



General Council Meeting

Meeting of the Central Highlands Regional Council held in the **Council Chambers, 65 Egerton Street, Emerald** on

Tuesday, 5 February 2019
Commenced at 2.30pm

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

TUESDAY 5 FEBRUARY 2019

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MINUTES – GENERAL COUNCIL MEETING
HELD AT 2.30PM TUESDAY 5 FEBRUARY 2019 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor)

Councillors (Crs) P. Bell AM, C. Brimblecombe, M. Daniels, A. McIndoe, G. Nixon, C. Rolfe and G. Sypher

Officers

Chief Executive Officer S. Mason, Acting General Manager Communities K. Byrne, Acting General Manager Corporate Services R. Ferguson, General Manager Customer and Commercial Services M. Webster, General Manager Infrastructure and Utilities G. Joubert, General Manager Central Highlands Development Corporation S. Hobbs, Corporate Communications Officer J. Lorenzen, Minute Secretary M. Wills

Attendance

Cr Bell attended the meeting at 2.31pm

Mayor Cr Kerry Hayes acknowledged the severe weather event that has effected North Queensland and Townsville and that he has been in contact with Mayor Cr Jenny Hill, Mayor of Townsville City Council and advised that he has offered support and assistance from Central Highlands Regional Council to assist them as they enter into their recovery phase.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

Opening Prayer

Pastor Stephen Jaensch from the Saint John's Lutheran Church delivered the opening prayer.

Mayor Cr Kerry Hayes congratulated and acknowledged that former Mayor Cr Peter Maguire was awarded Order of Australia - Member of the Order (AM) on Australia Day this year for his significant service to local government and the communities of the Central Highlands.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 22 January 2019

Resolution:

Cr Brimblecombe moved and seconded by Cr Sypher "That the minutes of the previous General Council Meeting held on 22 January 2019 be confirmed."

2019 / 02 / 05 / 001

Carried (9-0)

Business Arising Out of Minutes

Nil

Outstanding Meeting Actions

Cr Nixon requested a status update on the Codenwarra Gravel Sale item from the meeting of 11 September 2018. *General Manager Infrastructure and Utilities advised that there have been some issues with this matter and that an update will be provided to Councillors.*

Cr Brimblecombe requested an update on the Area Based Road Maintenance outstanding item. *General Manager Infrastructure and Utilities advised that he is waiting for an update from the Manager Infrastructure regarding this matter.*

Review of Upcoming Agenda Items

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Cr McIndoe declared that he may have a material personal interest in Item 14.1 Decommission of Runway 15/33 report (as defined by section 175B of the *Local Government Act 2009*) as follows: -

- (i) My spouse Tracy McIndoe may stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter, due to owning a property neighbouring the Emerald Airport.

Cr McIndoe advised that he will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

PETITIONS (IF ANY)

Nil

Attendance

Manager Asset Management M. Gatt, Consultant Finance W. Jensen, Coordinator Asset Accounting A. Dias attended the meeting at 2.49pm

CORPORATE SERVICES

Central Highlands Regional Council Quarter 2 Performance Report

Executive summary:

This report provides a holistic summary of the operational results for the second quarter of the 2018/19 financial year. Also included in the report is an outline of performance against the amended capital works program and the Operational Plan.

Resolution:

Cr Nixon moved and seconded by Cr Rolfe "That Central Highlands Regional Council receive the Quarterly Performance Report for the period to 31 December 2018."

2019 / 02 / 05 / 002

Carried (9-0)

Attendance

Manager Asset Management M. Gatt, Consultant Finance W. Jensen, Coordinator Asset Accounting A. Dias left the meeting at 3.22pm

Conflict of Interest

Cr McIndoe confirmed his previous material personal interest in the following matter and left the meeting while this matter was debated and voted on. Cr McIndoe left the meeting at 3.24pm

Attendance

Manager Airports S. Kloppers attended the meeting at 3.24pm

Acting General Manager Corporate Services R. Ferguson and General Manager Infrastructure and Utilities

G. Joubert left the meeting at 3.50pm

Acting General Manager Corporate Services R. Ferguson and General Manager Infrastructure and Utilities

G. Joubert returned to the meeting at 3.53pm

CUSTOMER AND COMMERCIAL SERVICES

Decommission of Runway 15/33

Executive summary:

Emerald Airport is serviced by two runways. Runway 06/24 can operate aircraft of all sizes up to regular passenger transport jets such as Fokker 100's and B717's as it is constructed to a sufficient engineering and regulatory standard to do so. Runway 15/33 is shorter and is only useable (from an engineering and regulatory point of view) by small general aviation aircraft.

