



Communities Standing Committee Meeting

Meeting of the Central Highlands Regional Council held in the **Council Chambers, 65 Egerton Street, Emerald** on

Tuesday, 13 November 2018
Commenced at 10.15am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL
COMMUNITIES STANDING COMMITTEE MEETING

TUESDAY 13 NOVEMBER 2018

MINUTES CONTENTS

PRESENT	2
APOLOGIES	2
LEAVE OF ABSENCE	2
CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
Communities Standing Committee Meeting: 9 October 2018.....	2
Business Arising Out of Minutes.....	2
Outstanding Meeting Actions	2
Review of Upcoming Agenda Items	2
PETITIONS (IF ANY).....	2
MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS	3
COMMUNITIES	3
Blackwater Art Society building.....	3
Willows Hall repair works funding	3
2018 Stronger Communities Program.....	3
Update on Local Government Professionals National Congress and Business Expo.....	4
Central Highlands Arts and Cultural Advisory Committee ‘special’ meeting 25/10/2018.....	4
Community Recreation and Facilities – Quarterly update report	5
Sister City Exchange 2018	5
DEPARTMENTAL UPDATES	5
Departmental Updates Communities	5
Departmental Updates Customer and Commercial Services	7
GENERAL BUSINESS.....	7
CLOSURE OF MEETING	7

MINUTES – COMMUNITIES STANDING COMMITTEE MEETING
HELD AT 10.15AM TUESDAY 13 NOVEMBER 2018 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillors (Crs) K. Hayes (Mayor/Chair), G. Godwin-Smith (Deputy Mayor),
Councillors (Crs) A. McIndoe, C. Brimblecombe, G. Sypher

Officers

General Manager Communities D. Fletcher, General Manager Customer and Commercial Services M. Webster, Corporate Communications Officer J. Lorenzen, Minute Secretary N. Kerr

Observers

Nil

APOLOGIES

Councillor (Cr) M. Daniels

Resolution:

Cr McIndoe moved and seconded by Cr Brimblecombe “That a leave of absence as previously granted for Councillor M. Daniels for today’s meeting be recorded.”

CSC 2018 / 11 / 13 / 001

Carried (5-0)

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Communities Standing Committee Meeting: 9 October 2018

Resolution:

Cr McIndoe moved and seconded by Cr Brimblecombe “That the minutes of the previous Communities Standing Committee Meeting held on 9 October 2018 be confirmed.”

CSC 2018 / 11 / 13 / 002

Carried (5-0)

Business Arising Out of Minutes

Nil

Outstanding Meeting Actions

Nil

Review of Upcoming Agenda Items

Nil

PETITIONS (IF ANY)

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

Attendance

Manager Community Recreation and Facilities Jarrod Bryant entered the meeting at 10.15am

Arts and Cultural Officer Karen Newman entered the meeting at 10.34am

Arts and Cultural Officer Karen Newman left the meeting at 10.35am

COMMUNITIES

Blackwater Art Society building

Executive summary:

The Blackwater Art Society building located at 6 Evans Street, Blackwater is at the end of its' asset life and the report provides options for Council's consideration in relation to the provision of suitable replacement facilities for the group

Resolution:

Cr Brimblecombe moved "That Central Highlands Regional Council defer this report to a General Council Meeting."

CSC 2018 / 11 / 13 / 003

Carried (5-0)

Willows Hall repair works funding

Executive summary:

Willows Hall requires repairs to address numerous building condition issues that may impact the function and structural integrity of the facility. Options for the staged improvement of the facility through addressing the known condition issues are presented in the report for Council's consideration.

Resolution:

That Central Highlands Regional Council defer this report to a future Communities Standing Committee Meeting to December to provide clarification of ownership of the asset.

Cr McIndoe moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council defer this report to a future Communities Standing Committee Meeting to December to provide clarification of ownership of the asset."

CSC 2018 / 11 / 13 / 004

Carried (5-0)

2018 Stronger Communities Program

Executive summary:

Council note that grant applications under the Stronger Communities Program were submitted to the Department of Industry, Innovation and Science for the following projects further to additional consultation with the local Federal Members office:

- Orion Community Inc.
- Dingo Hall
- Springsure Rich Memorial Park

Resolution:

Cr Brimblecombe moved and seconded by Cr McIndoe “That Central Highlands Regional Council receive this report.”

CSC 2018 / 11 / 13 / 005

Carried (5-0)

Attendance

Executive Assistant Communities Belinda Pusey entered the meeting at 10.45am
Manager Community Recreation and Facilities Jarrod Bryant left the meeting at 10.45am

Update on Local Government Professionals National Congress and Business Expo

Executive summary:

The purpose of this report is to provide an update to Council on the conference presentation delivered by General Manager Communities at the Local Government Professionals National Congress and Business Expo held on 22-24 August 2018, in Canberra.

Resolution:

Cr Sypher moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive this report.”

CSC 2018 / 11 / 13 / 006

Carried (5-0)

Attendance

Manager Community Development Suzanne Poulter and Arts and Cultural Officer Karen Newman entered the meeting at 10.50am

Central Highlands Arts and Cultural Advisory Committee ‘special’ meeting 25/10/2018

Executive summary:

This report presents the meeting notes of the Central Highlands Arts and Cultural Advisory Committee (CHACAC) ‘special’ meeting held 25 October 2018 to be ‘received’ by Central Highlands Regional Council.

