Assembly and Western Queensland Local Government Association (WQLGA) 82nd Annual Conference.....	8
Western Queensland Local Government Association - 82nd Annual Conference .....	9
Australia Local Government Association (ALGA) 2018 National General Assembly .....	9
<b>LATE AGENDA ITEMS</b> .....	<b>9</b>
Maturing the Infrastructure Pipeline Program Applications.....	9
<b>GENERAL BUSINESS</b> .....	<b>10</b>
<b>CLOSED SESSION</b> .....	<b>10</b>
Emerald Airport Constraints.....	11
Air Hub Funds .....	11
Departmental Updates.....	12
<b>CLOSURE OF MEETING</b> .....	<b>12</b>

**MINUTES – GENERAL COUNCIL MEETING**  
**HELD AT 2.30PM TUESDAY 27 MARCH IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)

Councillors (Crs) P. Bell AM, C. Brimblecombe, M. Daniels, A. McIndoe, G. Nixon, C. Rolfe and G. Sypher

**Officers**

Chief Executive Officer S. Mason, General Manager Communities D. Fletcher, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Acting General Manager Central Highlands Development Corporation C. Spalding and Minute Secretary M. Wills

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**General Council Meeting: 13 March 2018**

**Resolution:**

Cr Rolfe moved and seconded by Cr Brimblecombe “That the minutes of the previous General Council Meeting held on 13 March 2018 be confirmed.”

**2018 / 03 / 27 / 001**

Carried (9-0)

**Business Arising Out Of Minutes**

**Outstanding Meeting Actions**

**Review of Upcoming Agenda Items**

**Attendance**

General Manager Commercial Services M Webster attended the meeting at 2.38pm

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Cr Hayes declared a perceived conflict of interest in the development application for CQ Commodities due to his professional nature with the buying and selling of properties (including this one previously).

**PETITIONS (IF ANY)**

**Conflict of Interest**

Cr Hayes declared a perceived conflict of interest in the following matter (as defined in section 173 of the Local Government Act 2009) due to his professional nature of his real estate business and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter. Cr Hayes left the meeting at 2.38pm

Cr Godwin-Smith assumed the chair.

Attendance

Manager Planning and Environment K Byrne and Coordinator Planning and Development S. Mattner attended the meeting at 2.38pm

## **COMMUNITIES**

### **Development Application - 401.2016.1 - CQ Commodities Pty Ltd**

**Executive summary:**

An application has been lodged by Murray & Associates (Qld) Pty Ltd on behalf of CQ Commodities Pty Ltd seeking a development permit for Reconfiguring a lot from one (1) lot into five (5) lots and creation of an access easement on land located at Capricorn Highway, Emerald described as Lot 12 on SP178418.

The parcel being subdivided is 119 hectares of rural land and is intended to be subdivided to accommodate high intensity agricultural activities which require a large supply of water and benefit from the close proximity to both the town of Emerald and the Capricorn Highway, examples including horticulture (grapes and citrus), Intensive animal husbandry (breeding complex), horse stabling complex, plant nursery or small scale fruit or vegetable crops (melons) were proposed by the applicant.

**Resolution:**

Cr Bell moved and seconded by Cr Sypher “That the application for Reconfiguring a lot: subdivision one (1) lot into five (5) lot Rural Subdivision and access easement on land located at Capricorn Highway, Emerald described as Lot 12 on SP178418, is recommended for refusal **on the following grounds**:

1. The development proposes to create lot sizes substantially below the minimum lot size of 2,000 hectares for Class A agricultural land as articulated in the Reconfiguring a lot code of the Central Highlands Regional Council Planning Scheme 2016 (Amendment No. 3). In doing so, the proposal is in conflict with the intent of the Overall outcomes and Purpose of the Reconfiguring a lot code and risks fragmenting identified agricultural land.
2. The application fails to provide evidence that sufficient irrigation water is available. The application proposes an irrigation water quantity of 120 ML to be divided between all five (5) proposed lots, which Councils Soils and land resources specialist indicates will irrigate only an estimated 2 to 30 hectares of the approximately 119 hectare area. Without sufficient water the development as proposed is unviable and may result in small rural living lots, which is in direct conflict with the intent of the Rural zone.
3. A report from Councils Soils and land specialist dated 6 March 2018, identifies the applications shortfalls in the provision of irrigation water and suitable soil for the proposed use. With insufficient water and only an estimated 39 hectares of suitable agricultural land within the entire application property, it is concluded that the proposal is not consistent with the intent of the Priority Agricultural Area as outlined in the Central Highlands Strategic framework 2031.”

