

Expression of Interest For Use of Council Facility by Sport or Active Recreation Organisations

By this Expression of Interest the applicant Organisation expresses its interest in being granted a form of tenure over the Council Facility detailed below.

The applicant Organisation acknowledges that its submission of this Expression of Interest form does not constitute an agreement with Council for tenure over a particular Council owned or controlled facility nor does it create an obligation on Council to enter into any tenure agreement with the applicant organisation.

Please return your completed application form by either:

Email: SportAndRec@chrc.qld.gov.au	Mail: Sport and Recreation Officer Central Highlands Regional Council PO BOX 21 EMERALD QLD 4720
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1. Facility

Sport and active recreation facility you are applying for	
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2. Organisation Details

Organisation Name:	
Organisation's Postal Address	
Organisation's ABN/ Incorporated Association number	

3. Organisation's Committee Details

	Name	Contact Number	Email
President			
Vice President			
Secretary			
Treasurer			

4. Authorised Contact within your organisation for dealings with this Expression of Interest:

-Name (including title)		Contact Number	
Position		Email	

5. Does your organisation currently have:

i.	Public Liability	Yes	No	Attached to EOI	Expiry:
ii.	Constitution	Yes	No	Attached to EOI	
iii.	Audited Financials	Yes	No	Attached to EOI	
iv.	Certificate of Registration/Incorporation	Yes	No	Attached to EOI	
Optional – please attached to EOI if completed					
v.	Club Planning Toolkit (click here for template)	Yes	No	Attached to EOI	
vi.	Other documents e.g. licences, registrations	Yes	No	Attached to EOI	

6. About the Sport or Active Recreation Organisation and Activities Offered

What is your organisation's primary purpose? (as outlined in the Constitution/Rules) What activities does your Organisation offer/provide?

7. Goals / Objectives of the Sport or Active Recreation Organisation

What are the goals and objectives of your organisation? (as outlined in the Constitution)

8. Opportunities for participation

What opportunities does your organisation provide to the community? e.g. age groups, type of activities.

9. Utilisation of the facility

Please outline the dates and times that you will be utilising the facility.

	Times	Number of courts/fields	Type of use (competition, training)	Type of courts/Fields	Type of building used	Number of amenities required
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

Other comments around utilisation of facility:

10. Outcomes

<p style="text-align: center;">COLLABORATIVE</p> <p>How will your organisation work collaboratively or partner with others?</p>	<p style="text-align: center;">SUSTAINABLE</p> <p>What initiatives are/will be implemented to ensure the organisation is financially sustainable? e.g. Budget.</p> <p>Has your organisation considered succession planning?</p>
<p style="text-align: center;">PROGRESSIVE</p> <p>Demonstrate how your organisation is attempting to implement initiatives to be more progressive? e.g. New technology</p>	<p style="text-align: center;">ACTIVE CLUBS (PARTICIPATION)</p> <p>How does your organisation plan on increasing opportunities for participation?</p>

11. Declaration

- I on behalf of the applicant Organisation have read and understood the Council's Tenure of Council Owned or Controlled Land to Sporting and Active Recreation Organisations and the Water and Waste Policy for Sport and Active Recreation Organisations;
- The information given in this Expression of Interest is true and correct;
- This Expression of Interest is consistent with the aims and objectives of the Sport or Active Recreation Organisation
- All conditions attached to this Expression of Interest will be complied with should our organisation be successful in gaining tenure at the facility.

Name of Organisation:	
Signature:	
Applicants Signing officer:	
Position in organisation:	
Date of Application:	

Signature of Witness:	
Name of Witness:	
Position of Witness:	

***Thank you for completing the Expression of Interest
Application Form for a Council Facility.***
*If you require any further information regarding this application, please
contact your local Sport and Recreation Officer.*