Resolution:

Cr Sypher moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the meeting notes from council’s Central Highlands Arts and Cultural Advisory Committee (CHACAC) ‘special’ meeting held 25 October 2018, and note the following actions:

1. That the Arts and Cultural Officer (ACO) send updated Heritage Management Framework, Arts, Cultural and Heritage Overview, Creative Cultural Futures and Heritage Action Plan draft and Creative Cultural Futures - aspirational planning working documents to CHACAC members.
2. That the CHACAC members moved to endorse the Creative Cultural Futures and Heritage Action Plan and Creative Cultural Futures and Heritage – aspirational planning document to the Executive Leadership Team (ELT) and council.
3. That the CHACAC member Barbara Beasley will accompany the ACO to the Regional Arts Services Network (RASN) Summit for the Central Queensland RASN group in Rockhampton on 7 and 8 November 2018.
4. That the ACO will ensure the new Service Level Agreement with the Emerald Gallery Incorporated (EGI) clarifies expectations regarding meetings and reporting.
5. That the ACO liaises with the EGI requesting information and answers to the questions and issues members raised.
6. That the ACO liaises with Les Alberts, Manager Capella Cultural Centre regarding the Queensland Ballet and Queensland Music performance proposal.”

CSC 2018 / 11 / 13 / 007

Carried (5-0)

Attendance

Manager Community Development Suzanne Poulter and Arts and Cultural Officer Karen Newman left the meeting at 10.57am

Manager Community Recreation and Facilities Jarrod Bryant entered the meeting at 10.57am

Community Recreation and Facilities – Quarterly update report

Executive summary:

Council's Community Recreation and Facilities section continues to deliver a vast range of services and projects to the community. The following report provides a summary of the activities that have been occurring within the section between 1 July 2018 and 30 September 2018.

Resolution:

Cr McIndoe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council receive and note the Quarterly Update Report for Community Recreation and Facilities for the period of 1 July 2018 to 30 September 2018."

CSC 2018 / 11 / 13 / 008

Carried (5-0)

Attendance

Manager Community Recreation and Facilities Jarrod Bryant left the meeting at 11.06am

Administration Assistant Nicole Rickards and Procurement Officer William DeVreede entered the meeting at 11.06am

Sister City Exchange 2018

Executive summary:

Two Central Highlands Regional Council employees chaperoned eight Blackwater high school students to Ichinoseki, Japan as part of council's annual Sister City Exchange in July 2018. This report provides a summary of the group's preparation prior to the exchange and activities participated in during the two week exchange.

Resolution:

Cr Sypher moved and seconded by Cr McIndoe "That Central Highlands Regional Council receive this report."

CSC 2018 / 11 / 13 / 009

Carried (5-0)

Attendance

Administration Assistant Nicole Rickards and Procurement Officer William DeVreede left the meeting at 11.34am

DEPARTMENTAL UPDATES

Attendance

Manager Community Development Suzanne Poulter and Acting Coordinator Libraries Kira Nuss entered the meeting at 11.40am

Departmental Updates Communities

Executive summary:

The following information provides an update on key activities for the Communities department.

1. Ranger Services participate in Petpep
2. Ranger Services participate in LGAQ 'Better Council Better Communities'

3. Ranger Services attended Rockhampton pest distribution survey
4. Ranger Services monitoring LRFF at Botanical Gardens
5. Ranger Services survey of Stock routes
6. Ranger Services continue trapping cats
7. Ranger Services assist with 1080 baiting
8. Waste and Environment: Roller Training
9. Waste and Environment: State Department landfill and water monitoring assessment
10. Waste and Environment: Levy Ready training webinar
11. Waste and Environment: Container Refund Scheme
12. Development and Planning: LGIP2 project workshop
13. Development and Planning: Authority training
14. Development and Planning: Blackwater revocation
15. Development and Planning: Liveability strategy
16. Development and Planning: Request for Quotation for strategic planning consultant
17. Development and Planning: Professional development
18. Development and Planning: Zone cards' action plan
19. Development and Planning: Standard conditions package
20. Local Author visits libraries
21. New Library furniture
22. Garage Sale Trail
23. Morning Tea for Cancer
24. Sister City Chaperones
25. Have Your Say Central Highlands – Rich Memorial Park
26. Local Level Alliance
27. The Ideas Hub
28. Transitioning CRGs webpages to Have Your Say Central Highlands
29. Capital Works projects
30. Youth Team Recruitment
31. Youth Event
32. Youth Make a Difference
33. Reconciliation Action Plan
34. Community Support for Disaster Management
35. Japanese and English Conversation Class
36. The Queensland Plan (2014) – Feedback opportunity
37. Creative Queensland's future in the arts, cultural and creative sector – Feedback opportunity
38. Emerald and Blackwater Interagency update
39. 'Astronomical' update
40. Regional Arts Services Network (RASN)
41. Artlands: National Regional Arts Conference
42. Springsure Hospital Museum
43. New category in Community Grants program
44. Overview of Libraries Team
45. Sister City Trip 2018
46. Rolleston Storm event - 29/10/18

Resolution:

Cr Brimblecombe moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council receive the Communities departmental update report, highlighting key activities for the month of October 2018."

CSC 2018 / 11 / 13 / 010

Carried (5-0)

Attendance

Manager Community Development Suzanne Poulter and Acting Coordinator Libraries Kira Nuss left the meeting at 11.49am

Acting Manager Customer Service Rebecah Brosnan attended the meeting at 11.49am

Departmental Updates Customer and Commercial Services

Executive summary:

The following information provides an update on key activities for the Customer and Commercial Services department.

1. Community and Staff Housing
2. Customer Service and Area Support.

Resolution:

Cr Brimblecombe moved and seconded by Cr McIndoe “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of October 2018.”

CSC 2018 / 11 / 13 / 011

Carried (5-0)

Attendance

Acting Manager Customer Service Rebecah Brosnan left the meeting at 11.59am

GENERAL BUSINESS

Nil

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 11.59am

CONFIRMED

CHAIR

DATE