**2018 / 03 / 27 / 002**

**Carried (7-1)**

*Cr McIndoe recorded his vote against the motion*

**Attendance**

Manager Planning and Environment K Byrne and Coordinator Planning and Development S. Mattner left the meeting at 3.00pm

Chief Executive Officer S. Mason left the meeting at 3.00pm

Cr Hayes returned to the meeting at 3.00pm and resumed the chair

Manager Community Development S. Poulter and Community Development Officer A. Burton attended the meeting at 3.00pm

**Community Grants Program - Round 1, 2018**

**Executive summary:**

Central Highlands Regional Council Community Grants Program provides financial assistance to local community groups and organisations that make positive contributions to the quality of life in the Central Highlands. Each year there are two rounds, February and August. Applications for the first round of 2018 closed on 28 February 2018. There were 26 applications received that were evaluated by the Community Grants Assessment Panel on 8 March 2018.

This report puts forward the Community Grant Assessment Panel's recommendation for council to endorse 19 of the 26 applications received, to the total value of \$83,560.41.

**Resolution:**

Cr Daniels moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council endorse the Community Grants Program Assessment Panel recommendation that the 19 applications listed below are deemed successful for Round 1, 2018.

**Community Grants Program - Round 1, 2018**

<b>Organisation</b>	<b>Project</b>	<b>Grant Category</b>	<b>GST Registered</b>	<b>Grant</b>	<b>GST</b>	<b>Total</b>
Blackwater International Coal Centre Inc.	History of Blackwater display	Community	Yes	\$ 4,000.00	\$ 400.00	\$ 4,400.00
Bluff Blackwater Amateur Race Club Inc.	Shade improvement project	Sport and Recreation	No	\$ 5,000.00	NA	\$ 5,000.00
BUSHKids	Rain water tank project	Community	Yes	\$ 4,708.20	\$ 470.82	\$ 5,179.02
Capella Golf Club Inc.	Clubhouse air conditioning	Sport and Recreation	No	\$ 3,995.00	NA	\$ 3,995.00
Dingo State School P&C Association	Sports day and function equipment upgrade	Community	No	\$ 5,000.00	NA	\$ 5,000.00
Duaringa Rodeo Club - Campdraft	Campdraft cattle yard renewal	Sport and Recreation	No	\$ 5,000.00	NA	\$ 5,000.00
Duaringa State School P&C Association	Re-painting swimming pool	Community	No	\$ 5,000.00	NA	\$ 5,000.00
Emerald Golf Club Inc.	Purchase boom spray unit	Sport and Recreation	Yes	\$ 4,800.00	\$ 480.00	\$ 5,280.00
Emerald Junior Motorcycle Club	Two day rider coaching	Sport and Recreation	No	\$ 2,000.00	NA	\$ 2,000.00

**Community Grants Program - Round 1, 2018**

<b>Organisation</b>	<b>Project</b>	<b>Grant Category</b>	<b>GST Registered</b>	<b>Grant</b>	<b>GST</b>	<b>Total</b>
Inc.	program					
Emerald PCYC	Dance floor restoration	Community	Yes	\$ 5,000.00	\$ 500.00	\$ 5,500.00
Emerald Preschool and Community Kindergarten Association Inc.	Concept plans for new Kindergarten	Community	Yes	\$ 5,000.00	\$ 500.00	\$ 5,500.00
Emerald Town Band	Central Highlands Festival of Bands	Community	No	\$ 2,475.60	NA	\$ 2,475.60
QCWA Blackwater Branch	Kitchen upgrade	Community	No	\$ 5,000.00	NA	\$ 5,000.00
Rolleston Roos Rugby Union	Wings, Wheels and Rugby	Sport and Recreation	No	\$ 4,700.00	NA	\$ 4,700.00
Rolleston State School P&C Association	Shady lunch	Community	No	\$ 5,000.00	NA	\$ 5,000.00
Southern Cross Kid's Camps	Creating resilience in Emerald kids	Community	Yes	\$ 1,881.61	\$ 188.16	\$ 2,069.77
Springsure Community Kindergarten Inc.	Replace shade structure	Community	No	\$ 5,000.00	NA	\$ 5,000.00
Springsure Jockey Club	Upgrade to fencing	Sport and Recreation	Yes	\$ 5,000.00	\$ 500.00	\$ 5,500.00
Springsure State School P&C Association	Electrical connection	Community	No	\$ 5,000.00	NA	\$ 5,000.00
<b>TOTAL</b>				<b>\$83,560.41</b>	<b>\$3,038.98</b>	<b>\$86,599.39</b>

Total Community Grants Program 1, 2018 is \$83,560.41.”

