

## **General Council Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Tuesday, 25 September 2018**  
**Commenced at 2.30pm**

**COUNCIL MINUTES**

# CENTRAL HIGHLANDS REGIONAL COUNCIL

## GENERAL MEETING OF COUNCIL

TUESDAY 25 SEPTEMBER 2018

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**MINUTES – GENERAL COUNCIL MEETING**  
**HELD AT 2.30PM TUESDAY 25 SEPTEMBER 2018 IN THE CENTRAL HIGHLANDS REGIONAL**  
**COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)  
Councillors (Crs) P. Bell AM (attended meeting at 2.33pm), C. Brimblecombe, M. Daniels, A. McIndoe, C. Rolfe and G. Sypher

**Officers**

Chief Executive Officer S. Mason, Acting General Manager Communities J. Bryant, General Manager Corporate Services J. Bradshaw, General Manager Customer and Commercial Services M. Webster, General Manager Infrastructure and Utilities G. Joubert, Coordinator Communications A. Ferris, Minute Secretary M. Wills

**APOLOGIES**

Councillors (Cr) G. Nixon

***Resolution:***

Cr Rolfe moved and seconded by Cr Brimblecombe “That a leave of absence as previously granted for Councillor G. Nixon for today’s meeting be recorded.”

**2018 / 09 / 25 / 001**

Carried (7-0)

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**General Council Meeting: 11 September 2018**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Daniels “That the minutes of the previous General Council Meeting held on 11 September 2018 be confirmed.”

**2018 / 09 / 25 / 002**

Carried (7-0)

**Business Arising Out of Minutes**

Cr Brimblecombe queried that a report requested by Cr Sypher on street numbering in Capella that was to be presented to this meeting has not been provided. *General Manager Infrastructure and Utilities advised that the report is currently being prepared and did not make this agenda.*

**Attendance**

Cr Bell attended the meeting at 2.33pm

**Outstanding Meeting Actions**

Cr Daniels queried if the location of the bus stops for Yamala will be included in the Yamala stakeholders meeting next week. *General Manager Infrastructure and Utilities advised that Council has contacted residents within the area and to date only a couple of residents have responded, who have expressed that they wish to meet with Council and that it will be discussed at that meeting.*

## **Review of Upcoming Agenda Items**

### **MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Cr McIndoe declared that he has a conflict of interest in this matter McIndoe Park Amenities Building Tender report in Closed Session (as defined by section 175D of the *Local Government Act 2009*) as follows: -

- (a) That McIndoe Park has been named after him.

Cr McIndoe determined that his personal interest is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest. And that he will best perform his responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, Cr McIndoe acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the *Local Government Act 2009*: -

- (a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether: -
  - a. He must leave the meeting while this matter is discussed or voted on; or
  - b. If he may participate in the meeting in relation to the matter, including by voting on the matter.

#### ***Resolution:***

Cr Sypher moved and seconded by Cr Godwin-Smith "That Councillor McIndoe has a perceived conflict of interest in this matter and, notwithstanding the conflict, Councillor McIndoe may participate in the matter, discuss and vote upon it."

**2018 / 09 / 25 / 003**

Carried (7-0)

*Cr McIndoe did not vote on the matter*

### **PETITIONS (IF ANY)**

Nil

## **COMMUNITIES**

### **National Mobile Blackspot Program - Round 4**

#### **Executive summary:**

Council has previously nominated locations for funding under the National Mobile Black Spot programme. Round 4 of the programme is receiving nominations until 11 October 2018 and a list of proposed locations is provided for Council's endorsement to be nominated.

#### ***Resolution:***

Cr Bell moved and seconded by Cr Daniels "That Central Highlands Regional Council endorse the following locations being nominated for funding under Round 4 of the Mobile Black Spot programme:

1. Anakie (QLD-0020);
2. Dawson Development Road (QLD-0281);
3. Dawson Development Road (QLD-1215);

4. Lochington (QLD-0559);
5. The Gemfields (QLD-0867); and
6. Keilambete Road (QLD-1374)

And that Council consider another four locations for consideration for this funding programme.”

