

## **Finance and Infrastructure Standing Committee Meeting**

Meeting of the Central Highlands Regional Council  
Finance and Infrastructure Standing Committee Meeting  
held in the **Council Chambers, 65 Egerton Street,  
Emerald** on

**Tuesday, 11 December 2018**  
**Commenced at 8.30am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING**

**TUESDAY 11 DECEMBER 2018**

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT 8.30AM TUESDAY 11 December 2018 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)  
Councillors C. Brimblecombe, G. Nixon, M. Daniels and C. Rolfe

**Officers**

General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Minute Secretary L. Pugh.

**Observer(s)**

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

***Resolution:***

Cr Nixon moved and seconded by Cr Brimblecombe “That a leave of absence be granted for Councillor C. Rolfe for the meeting of 22 January 2018.”

**FISC 2018 / 12 / 11 / 001**

Carried (6-0)

***Attended***

Councillor M. Daniels attended the meeting at 8:35am.

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Finance and Infrastructure Standing Committee Meeting: Tuesday 13 November 2018**

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Rolfe “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on Tuesday 13 November 2018 be confirmed.”

**FISC 2018 / 12 / 11 / 002**

Carried (6-0)

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

Nil

**Review of Upcoming Agenda Items**

Nil

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

**PETITIONS (IF ANY)**

Nil

**Attendance**

M. Gatt, Manager Asset Management and A. Dias, Coordinator Strategic Asset Management attended meeting at 8:36am.

Councillor (Cr) K. Hayes attended the meeting at 8:45am.

**CORPORATE SERVICES**

**Asset Condition Data**

**Executive summary:**

The asset backlog report highlighted key risks and obstacles for Council in accurately forecasting its capital works program due to a lack of asset condition data and inconsistency in forecasting the renewal and replacement works within the capital works programs. To mitigate the risk posed from inaccurate renewal projections, Council is currently in the process of conducting an overall asset condition (approximately 23% of the Wastewater Gravity main assets) assessment of Council's Wastewater assets from the allocated 2018/19 capital budget.

This report seeks approval to fast track progress and funding of the asset condition program by commencing asset condition inspections on other classes of assets based on risk and criticality.

**Resolution:**

Cr Nixon moved and seconded by Cr Daniels "That Central Highlands Regional Council approve in-principle the funding of an additional \$2 million for the completion of an asset condition data capture program across all infrastructure assets, to be funded from Council's capital works reserves."

**FISC 2018 / 12 / 11 / 003**

Carried (6-0)

**Attendance**

M. Gatt, Manager Asset Management and A. Dias, Coordinator Strategic Asset Management left meeting at 8:50am.

**INFRASTRUCTURE AND UTILITIES**

**Permanent road closure of a section of Barlow Road**

**Executive summary:**

Central Highlands Regional Council have received correspondence, dated 19 October 2018, from the Department of Natural Resources, Mines and Energy (DNRME) seeking our comment on an application for the proposed road closure to close a section of the currently gazetted road reserve on Barlow Road.

**Resolution:**

Cr Rolfe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council advise Department of Natural Resources, Mines and Energy that Council objects to the application for the permanent road closure to close a section of the gazetted road reserve on Barlow Road."

**FISC 2018 / 12 / 11 / 004**

Carried (6-0)

**Attendance**

S. Kloppers, Manager Airport attended the meeting at 9:00am.

## **DEPARTMENTAL UPDATES**

### **Customer and Commercial Services**

#### **Executive summary:**

The following report provides an update on key activities for the Customer and Commercial Services department for the month of November 2018.

- ❖ Airport
- ❖ Saleyards
- ❖ Quarry
- ❖ Central Highlands (Qld) Housing Company Limited
- ❖ Property Services
- ❖ General Manager

#### **Resolution:**

Cr Rolfe moved and seconded by Cr Nixon “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of November 2018.”

**FISC 2018 / 12 / 11 / 005**

Carried (6-0)

#### **Attendance**

S. Kloppers, Manager Airport left the meeting at 9:21am.

P. Manning, Manager Water Utilities and J. Hoolihan, Manager Infrastructure attended the meeting at 9:29am.

### **Infrastructure and Utilities**

#### **Executive summary:**

The following report provides an update on key activities for the Infrastructure and Utilities department for the month of November 2018.

#### **Local Disaster Management Group**

- ❖ Fire and Emergency Services Minister Craig Crawford visits Central Queensland

#### **Infrastructure**

- ❖ Capital Report November 2018

#### **Water Utilities**

- ❖ Central Queensland Trade Waste Interest Group
- ❖ Water Skills Partnership
- ❖ Capella Harvest Channel

#### **General Manager Infrastructure & Utilities**

- ❖ 2019 National Roads and Transport Congress

**Resolution:**

Cr Nixon moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of November 2018.”

**FISC 2018 / 12 / 11 / 006**

Carried (6-0)

Attendance

P. Manning, Manager Water Utilities and J. Hoolihan, Manager Infrastructure left the meeting at 9:58am.

**GENERAL BUSINESS**

**Tyre Recycling**

**Resolution:**

Cr Nixon proposed that “That Central Highlands Regional Council commit to further investigate with identified stakeholders, including local government, the feasibility around recycling tyres that could be undertaken across the broader Central Queensland Region.”

**2018 / 12 / 11 / 007**

Carried (6-0)

Attendance

J. Bradshaw, General Manager Corporate Services left the meeting at 9:58am

**CLOSED SESSION**

**Into Closed Session**

**Resolution:**

Cr Nixon moved and seconded by Cr Rolfe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**FISC 2018 / 12 / 11 / 008**

Carried (6-0)

The meeting was closed at 9:58am.

Attendance

S. Kloppers, Manager Airport attended the meeting at 9:58am.

**Departmental Update (Customer and Commercial Services)**

**Out of Closed Session**

**Resolution:**

Cr Rolfe moved and seconded by Cr Nixon “That the meeting now be re-opened to the public.”

**FISC 2018 / 12 / 11 / 009**

Carried (6-0)

Attendance

S. Kloppers, Manager Airport left the meeting at 10:24am.

The meeting was opened at 10:24am.

**Departmental Updates (Customer and Commercial Services)**

**Executive summary:**

The following report provides an update on key activities for the Customer and Commercial Services department for the month of November 2018.

**Resolution:**

Cr Rolfe moved and seconded by Cr Nixon “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of November 2018.”

**FISC 2018 / 12 / 11 / 010**

Carried (6-0)

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 10:25am.

CONFIRMED

CHAIR

DATE