**2018 / 03 / 27 / 003**

Carried (9-0)

Attendance

Community Development Officer A. Burton left the meeting at 3.04pm

### **Call for Community Planning Advisory Group Chairperson Nominations**

#### **Executive summary:**

Central Highlands Regional Council is committed to strategically supporting the community planning process by attending and participating in Community Planning Advisory Group (CPAG) meetings. To date, the Chairperson of CPAG has been Cr Paul Bell. As of 29 January 2018 Cr Bell resigned from the position of CPAG Chairperson.

This report calls for nominations from councillors to fill this vacant position, followed by a simple majority vote to determine the new Chairperson.

#### **Resolution:**

Cr Daniels moved and seconded by Cr McIndoe “That Central Highlands Regional Council appoint Cr Brimblecombe as the Chairperson of the Community Planning Advisory Group.”

**2018 / 03 / 27 / 004**

Carried (9-0)

Cr Hayes thanked Cr Bell for his contribution as Chair to the Community Planning Advisory Group.

#### **Attendance**

Manager Community Development S. Poulter left the meeting at 3.07pm

Cr Bell left the meeting at 3.23pm

Cr Bell returned to the meeting at 3.32pm

### **Sister City Mayoral Delegation to Japan**

#### **Executive summary:**

Mayor Hayes, Councillor Christine Rolfe, Daniel Fletcher (General Manager Communities), Michelle Webster (General Manager Commercial Services) and Sandra Hobbs (General Manager CHDC) travelled to Japan to meet with resource companies in Tokyo and visit our Sister City Council, Ichinoseki City Council and the Fujisawa International Friendship Association. The Mayoral delegation occurred from 4 February to 12 February 2018.

Considered by Council

#### **Attendance**

Cr Bell left the meeting at 3.55pm and tendered an apology for the balance of the meeting.

Manager Asset Management M. Gatt attended the meeting at 3.56pm

## **CORPORATE SERVICES**

### **Monthly Financial Report - February 2018**

#### **Executive summary:**

A Financial Report which summarises the financial performance and position of the Central Highlands Regional Council is presented each month to provide a snapshot on Council’s financial performance. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed in relation to relevant financial matters of Council.

**Resolution:**

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the Monthly Financial Report for the period ended 28 February 2018.”

**2018 / 03 / 27 / 005**

Carried (8-0)

**Heavy Vehicle Safety and Productivity Program**

**Executive summary:**

The Heavy Vehicle Safety and Productivity Program (HVSP) is an Australian Government initiative to fund infrastructure projects that improve productivity and safety outcomes of heavy vehicle operations across Australia. The HVSP Round 6 applications are due by 30 March 2018.

This report proposes a nomination for Round 6 of the Heavy Vehicle Safety and Productivity Program and seeks to confirm Council’s support for the nominated project.

The Proposed Heavy Vehicle Rest Area at Dawson Highway, Rolleston includes the construction of a new heavy vehicle rest area at 46D Dawson Highway between Rolleston and Springsure. If successful, Council has to match 50/50 the Australian Government funding of the total project cost.

**Resolution:**

Cr Godwin-Smith moved and seconded by Cr Rolfe “That Central Highlands Regional Council acknowledges that a heavy vehicle rest area servicing the township of Rolleston remains a priority for the community.

Further, that the draft project concept to be revisited in closer collaboration with the Department of Transport and Main Roads and the Rolleston Community.”

**2018 / 03 / 27 / 006**

Carried (8-0)

**Attendance**

Cr Rolfe left the meeting at 4.30pm and did not return  
Cr Daniels left the meeting at 4.30pm  
Manager Asset Management M. Gatt left the meeting at 4.31pm  
Cr Daniels returned to the meeting at 4.32pm

**INFRASTRUCTURE AND UTILITIES**

**Locality Realignment - Rubyvale Progress Association Petition**

**Executive summary:**

In June 2000 the Minister for Natural Resource made a decision to create a “bounded locality” for the townships of Rubyvale, Sapphire and Anakie, calling this locality “The Gemfields”.