2018 / 09 / 25 / 004

Carried (8-0)

### **Senate Economics Committee Inquiry into Indicators of, and Impact of, Regional Inequality in Australia**

#### **Executive summary:**

This report provides an update to Council on the Senate Economics Reference Committee which Central Highlands Regional Council hosted for the Inquiry into Indicators of, and Impacts of, Regional Inequality in Australia.

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council receive this report.”

2018 / 09 / 25 / 005

Carried (8-0)

### **Department of Agriculture and Fisheries - Biosecurity Queensland Programs**

#### **Executive summary:**

Council received Draft Surveillance programs and a draft Prevention and Control program from the Department of Agriculture and Fisheries – Biosecurity Queensland for review and comment.

#### **Resolution:**

Cr Rolfe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the Department of Agriculture and Fisheries – Biosecurity Queensland draft Surveillance programs and draft Prevention and Control program report.”

2018 / 09 / 25 / 006

Carried (8-0)

#### **Attendance**

Consultant Corporate Services W Jensen and Asset Accountant A. Dias attended the meeting at 2.56pm  
Executive Assistant (Communities) B. Pusey attended the meeting at 2.57pm  
Executive Assistant (Communities) B. Pusey left the meeting at 2.58pm  
Executive Assistant (Communities) B. Pusey attended the meeting at 3.18pm  
Executive Assistant (Communities) B. Pusey left the meeting at 3.19pm  
Coordinator Communications A. Ferris left the meeting at 3.48pm

## **CORPORATE SERVICES**

### **Budget Review 1**

#### **Executive summary:**

Budget Review 1 (BR1) has been undertaken to take account for changes since the adoption of the original 2018/19 budget, and to account for the carryover of projects not completed by 30 June.

The original 2018/19 budget identified a moderate operating surplus of \$0.5 million, whereas the revised forecast now shows an operating deficit of \$4.1 million. The capital program is forecast to increase from the \$91.3 million originally adopted up to \$98.16 million.

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That in accordance with sections 169 and 170 of the *Local Government Regulation 2012* Central Highlands Regional Council adopt the amendments to the budget including: -

- The statement of comprehensive income
- The statement of financial position
- The statement of cash flow
- The statement of changes in equity
- The measures of financial sustainability
- 3 year Capital program 2018/19, 2019/20 and 2020/21.”

2018 / 09 / 25 / 007

Carried (8-0)

#### **Attendance**

Coordinator Communications A. Ferris returned to the meeting at 3.51pm

### **Monthly Financial Report - August 2018**

#### **Executive summary:**

This Finance Report summarises the financial performance and position of the Central Highlands Regional Council and is presented each month to provide a snapshot of Council’s progress against the adopted budget. While this report complies with statutory obligations, it is also intended to provide additional information to keep Councillors informed of relevant matters impacting on the financial position of Council. With rates issued in mid-August 2018, and water charges delayed until October 2018, some operating variances are explained by the phasing of budgets, which will be corrected as part of the first budget review.

Capital works delivery has been a focus in August, with delivery aligned to the cash flows ahead of the revised budget forecast.

#### **Resolution:**

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Monthly Financial Report for the period ended 31 August 2018.”

2018 / 09 / 25 / 008

Carried (8-0)

#### **Attendance**

Consultant Corporate Services W Jensen and Asset Accountant A. Dias left the meeting at 4.02pm

## **CUSTOMER AND COMMERCIAL SERVICES**

### **Emerald Airport Car Parking Fees**

#### **Executive summary:**

Community concern has been raised in respect to the free parking duration time at Emerald Airport, where the reduction from 60 minutes to 30 minutes free parking has impacted airport user experience. This report proposes a change in the short-term free car parking duration time at Emerald Airport.

#### **Resolution:**

Cr Daniels moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council change the short-term free car parking duration time from 30 minutes to 60 minutes effective from 1 October 2018. Further, that the Fees and Charges Schedule for 2018/19 be amended accordingly with the change in free parking duration time and that the Emerald Airport car parking revenue budget for 2018/19 be decreased by \$15,570.”

