



# **Communities Standing Committee Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Tuesday, 22 January 2019**  
**Commenced at 10.15am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**COMMUNITIES STANDING COMMITTEE MEETING**

**TUESDAY 22 JANUARY 2019**

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**MINUTES – COMMUNITIES STANDING COMMITTEE MEETING  
HELD AT 10.15AM TUESDAY 22 JANUARY 2019 IN THE CENTRAL HIGHLANDS REGIONAL  
COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillors (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor), M. Daniels (Chair)  
Councillors (Crs) A. McIndoe, C. Brimblecombe, G. Sypher

**Officers**

General Manager Communities D. Fletcher, General Manager Customer and Commercial Services M. Webster, Corporate Communications Officer J. Lorenzen, Minute Secretary N. Kerr

**Observers**

Nil

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Communities Standing Committee Meeting: 11 December 2019**

***Resolution:***

Cr McIndoe moved and seconded by Cr Godwin-Smith “That the minutes of the previous Communities Standing Committee Meeting held on 11 December 2019 be confirmed.”

**CSC 2019 / 01 / 22 / 001**

Carried (6-0)

**Business Arising Out of Minutes**

Nil

**Outstanding Meeting Actions**

Cr Brimblecombe requested an update in relation to Willows Hall repair works funding. Manager Community Recreation & Facilities advised the report would be presented to Council once the structural assessment has been completed.

**Review of Upcoming Agenda Items**

Nil

**PETITIONS (IF ANY)**

Nil

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

Attendance

Acting Manager Customer Service R. Brosnan, Area Support Officer Springsure C. Holiga and Area Support Officer D. Rask entered the meeting at 10.20am

Tidy Towns Awards for 2018 were presented to Emerald, Springsure and Capella.

Attendance

Acting Manager Customer Service R. Brosnan, Area Support Officer Springsure C. Holiga and Area Support Officer D. Rask left the meeting at 10.27am

Manager Community Recreation and Facilities J. Bryant entered the meeting at 10.28am

## **COMMUNITIES**

### **Bulls Masters 2019 - Central Highlands**

**Executive summary:**

The Queensland Cricket Bulls Masters group approached Council about an opportunity to host them in the region in April 2019 which would involve school and community visits, cricket coaching clinics, a match against a local selection side, a fundraising dinner and other activities.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the report and not proceed with the opportunity to host the Bulls Masters event in this financial year but will request this option be planned in the next twelve months;

And further, that Central Highlands Regional Council partner with local sporting organisations to coordinate this event.”

**CSC 2019 / 01 / 22 / 002**

Carried (6-0)

Attendance

Manager Community Recreation and Facilities J. Bryant left the meeting at 10.37am

Manager Connected Communities S. Poulter, Arts and Cultural Officer K. Newman entered the meeting at 10.38am

### **Central Highlands Arts and Cultural Advisory Committee planning meeting 22 November 2018**

**Executive summary:**

This report presents the meeting notes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held in Rolleston on 22 November 2018 to be ‘received’ by Central Highlands Regional Council.

**Resolution:**

Cr Sypher moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the meeting notes from the Central Highlands Arts and Cultural Advisory Committee (CHACAC) planning meeting held in Rolleston on 22 November 2018, and note the following actions:

The Arts and Cultural Officer to:

1. Share minutes of this meeting and community concerns as discussed, with Manager Community Recreation and Facilities.
2. Obtain an update from Ewen Letts in relation to grant applications.
3. Update CHACAC at the next planning meeting regarding outcomes of council’s meeting with the Emerald Gallery Incorporated.

4. Obtain quotes for training and support resources for community workshops in FY 2018-19.
5. Add heritage discussions to the next meeting agenda on 13 December 2018.

Other actions include:

6. Attending Rolleston community members to send Arts and Cultural Officer costing information for old Post Office project.
7. Communities Administration Assistant to obtain community newsletter contact details from the Coordinator Community Engagement..”

**CSC 2019 / 01 / 22 / 003**

Carried (6-0)

### **Regional Arts Development Fund (RADF) Round 2 2018-19**

#### **Executive summary:**

The Regional Arts Development Fund (RADF) is a partnership between Queensland Government and Central Highlands Regional Council which invests in quality arts, cultural and heritage experiences in regional Queensland.