Council has received a petition from the Rubyvale Progress Association, at the General Meeting of 13 March 2018, signed by in excess of 500 people, requesting that the Department of Natural Resources, Mines and Energy reverse the decision and recognise the locality of Rubyvale.

Council is currently in the process of reviewing localities as part of the Rural Addressing Project. The communication and engagement strategy for the review of *Preliminary Localities Realignment* for the whole of Central Highlands region, has been presented to Council late 2017 and is planned for over next months.



This engagement will include consideration of the submission regarding Rubyvale from the petitioners, with feedback to the Department of Natural Resources, Mines and Energy.

**Resolution:**

Cr Daniels moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council advise the petitioners that the matter of locality names will be included in the planned community engagement as part of the Rural Addressing Project.”

**2018 / 03 / 27 / 007**

Carried (7-0)

Attendance

General Manager Infrastructure and Utilities G. Joubert left the meeting at 4.42pm

## **CHIEF EXECUTIVE OFFICER**

### **Call for Motions - Australia Local Government Association (ALGA) National General Assembly and Western Queensland Local Government Association (WQLGA) 82nd Annual Conference**

**Executive summary:**

The Australian Local Government Association (ALGA) 2018 National General Assembly (NGA) is being held in Canberra from 17 – 20 June 2018 and is calling for motions for motions under the theme “Australia’s Future, Make it Local”. Motions are due by Friday 30 March 2018.

The Western Queensland Local Government Association conference is being held in Emerald on 17 – 19 May 2018. Submissions are currently being sought for motions for the annual conference. Proposed motions are due by 13 April 2018.

This report is to seek Council’s endorsement of the motions for submission to these organisations for consideration at their upcoming conferences.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr McIndoe “That Central Highlands Regional Council develop the following motions for inclusion on the agenda for the Australian Local Government Association (ALGA) 2018 National General Assembly:

1. Flying Fox Management
2. Native Title
3. National Local Government Data Standards
4. Rural Mental Health
5. Aged Care – Rural Communities

And further, that Central Highlands Regional Council develop the following motions for inclusion on the agenda for the Western Queensland Local Government Association (WQLGA) Annual Conference:

6. Flying Fox Management
7. Native Title
8. Rural Mental Health
9. Aged Care – Rural Communities
10. Localities and Postcodes
11. Mobile Black Spot program funding.”

**2018 / 03 / 27 / 008**

Carried (7-0)

## **Western Queensland Local Government Association - 82nd Annual Conference**

### **Executive summary:**

The Western Queensland Local Government Association Annual Conference is being held in Emerald from 17 – 19 May 2018.

The Western Queensland Local Government Association incorporates the Councils of Barcaldine Regional Council, Barcoo Shire Council, Blackall-Tambo Regional Council, Boulia Shire Council, Central Highlands Regional Council, Diamantina Shire Council, Flinders Shire Council, Isaac Regional Council, Longreach Regional Council, Richmond Shire Council and Winton Shire Council.

### **Resolution:**

Cr Nixon moved and seconded by Cr Sypher “That the Mayor, Deputy Mayor and all Councillors together with the Chief Executive Officer represent Central Highlands Regional Council at the Western Queensland Local Government Association Annual Conference which is to be held in Emerald from 17 – 19 May 2018.”

**2018 / 03 / 27 / 009**

Carried (7-0)

### Attendance

General Manager Infrastructure and Utilities G. Joubert returned to the meeting at 4.48pm

## **Australia Local Government Association (ALGA) 2018 National General Assembly**

### **Executive summary:**

The Australian Local Government Association National General Assembly is being held from 17 – 20 June 2018 in Canberra with this year’s theme ‘*Australia’s Future: Make it Local.*’

It presents local government as a whole with an opportunity for all issues to be raised and to ensure local government aspirations are addressed.

### **Resolution:**

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council authorise its Mayor, Deputy Mayor, Councillors Daniels and Sypher together with its Chief Executive Officer to attend the Australian Local Government Association – National General Assembly of Local Government which is to be held in Canberra between 17 - 20 June 2018 as its representatives.”