Runway 15/33 and the surrounding strip is in need of heavy maintenance works. This runway has been highlighted in a number of Annual Technical Inspections (regulatory compliance audits) as being in need of corrective action. Considering the number of general aviation movements at Emerald Airport the cost of maintaining this separate runway system is unlikely to be able to be defrayed across the particular user set. The use of the 15/33 runway is furthermore optional for the most part as the Airport has a main runway that is open for use (and are being used) by General Aviation aircraft. Management is recommending that runway 15/33 be decommissioned. This will save large amounts of capital funding going forward.

Only the smallest aircraft in the most outstanding of situations will be impacted for short periods of time in adverse weather should the 15/33 runway be closed. These situations will most likely include high cross wind situations where it would be unwise for pilots of very small aircraft to fly in any case.

This Council report seeks to inform Council of the situation surrounding runway 15/33, explain the need for decommissioning, and puts forward a communications strategy around the closure of the runway.

Resolution:

Cr Bell moved and seconded by Cr Rolfe "That following additional consultation, that Central Highlands Regional Council decommission Runway 15/33 at Emerald Airport on the basis that it is no longer economically viable to maintain to the required standard.

Further, that the decommissioning take effect from 30 June 2019."

2019 / 02 / 05 / 003

Carried (7-1)

Attendance

Cr McIndoe returned to the meeting at 3.57pm

Manager Airports S. Kloppers left the meeting at 3.57pm

Contract Delivery K. Downey attended the meeting at 3.57pm

INFRASTRUCTURE AND UTILITIES

Tender 2018T031C - NDRRA Works Package 10 – Floodways

Executive summary:

Request for tender 2018T031C for the engagement of contractors to deliver Natural Disaster Relief and Recovery Arrangements (NDRRA) floodway reconstruction works in the region closed on 18 January 2019. This report provides the tender evaluation panel recommendation to award this contract.

This report was deferred to seek advice on this matter.

Attendance

General Manager Infrastructure and Utilities G. Joubert, Acting General Manager Corporate Services R. Ferguson and Manager Project Development and Manager Project Development and Contract Delivery K. Downey left the meeting at 4.08pm

CHIEF EXECUTIVE OFFICER

Western Queensland Local Government Association - 83rd Annual Conference

Executive summary:

The Western Queensland Local Government Association conference is being held in Longreach from 8 April 2019 to 10 April 2019.

The Western Queensland Local Government Association incorporates the Councils of Barcaldine Regional Council, Barcoo Shire Council, Blackall-Tambo Regional Council, Boulia Shire Council, Central Highlands Regional Council, Diamantina Shire Council, Flinders Shire Council, Isaac Regional Council, Longreach Regional Council, Richmond Shire Council and Winton Shire Council.

The theme of this year's conference is *Regional Diversification*.

This report is to determine Council's and Councillors attendance at the conference.

Resolution:

Cr Sypher moved and seconded by Cr Daniels "That Central Highlands Regional Council be represented at the Western Queensland Local Government Association Conference to be held at Longreach from 8 April 2019 to 10 April 2019 by its Mayor Cr Kerry Hayes, Deputy Mayor Cr Gail Godwin-Smith and Councillors Nixon, Brimblecombe and Rolfe along with Chief Executive Officer Scott Mason."

2019 / 02 / 05 / 004

Carried (9-0)

Attendance

Manager Water Utilities P. Manning attended the meeting at 4.11pm

General Manger Central Highlands Development Corporation S. Hobbs left the meeting at 4.13pm

General Manger Central Highlands Development Corporation S. Hobbs left the meeting at 4.15pm

Acting General Manger Corporate Services R. Ferguson returned to the meeting at 4.22pm

Manager Infrastructure and Utilities G. Joubert returned to the meeting at 4.24pm

DEPARTMENTAL UPDATES

Infrastructure and Utilities

Executive summary:

The following report provides an update on key activities for the Infrastructure and Utilities department.