The purpose of the RADF program is to contribute to locally determined priorities for arts, cultural and heritage project support for individuals and groups to participate in arts and cultural activities and placemaking.

The RADF grant program is offered to community over three rounds during the FY 2018–19. This grant program is overseen by the Central Highlands Arts and Cultural Advisory Committee (CHACAC). Two community applications were received in round two.

On 13 December 2018 these applications were evaluated by the CHACAC as unsuccessful. CHACAC members proposed two Council Initiated Projects (CIPs) for consideration by the committee. These projects were based on community feedback and strategic arts, cultural and heritage priorities for the region. The two CIPs proposed were approved by the committee.

This report puts forward the CHACAC’s application recommendations for council to consider for endorsement.

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council endorse CHACAC’s recommendation to:

- decline the two community applications to the value of \$9,500 and
- approve the two CHACAC proposed CIP projects to the total value of \$30,000 as listed below.

#### **RADF Round 2 Recommendations**

<b>Community applications</b>		
Emerald Show Society	The Rumble will be held at the Emerald Showgrounds as a community participation activity as part of the 90th Emerald Show.	\$5,000 Declined
Bauhinia Historical Group	The Nixon Transport History Project – Stage 2 – The Transcription of oral histories previously collected and compilation of first to final draft of history book ready to publish.	\$4,500 Declined
<b>CHACAC initiated Council Initiated Projects (CIP)s</b>		
<b>Council Initiated Project</b>	<b>Project Description</b>	<b>Amount</b>
Heritage Needs Assessment	Regional evaluation of heritage groups and collections.	\$20,000 Approved
Community Programs – Arts in August	Arts in August community project during Arts in August program.	\$10,000 Approved
<b>Total</b>	<b>CHRC RADF Round 2</b>	<b>\$30, 000</b>

Total CHRC RADF Grants Round 2, FY 2018-19 is \$30,000.”

**CSC 2019 / 01 / 22 / 004**

Carried (6-0)

Attendance

Arts and Cultural Officer K. Newman left the meeting at 10.47am

Senior Youth Development Officer H. Hogan and Youth Development Officer S. Bates entered the meeting at 10.48am

Senior Service Desk Officer T. Smith attended the meeting at 10.59am

Senior Service Desk Officer T. Smith left the meeting at 11.00am

**Central Highlands Regional Council Youth Strategy Biannual Progress Report**

**Executive summary:**

The Central Highlands Regional Council's Youth Strategy and Action Plan 2018-2023 outlines council's commitment to young people and a way to progress youth services regionally.

The strategy commenced in July 2018. This report presents a summary of progress made from July-December 2018.

The Youth Development Team which is a part of the Communities Department has the responsibility of implementing the youth strategy. The team consists of 3 staff members. For the last six months the team has been operating with one staff member due to recruitment challenges.

There are five strategic priority areas that are being used as a framework to deliver on the youth strategy outcomes identified through the action plan. These strategic priority areas are listed below with the percentage of actions completed against each. The goal was for each area to be at a 50% completion rate within this reporting cycle.

1. Youth Development 30% achieved
2. Planning and Advocacy 30% achieved
3. Youth Participation 40% achieved
4. Youth Connections 20% achieved
5. Place Activation 40% achieved

Overall the youth strategy's progress for the July to December 2018 period is approximately 32% complete. This falls short of the expected 50% completion rate by 18%.

Due to the challenge of attracting applicants during the recruitment process, the youth development team has been operating for the majority of this reporting cycle with one team member, rather than the expected three. As of 9 January 2019 the youth development team has been fully staffed. This will provide the required resources to ensure a 100% completion rate by the end of the first year of the strategy that will close 30 June 2019.

**Resolution:**

Cr Godwin-Smith moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receives the Youth Strategy and Action Plan Biannual Report (June-December 2018).”

**CSC 2019 / 01 / 22 / 005**

Carried (6-0)

Attendance

Manager Connected Communities S. Poulter, Senior Youth Development Officer H. Hogan and Youth Development Officer S. Bates left the meeting 11.07am

Manager Community Recreation and Facilities J. Bryant entered the meeting at 11.07am

### **Community Recreation and Facilities - Quarterly update report**

#### **Executive summary:**

Council's Community Recreation & Facilities section continues to deliver a vast range of services and projects to the community. The following report provides a summary of the activities that have been occurring within the section between 1 October 2018 and 31 December 2018.