**2018 / 03 / 27 / 010**

Carried (7-0)

## **LATE AGENDA ITEMS**

### **Maturing the Infrastructure Pipeline Program Applications**

#### **Executive summary:**

The second round of Maturing the Infrastructure Pipeline Program (MIPP) has been announced by Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) to support local governments by funding strategic planning, the preparation of business cases and the detailed design of their local infrastructure projects to move their projects forward and closer to being shovel-ready.

MIPP submissions are closing on 9 April 2018 and this report is seeking Council endorsement of proposed project applications to be submitted.

**Resolution:**

Cr Nixon moved and seconded by Cr Daniels “That Central Highlands Regional Council endorse the following projects for submission under the Maturing the Infrastructure Pipeline Program:

1. Fairbairn Dam Masterplan – Strategic Planning
2. Yamala Enterprise Area Master Planning – Strategic Planning
3. Arts Precinct – Strategic Planning
4. Regional Waste Facility - Strategic Planning
5. Local Disaster Coordination Centre - Detailed Design”

2018 / 03 / 27 / 011

Carried (7-0)

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Cr Daniels

- Enquired on what the asset upgrade renewal assessment process was with the playgrounds in the Central Highlands.

Cr Sypher

- The Youth Mental Health afternoon that was held on the weekend at Blackwater was well supported and a wonderful event. Cr Sypher thanked the staff who assisted with this event.

## **CLOSED SESSION**

### **Into Closed Session**

**Resolution:**

Cr Godwin-Smith moved and seconded by Cr Daniels “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

2018 / 03 / 27 / 012

Carried (7-0)

The meeting was closed at 4.57pm

**Attendance**

General Manager Community Services D. Fletcher, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, Acting General Manager Central Highlands Development Corporation C. Spalding left the meeting at 4.57pm

### **Emerald Airport Constraints**

#### **Air Hub Funds**

**Attendance**

General Manager Infrastructure and Utilities G. Joubert returned to the meeting at 5.13pm  
General Manager Commercial Services M. Webster left the meeting at 5.13pm

## **Departmental Updates**

### **Out of Closed Session**

#### ***Resolution:***

Cr Godwin-Smith moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

**2018 / 03 / 27 / 013**

**Carried (7-0)**

The meeting was opened at 5.32pm

### **Emerald Airport Constraints**

#### **Executive summary:**

Central Highlands Regional Council (CHRC) engaged a third party Consultant to undertake a feasibility Study at Emerald Airport in advance of reviewing the airport Master Plan. The feasibility study was commissioned so as to better understand aviation capacity, identify infrastructure constraints, identify future growth limitations and provide options for future capacity development. The scope of this study focused on the airport infrastructure required to accommodate larger aircraft, namely the introduction of A320 and B737, code 4C aircraft. The report presents to Council three options selected as the most suitable for any expansion requirements.

#### ***Resolution:***

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council:

1. Note the report provided by AECOM “Emerald Airport Aviation Constraints Assessment” dated 22 December 2017; and
2. Endorse the preferred Option 2B – New parallel runway with full length parallel taxiway as the basis for reviewing the Emerald airport Master Plan; and
3. Authority to be given to the Chief Executive Officer to negotiate with stakeholders.”

**2018 / 03 / 27 / 014**

**Carried (7-0)**

### **Air Hub Funds**

#### **Executive summary:**

A grant opportunity through the Australian Government Department of Infrastructure, Regional Development and Cities for major transformational projects has come forward, which supports long term economic growth and jobs creation in regional and remote areas. This report seeks Council’s consideration to the transfer of budget funds from an Emerald Airport project (Work Order 18322) to the Air Hub Proposal to enable an initial application under this fund to be developed and conceptual design work commenced.

#### ***Resolution:***

Cr Sypher moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council in accordance with the Budget Policy approve the change in budget appropriation of Work Order 18322 of \$120,000 to the Air Hub proposal.”

**2018 / 03 / 27 / 015**

**Carried (7-0)**

**Departmental Updates**

**Executive summary:**

The following information provides an update on key activities for the Infrastructure and Utilities Departments.

Key Activities Summary

1. Notifiable Road Use – Sojitz Meteor Downs South

Considered by Council.

**CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 5.34pm

CONFIRMED

MAYOR

DATE