- ❖ Rolleston community oval water extraction compliance
- ❖ SunWater customer consultation meeting

Resolution:

Cr Bell moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of January 2019.

Further, that Council express its concerns to SunWater at the proposed allocations ranging from 36% to 61% for high priority water users as outlined under scenarios 1 and 2 in the SunWater Meeting Summary of 16 January 2019, as such outcomes are unacceptable to the Central Highlands community.”

2019 / 02 / 05 / 005

Carried (9-0)

Attendance

Manager Water Utilities P. Manning left the meeting at 4.32pm

INFRASTRUCTURE AND UTILITIES

Tender 2018T031C - NDRRA Works Package 10 – Floodways

Executive summary:

Request for tender 2018T031C for the engagement of contractors to deliver Natural Disaster Relief and Recovery Arrangements (NDRRA) floodway reconstruction works in the region closed on 18 January 2019. This report provides the tender evaluation panel recommendation to award this contract.

Resolution:

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council award Request for Tender (RFT) 2018T031C - 2017 Restoration of Shire road assets (under National Disaster Relief and Recovery Arrangements (NDRRA) initiatives) – Package Ten (Floodways) to Civil Mining and Construction Pty Ltd for the value of \$947,434.73 (exclusive of goods and services tax).”

2019 / 02 / 05 / 006

Carried (9-0)

LATE CLOSED SESSION

Into Closed Session

Resolution:

Cr Godwin-Smith moved and seconded by Cr Rolfe “That Council close its meeting to the public in accordance with Section 275 (1) (c) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

2019 / 02 / 05 / 007

Carried (9-0)

The meeting was closed at 4.39pm

Attendance

Acting General Manager Community Services K. Byrne, General Manager Central Highlands Development Corporation S. Hobbs, Corporate Communications Officer J. Lorenzen left the meeting at 4.39pm
Manager Asset Management M. Gatt, Manager Information Services A. Jurd attended the meeting at 4.42pm

Turn on Technology One (TOTO) Project - Update

Out of Closed Session

Resolution:

Cr Daniels moved and seconded by Cr Godwin-Smith “That the meeting now be re-opened to the public.”

2019 / 02 / 05 / 008

Carried (9-0)

The meeting was opened at 5.00pm

Attendance

Chief Executive Officer S. Mason left the meeting at 5.00pm and did not return

Turn on Technology One (TOTO) Project - Update

Executive summary:

This report seeks to provide further information pertaining to the delay of the TOTO projects original ‘go-live’ date of October 2018. It provides a level of analysis of the influences of the delay and finalises the actions that have been undertaken to re-calibrate the project and establish the new go-live date, including the final estimate of the costs associated with the changes to realign the project through to completion of Phase 1.

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive this information report on the Turn On Technology One (TOTO) project.”

2019 / 02 / 05 / 009

Carried (9-0)

Attendance

Manager Asset Management M. Gatt, Manager Information Services A. Jurd, General Manager Infrastructure and Utilities G. Joubert left the meeting at 5.01pm
General Manager Central Highlands Development Corporation S. Hobbs, Acting General Manager Communities K. Byrne attended the meeting at 5.01pm
Cr Nixon and Cr Rolfe left the meeting at 5.01pm and did not return
General Manager Infrastructure and Utilities G. Joubert returned to the meeting at 5.01pm
Cr Hayes left the meeting at 5.02pm and did not return

Cr Godwin-Smith assumed the chair

Attendance

Corporate Communications Officer J. Lorenzen returned to the meeting at 5.04pm

DEPARTMENTAL UPDATES

Chief Executive Officer

Executive summary:

The following report provides an update on key activities for the Office of the Chief Executive Officer.

- ❖ Executive Leadership Team Development Days
- ❖ Queensland Agricultural Training College
- ❖ Central Queensland Regional Organisation of Councils Chief Executive Officers Teleconference

Resolution:

Cr McIndoe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the departmental update report for the Office of the Chief Executive Officer, highlighting key activities for the month of January 2019.”

