



Central Highlands Regional Council Central Highlands Arts and Cultural Advisory Committee Terms of Reference

The Central Highlands Arts and Cultural Advisory Committee (CHACAC) is a Central Highlands Regional Council committee established to encourage the participation and optimum service delivery for council communities. This group focuses on the art, cultural and heritage aspects of the Central Highlands, including community activities, events and festivals related to these.

Purpose

The aim of the CHACAC is to:

- Provide input and community perspectives into the implementation of council's Arts and Culture Policy, Heritage Management Framework, Creative Cultural Futures Strategy 2016-2026 and the action plan to implement these.
- Improve advocacy, inform policy and align strategic priorities with issues facing the arts, cultural and heritage sectors in our region.
- Source funding for arts, cultural and heritage projects from government as well as other organisations and cultural bodies.
- Make recommendations to council on applications made to the Regional Arts Development Fund (RADF). RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

Responsibilities

Members will:

- Monitor and provide expert advice on issues affecting the arts, cultural and heritage sectors in our region.
- Identify strategic directions for the arts, cultural and heritage sectors to be included and monitored in associated policies and strategies.
- Provide leadership in the development and review of related policies and strategies.
- Contributing to the development of shared priorities, strategies and actions.
- Recognise our strengths and weaknesses, achievements, challenges and activities.

- Share knowledge of arts, cultural and heritage issues including policies and procedures.
- Strengthen the arts, cultural and heritage sector networks.
- Evaluate applications and projects to receive RADF funding for endorsement by council's Communities Standing Committee (CSC).
- Provide a conduit for broader sector and community engagement in consultation processes.
- Implement the Creative Cultural Futures Strategy and Heritage Action Plan in partnership with council and community.
- Attendance at:
 - RADF assessment meetings as scheduled
 - Planning and project meetings as scheduled
 - Community engagements where relevant
 Meetings will rotate to varying locations throughout the Central Highlands region.

Objectives

1. Create more enjoyable and interesting public places in the Central Highlands through high quality, innovative, evocative and diverse cultural spaces and public art.
2. Develop council's reputation as a respected regional Queensland exponent of public art as well as cultural and heritage spaces.
3. Assist with arts, cultural and heritage initiatives and promotion across the region.
4. Ensure that existing programs, collections and works are appropriately maintained.
5. Seek to increase employment opportunities for artists within the region and to introduce renowned artists and their talents.
6. Increase opportunities for economic and cultural tourism development through active public programming, projects and events.
7. Encourage private and commercial support for arts, cultural and heritage programs; creation of public cultural spaces and celebrate these contributions.
8. Assist with funding for arts, cultural and heritage projects subject to council budget approvals and source additional funding from external organisations and cultural bodies to compliment this process.

Membership of Central Highlands Arts and Cultural Advisory Committee is as follows:
A representative group of up to 14 members will form CHACAC. These members will consist of up to three councillors, two members from each of the four areas within Central Highlands region (north, south, east and central), a gallery representative from each of the two Central Highlands galleries (Emerald and Springsure) and a heritage representative.

CHACAC members will be selected on the basis of the following criteria:

1. A substantial record of achievement or Curriculum Vitae as a professional practitioner in a particular art form or in the provision of arts, cultural and heritage services.
2. Knowledge of the arts, cultural and heritage industries or services.
3. Established connections with the arts, cultural and heritage industry and community networks around the region.
4. Availability to provide input and support into the development and implementation of the policies and strategies and to the council arts, cultural and heritage communities.

Representatives with supporting project skills for arts, cultural and heritage development may be invited to contribute to ongoing projects.

Preferably members will collectively have knowledge and experience in areas of relevance including: visual arts; craft and design; community cultural development and community arts; dance; music; new media and multi-arts; theatre; writing and publishing; festivals; public art; museums and cultural heritage; libraries; galleries; arts venues and/or touring.

Sub-committees can be developed to progress specific initiatives. Other organisations and individuals may also be invited to participate and/or partner in these sub-committees'.

Councillors (other than CHACAC members) and the general public may attend meetings with notification without voting rights.

Appointment Process

CHACAC representative selection will be an expression of interest process. A selection panel will evaluate members based on their relevant expertise and regional representation then submit recommendations for endorsement by council's Communities Standing Committee. This panel will consist of the CHACAC chair, general manager communities and council arts and cultural officer.

Tenure

CHACAC will advertise an expression of interest every two years and target recruitment of new members with a focus on regional representation.

Operational Structure

CHACAC will encourage active participation and effective representation by members.

The following operational aspects will be observed:

1. Ongoing communication.
2. A council representative will chair CHACAC meetings when available.
3. Meetings (face to face, Skype and/or teleconference) will be scheduled aligning with other key arts, cultural and heritage timeframes and compulsory attendance of at least two of these meetings annually will be expected. Planning meetings will be scheduled regularly for: planning and development of arts, cultural and heritage programs and projects, and community consultation.
4. Council will provide administrative support including scheduling meetings, minute-taking and preparation of relevant documents as required.

Revised: As legislation changes require