**2018 / 09 / 25 / 009**

Carried (8-0)

#### Attendance

Acting General Manager Central Highlands Development Corporation S. McMaster attended the meeting at 4.07pm

## **CENTRAL HIGHLANDS DEVELOPMENT CORPORATION**

### **Central Highlands Development Corporation - August 2018 Service Level Agreement Update**

#### **Executive summary:**

The following report provides an update on key activities for the Central Highlands Development Corporation.

Central Highlands Development Corporation (CHDC) works in collaboration with Central Highlands Regional Council (CHRC), stakeholders, businesses, the community and government to activate and accelerate sustainable and cohesive responses through innovative and entrepreneurial strategies that facilitate the opportunities to grow the region’s economic potential and future sustainability. CHRC provides a financial contribution to CHDC for the delivery of services responding to Key Priority 3 “Supporting our Local Economy” of the CHRC 2018/19 Operational Plan.

#### **Resolution:**

Cr Sypher moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the August 18 Progress Report of the Central Highlands Development Corporation 2018/21 Service Level Agreement Agreed Services as per the attached CHDC Operational Plan Status Update.”

**2018 / 09 / 25 / 010**

Carried (8-0)

#### Attendance

Acting General Manager Central Highlands Development Corporation S. McMaster left the meeting at 4.14pm

Executive Assistant (CEO) K. Love attended the meeting at 4.25pm

Executive Assistant (CEO) K. Love left the meeting at 4.26pm

## **DEPARTMENTAL UPDATES**

### **Corporate Services**

#### **Executive summary:**

The following report provides an update on key activities for the Corporate Services department.

- ❖ Blue Sky Part III - Update

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the Corporate Services departmental update report, highlighting key activities, subject to minor amendment.”

**2018 / 09 / 25 / 011**

Carried (8-0)

### **Chief Executive Officer**

#### **Executive summary:**

The following report provides an update on key activities for the Chief Executive Office.

- ❖ Tourism Ministerial Roundtable Meeting - 13 September 2018
- ❖ Handover of Western Queensland Local Government Association – 13 September 2018

#### **Resolution:**

Cr Godwin-Smith moved and seconded by Cr Sypher “That Central Highlands Regional Council receive the Chief Executive Office departmental update report.”

**2018 / 09 / 25 / 012**

Carried (8-0)

## **LATE AGENDA ITEMS**

### **Clean Growth Choices Program - Memorandum of Understanding (MOU)**

#### **Executive summary:**

Council has the opportunity to become part of the Clean Growth Choices Pilot Programme through entering into a Memorandum of Understanding (MOU) with the University of Southern Queensland.

#### **Resolution:**

Cr Daniels “That Central Highlands Regional Council defer this report pending the receipt of further information regarding this program.”

**2018 / 09 / 25 / 013**

Carried (8-0)

#### **Attendance**

CEO S. Mason left the meeting at 4.45pm and did not return to the meeting.  
General Manager Customer and Commercial Services assumed the seat of the assistant chair.



## **Grant Applications - Communities Department**

### **Executive summary:**

Council officers have made applications for grants in September under the Sport Australia – Community Infrastructure Program, the Queensland Sport and Recreation – Get Playing Places and Spaces program, and the Safer Communities Fund: Round 3 – Infrastructure Grants.

### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council receive the report.”

2018 / 09 / 25 / 014

Carried (8-0)

## **Ivy Anderson Project**

### **Executive summary:**

The Ivy Anderson Home project has been developed to address the ongoing need for accommodation options for older people and aligns with federal government policy direction for aged care enabling older people to remain living independently in a familiar environment as long as possible before entering the higher care support facilities. The Central Highlands economic plan identifies aged care facilities particularly in Springsure as one of nine priority infrastructure initiatives.

The new facility will provide for nine (9) affordable, low maintenance, accessible units, with communal kitchen socialising areas, landscaping and parking with communication link to the nearby hospital staff.

