

Finance and Infrastructure Standing Committee Meeting

Meeting of the Central Highlands Regional Council
Finance and Infrastructure Standing Committee Meeting
held in the **Council Chambers, 65 Egerton Street,
Emerald** on

Tuesday, 22 January 2019
Commenced at 8.30am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL
FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING

TUESDAY 22 JANUARY 2019

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT 8.30AM TUESDAY 22 JANUARY 2019 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)
Councillors C. Brimblecombe, M. Daniels, G. Nixon.

Officers

General Manager Corporate Services R. Ferguson, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Coordinator Communications J. Lorenzen and Minute Secretary L. Pugh.

Observer(s)

Nil

APOLOGIES

Nil

LEAVE OF ABSENCE

Cr C. Rolfe

Resolution:

Cr Daniels moved and seconded by Cr Brimblecombe “That a leave of absence as previously granted for Councillor Rolfe for today’s meeting be recorded.”

FISC 2018 / 01 / 22 / 001

Carried (5-0)

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Finance and Infrastructure Standing Committee Meeting: 11 December 2018

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 11 December 2018 be confirmed.”

FISC 2019 / 01 / 22 / 002

Carried (5-0)

Business Arising Out of Minutes

Nil

Outstanding Meeting Actions

Nil

Review of Upcoming Agenda Items

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

PETITIONS (IF ANY)

Nil

CUSTOMER AND COMMERCIAL SERVICES

Procurement Exception for Runway Project – Expressions of Interest for Construction

Executive Summary:

The *Local Government Act 2009* (The Act) and the *Local Government Regulation 2012* (The Regulation) *Section 228(2)* allows a Local Government to invite expressions of interest under subsection (5) before considering whether to invite written tenders under subsection (6)(b).

However, under *Section 228(3)* it sets the requirement that a two-stage process can only be followed if it is willed by a resolution recording the reasons for the decisions in the minutes.

Resolution 2018/11/27/015 made on 27 November 2018 authorise a two-stage procurement process for the Emerald Airport Pavement Strengthening Project. That decision was taken in accordance with *Section 275 (1) (e)* of the Regulation which permits the Council meeting to be closed to the public.

This agenda item aims to establish and commit to the minutes the decision and the reasons to implement a two-stage procurement process.

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council endorse the action to progress the Emerald Airport Pavement Strengthening Project by way of a two-stage procurement process being an expression of interest followed by a selected Tender for reasons that:

- a) A limited number of specialist providers exist; and
- b) Council must work with providers to assist them through the design phase.”

FISC 2019 / 01 / 22 / 003

Carried (5-0)

DEPARTMENTAL UPDATES

Customer and Commercial Services

Executive summary:

The following report provides an update on key activities for the Customer and Commercial Services department for the month of December 2018.

- ❖ Airport
- ❖ Quarry
- ❖ Saleyards
- ❖ Central Highlands (Qld) Housing Company Limited
- ❖ Property Services
- ❖ General Manager

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of December 2018.”

FISC 2019 / 01 / 22 / 004

Carried (5-0)

Attendance

J. Hoolihan, Manager Infrastructure and P. Manning, Manager Water Utilities attended the meeting at 9:05am.

Infrastructure and Utilities

Executive summary:

The following report provides an update on key activities for the Infrastructure and Utilities department for the month of December 2018.

- ❖ Infrastructure - Capital Update
- ❖ Road to Recovery allocation for 2019-20 to 2023-24
- ❖ Springwood Road Project Update
- ❖ Springsure Pedestrian Bridge Update
- ❖ Woorabinda Aboriginal Shire Council Report
- ❖ Bridge Renewal Program – Round Four
- ❖ Meteor Downs South Haulage Operations
- ❖ Annual drinking water quality management plan report submitted
- ❖ Local management of irrigation channel scheme
- ❖ Black Gully Wastewater Treatment Plant update
- ❖ Evacuation Planning Status
- ❖ Floodplain Management Australia

Resolution:

Cr Daniels moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of December 2018.”

FISC 2019 / 01 / 22 / 005

Carried (5-0)

Attendance

Jason Hoolihan, Manager Infrastructure and Peter Manning, Manager Water Utilities left the meeting at 9:23am.

GENERAL BUSINESS

Nil

Attendance

J. Lorenzen, Communications Officer left the meeting at 9:26am.

CLOSED SESSION

Into Closed Session

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

FISC 2019 / 01 / 22 / 006

Carried (5-0)

The meeting was closed at 9:24am

Procurement Exception for Runway Project – Engagement of Consultant

Attendance

S. Kloppers, Manager Airport attended the meeting at 9:26am

Departmental Update (Customer and Commercial Services)

Out of Closed Session

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

FISC 2019 / 01 / 22 / 007

Carried (5-0)

The meeting was opened at 9:43am

Attendance

S. Kloppers, Manager Airport left the meeting at 9:43am

Procurement exception for Runway Project – Engagement of Consultant

Executive Summary:

The *Local Government Act 2009* (The Act) and the *Local Government Regulation 2012* (The Regulation) requires that Council must invite at least three written quotes prior to entering into a contractual arrangement with a value great than \$15,000 and must invite written tenders prior to entering into a contractual arrangement with a value greater than \$200,000.

The *Local Government Regulation 2012* provides for an exception to the requirements to invite quotes or tenders where the local government resolves that there is only one supplier reasonably available or where it would be impractical or disadvantageous to request quotes because of the specialised or confidential nature of the services.

Council has engaged the services of Airport Pavement Engineering Specialists Pty Ltd (APES) to undertake specialist consulting services on the Emerald Airport Pavement Strengthening Project as described in reports made to Council as part of the Strategic Briefing Forum and the Council General Meeting dated 27 November 2018. This project will see Council do significant engineering works to the Emerald Airport runway, taxiways, apron and related infrastructure during 2019. APES in turn was engaged as specialists to assist with the design, drawings, estimates, survey and related advice and consultancy services during the project.

Resolution:

Cr Hayes moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council retrospectively endorse the action to enter into a contract under Section 235(b) of the Local Government Regulation 2012 without first inviting written quotes or tenders, as it is satisfied that Airport Pavement Engineering Specialists Pty Ltd is:

1. Is the only provider reasonably available and able to deliver the required project strategy and scope of works; and
2. Because of the specialised and confidential nature of the services it would be impractical and disadvantageous for the local government to invite tenders; and
3. Airport Pavement Engineering Specialists Pty Ltd is competent to undertake the necessary works; and that
4. The cost quoted by Airport Pavement Engineering Specialists Pty Ltd present good value for money considering the critical nature of the output to the success of the project.”

FISC 2019 / 01 / 22 / 008

Carried (5-0)

Departmental Updates (Customer and Commercial Services)

Executive Summary:

The following report provides an update on key activities for the Customer and Commercial Services Department for the month of December 2018.

Resolution:

Cr Nixon moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of December 2018.”

FISC 2019 / 01 / 22 / 009

Carried (5-0)

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 9:46am

CONFIRMED

CHAIR

DATE