#### **Resolution:**

Cr McIndoe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council receive the Quarterly Update Report for Community Recreation & Facilities for the period of 1 October 2018 to 31 December 2018."

**CSC 2019 / 01 / 22 / 006**

Carried (6-0)

## **DEPARTMENTAL UPDATES**

### **Departmental Updates Communities**

#### **Executive summary:**

The following information provides an update on key activities for the Communities department.

1. Capital Works
2. Ranger Services presented an update regarding pound upgrades.
3. Ranger Services continue to monitor flying fox numbers
4. Ranger Services attend Ag College for ACDC training
5. Ranger Services interview prospective trainees.
6. Ranger Services held interviews for relief Senior Ranger
7. Ranger Services continue to spray pest weeds in CHRC area
8. Ranger Services Security cameras installed at pound
9. Ranger Services meet with CHRRUP to discuss Rural Service meetings
10. Development and Planning: RFQ for standard conditions package
11. Blackwater Banter community newsletter
12. New Community Development Officer – Community Engagement
13. Getting Buff in Bluff
14. Emerald Art Gallery lighting
15. Central Queensland Regional Arts Services Network (CQ RASN)
16. Blackwater Library Christmas Activity
17. Tieri Library Workshop
18. Library School Holiday Activities
19. Career Start Renewables (Solar) - Blackwater Project Graduation
20. Teen Mental Health First Aid course - Springsure
21. Youth Development Team
22. Suicide workshops
23. Youth Development Blackwater
24. Youth Development Office Social Media trends
25. Youth Development Program Local Profile #2
26. Waste Levy update
27. Drinking water cartage
28. Feral cat problem identified at Blackwater landfill
29. Metal stockpiles as a recovery resource
30. Local Government Infrastructure Plan (LGIP) 2 workshop
31. Request for quotation for strategic planning consultant
32. Town Beautification projects awarded

- 33. McIndoe amenities facility
- 34. Smart community strategy
- 35. Senator McKenzie visit

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the Communities departmental update report, highlighting key activities for the month of December 2018.”

**CSC 2019 / 01 / 22 / 007**

Carried (6-0)

Attendance

Manager Community Recreation and Facilities J. Bryant left the meeting at 11.40am  
Acting Manager Customer Services R. Brosnan entered the meeting at 11.43am

**Departmental Updates Customer and Commercial Services**

**Executive summary:**

The following information provides an update on key activities for the Customer and Commercial Services department.

1. Customer Service and Area Support (November & December 2018)

**Resolution:**

Cr McIndoe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of December 2018.”

**CSC 2019 / 01 / 22 / 008**

Carried (6-0)

Attendance

Acting Manager Customer Services R. Brosnan left the meeting at 11.47am

**GENERAL BUSINESS**

Nil

**CLOSED SESSION**

**Into Closed Session**

**Resolution:**

Cr McIndoe moved and seconded by Cr Sypher “That Council close its meeting to the public in accordance with Section 275 (1) (f) & (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**2019 / 01 / 22 / 009**

Carried (6-0)

The meeting was closed at 11.49am

Attendance

Manager Community Recreation and Facilities J. Bryant entered the meeting at 12.00pm



Cr Sypher left the meeting at 12.00pm  
Cr Sypher returned to the meeting at 12.03pm

**McIndoe Park amenities facility project update**

**Out of Closed Session**

***Resolution:***

Cr McIndoe moved and seconded by Cr Godwin-Smith “That the meeting now be re-opened to the public.”

**2019 / 01 / 22 / 010**

Carried (6-0)

The meeting was opened at 12.05pm

**McIndoe Park amenities facility project update**

***Executive summary:***

This information report is presented to provide an update to detail the contributing factors to the delays in the commencement and completion dates for the McIndoe amenities facility project.

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council receive this report.”

**2019 / 01 / 22 / 011**

Carried (6-0)

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 12.07pm

CONFIRMED

CHAIR

DATE