2019 / 02 / 05 / 010

Carried (6-0)

LATE AGENDA ITEMS

Minutes of Meeting – Finance and Infrastructure Standing Committee Meeting: 5 February 2019, Communities Standing Committee Meeting: 5 February 2019 and Leadership and Governance Standing Committee Meeting: 5 February 2019

Resolution:

Cr Bell moved and seconded by Cr Daniels “That the minutes of the

1. Finance and Infrastructure Standing Committee Meeting held on 5 February 2019;
2. Communities Standing Committee Meeting held on 5 February 2019; and
3. Leadership and Governance Standing Committee Meeting held on 5 February 2019

be confirmed.”

2019 / 02 / 05 / 011

Carried (6-0)

Attendance

Manager Community Development S. Poulter and Senior Youth Development Officer H. Hogan attended the meeting at 5.10pm

Central Highlands Headspace Solution

Executive summary:

Council’s Connected Communities team coordinates the youth development program at council. The team work collaboratively and support agencies and communities to maximise opportunities for residents to access mental health services or activities that nurture and promote wellbeing across the region.

This report provides background information broken down into two sections:

- Background - What the Connected Communities team have been doing to support mental health and wellbeing to date.
- Present situation – Current community initiative to attract a full service, physical Headspace to Emerald.

The purpose of this report is to clarify council's position regarding the attraction of a full service, physical Headspace office to Emerald to support the region's youth. Council's Connected Communities team request that the Central Highlands Regional Council resolve to support development of a full service, physical Headspace office in Emerald and further recommend a service delivery model where a vehicle is made available to support service provision across the region.

Resolution:

Cr Daniels moved and seconded by Cr Sypher "That Central Highlands Regional Council resolve to support development of a full regional service, physical Headspace office at Emerald.

Further, that Council recommend the service delivery model include mobile service provision for the region."

2019 / 02 / 05 / 012

Carried (6-0)

Attendance

Manager Community Development S. Poulter and Senior Youth Development Officer H. Hogan left the meeting at 5.15pm

Manager Asset Management M. Gatt and Coordinator Asset Accounting A. Dias attended the meeting at 5.15pm

Local Government Grants and Subsidies Program (LGGSP) 2019 - 2021

Executive summary:

The Queensland State Government has recently announced the release of the 2019-21 Local Government Grants and Subsidies Program (LGGSP) and has invited Councils to submit projects for inclusion in the program by 8 February 2019. Notification of the outcome is expected to be in late March 2019. The 2019-21 LGGSP has a budget totalling almost \$58 million for projects to be completed over two financial years. The program provides a subsidy of up to 60% and matched by a 40% Council contribution. All projects funded under this program are required to be completed and acquitted by 30 June 2021.

This report proposes and details two (2) projects that have been identified as suitable to apply for funding under 2019-21 LGGSP eligibility criteria and Council's support is sought for these proposals.

Resolution:

Cr Bell moved and seconded by Cr Daniels "That Central Highlands Regional Council supports the submission of the following prioritised project for funding under the 2019-21 Local Government Grants and Subsidies Program (LGGSP):

1. Physical asset condition assessment - **\$1,666,666**

Further, that Central Highlands Regional Council acknowledges that this project will require a financial co-contribution."

2019 / 02 / 05 / 013

Carried (6-0)

Attendance

Manager Asset Management M. Gatt and Coordinator Asset Accounting A. Dias left the meeting at 5.28pm
Cr Bell left the meeting at 5.28pm and did not return

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Cr Godwin-Smith

- Requested an update on slashing contracts for the State Road Network.
- With respect to the NDRRA works, requested information for Councillors on the funding and tenders process, how council manages its responsibility and packages for these works, the procurement process including the day labour component.
- Federal Government Funding announcements for Communities Combating Pests and Weed Impacts During Drought Program. Applications close on the 15 February 2019. Was a little disappointed that the Minister was only announcing it a last week being a week out from when applications close. Timing for this program / funding is not great for drought affected Councils.

CLOSURE OF MEETING

There being no further business, the Deputy Mayor closed the meeting at 5.36pm.

CONFIRMED

MAYOR

DATE