

**COPIES OF APPROVED BUILDING & PLUMBING PLANS REQUEST FORM**  
**2018/2019**

**(Documents available for inspection and purchased under Section 263 of the Planning Act 2016 & Plumbing & Drainage Act 2002)**

Applicants Name: \_\_\_\_\_

Contact Number PH: \_\_\_\_\_ Email: \_\_\_\_\_

Please identify if you are the:  Owner  Purchaser  Other (specify) \_\_\_\_\_

**Property Details you would like approved plan copies for:**

Street Number: \_\_\_\_\_ Street: \_\_\_\_\_ Town: \_\_\_\_\_

Lot: \_\_\_\_\_ Registered Plan: \_\_\_\_\_

**CLASS 1 & 10 - DOMESTIC**

File Retrieval Fee - \$36 + Copy Charges per page - **A4:\$0.50; A3:\$1.00; A2:\$7.25; A1:\$7.25**

**Structure:**  Dwelling  Shed  Pool  Other \_\_\_\_\_

**Plans:**  ALL  Decision Notice  Final Certificate  Site Plan & Footings  Elevations

Floor Plan

As Constructed Drainage Plan  Plumbing Compliance Certificate

Other \_\_\_\_\_

**CLASS 2 – 9 – COMMERCIAL/ INDUSTRIAL**

File Retrieval Fee - \$36 + Copy Charges per page - **A4:\$0.50; A3:\$1.00; A2:\$7.25; A1:\$7.25**

**Building**  Other \_\_\_\_\_

**Structure:**  Other \_\_\_\_\_

**Other:**  Other \_\_\_\_\_

**Preferred Method of Collection:**  Collect from Council  Post Plans  Email Plans

**OFFICE USE ONLY**

RECEIPT NO.

AMOUNT \$

DATE

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