Detailed designs and project documentation are required to ensure the project is ready for construction and funding opportunities. Council support for future planning and decisions around the ongoing management and operational arrangements of the new facility require confirmation.

### **Resolution:**

Cr Sypher moved “That Central Highlands Regional Council defers its decision for the provision of further information regarding the costings for the development of the business case.”

2018 / 09 / 25 / 015

Carried (8-0)

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

## **Amended Meeting - Time General Council Meeting – 23 October 2018**

### **Resolution:**

Cr McIndoe moved and seconded by Cr Daniels “That Central Highlands Regional Council move the meeting time for the General Council Meeting scheduled for 23 October 2018 in Springsure to commence at 2.00pm.”

2018 / 09 / 25 / 016

Carried (8-0)

- Cr McIndoe
  - Smart Cities Week Conference in Sydney - 29-31 October – Requested a report to be brought to Council for consideration for Councillors attendance.
- Cr Rolfe
  - At the Springsure Community Reference Group Meeting it was raised that the rubbish along the Gregory Highway around Springsure is a disgrace and requested that Council write to the Department of Transport and Main Roads to raise this concern and request for the consideration of road side bins to be installed.
- Cr Godwin-Smith
  - Thanked Council for approving her recent leave of absence and to the Mayor for assisting with the chairing of the Finance and Infrastructure Standing Committee Meeting during her absence. Cr Godwin-Smith advised that she travelled to Canada on the partner program with the International Beef Alliance with her husband who represented Australia as President of the Cattle Council of Australia. This trip gave her an insight into the beef industry overseas and that there was a lot of innovative ideas that was presented that have not yet been considered in Australia.
- Cr Sypher
  - Requested clarification on the assessment criteria for the eligibility for rental applications to the housing company – is it still the current criteria? Asked if Council officers can provide reassurance that tenants living in the units do not work for a mining company or a mining contractor. *General Manager Customer and Commercial Services advised that the practice is that the tenant makes application, information is provided to Council officers for a decision regarding suitability of the tenant around the criteria at that time, and that the criteria is applied.*
  - Cr Sypher asked if there is an opportunity for the housing company to review the employment status of the tenants if they gain employment in the mines? *General Manager Customer and Commercial Services advised that she was unable to advise and that she will provide further information regarding this request to Cr Sypher.*

## **CLOSED SESSION**

### **Into Closed Session**

#### **Resolution:**

Cr McIndoe moved and seconded by Cr Rolfe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**2018 / 09 / 25 / 017**

Carried (8-0)

The meeting was closed at 5.08pm

#### **Attendance**

Acting General Manager Communities J. Bryant and Coordinator Communications A. Ferris left the meeting at 5.08pm

### **Departmental Update - Corporate Services**

#### **Attendance**

General Manager Infrastructure and Utilities G. Joubert left the meeting at 5.14pm  
Acting General Manager Communities J. Bryant returned to the meeting at 5.15pm

**McIndoe Park Amenities Building Tender 2018T023C**

**Out of Closed Session**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Daniels “That the meeting now be re-opened to the public.”

**2018 / 09 / 25 / 018**

Carried (8-0)

The meeting was opened at 5.24pm

***Attendance***

General Manager Infrastructure and Utilities G. Joubert returned to the meeting at 5.25pm

**Corporate Services**

***Executive summary:***

The following report provides an update on key activities for the Corporate Services department.

- ❖ Blue Sky Part III – Confidential Update
- ❖ Proposed Capital Works Delivery Model

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the Corporate Services departmental update report, highlighting key activities.”

**2018 / 09 / 25 / 019**

Carried (8-0)

**McIndoe Park Amenities Building Tender 2018T023C**

***Executive summary:***

Council officers wish to deliver the McIndoe Park Amenities Building project through a new project management arrangement subject to further negotiation in the market due to unforeseen issues arising.

***Resolution:***

Cr Rolfe moved and seconded by Cr Sypher “That Central Highlands Regional Council receive and note the report.”

**2018 / 09 / 25 / 020**

Carried (8-0)

**CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 5.26pm

CONFIRMED

MAYOR

DATE