

## **Finance and Infrastructure Standing Committee Meeting**

Meeting of the Central Highlands Regional Council  
Finance and Infrastructure Standing Committee Meeting  
held in the **Council Chambers, 65 Egerton Street,  
Emerald** on

**Tuesday, 5 February 2019,  
Commenced at 8.30am**

**COUNCIL MINUTES**

Unconfirmed

**CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING**

**TUESDAY 5 FEBRUARY 2019**

**MINUTES CONTENTS**

<b>PRESENT .....</b>	<b>2</b>
<b>APOLOGIES .....</b>	<b>2</b>
<b>LEAVE OF ABSENCE .....</b>	<b>2</b>
<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>2</b>
Finance and Infrastructure Standing Committee Meeting: 22 January 2019 .....	2
Business Arising Out Of Minutes .....	2
Outstanding Meeting Actions .....	2
Review of Upcoming Agenda Items .....	2
<b>MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS....</b>	<b>2</b>
<b>PETITIONS (IF ANY) .....</b>	<b>2</b>
<b>CORPORATE SERVICES.....</b>	<b>3</b>
Local Government Grants and Subsidies Program (LGGSP) 2019 - 2021.....	3
<b>CUSTOMER AND COMMERCIAL SERVICES .....</b>	<b>3</b>
Emerald Airport Advisory Committee Minutes 16 January 2019 .....	3
<b>DEPARTMENTAL UPDATES .....</b>	<b>4</b>
Customer and Commercial Services.....	4
Infrastructure and Utilities .....	4
<b>GENERAL BUSINESS .....</b>	<b>4</b>
<b>CLOSED SESSION.....</b>	<b>5</b>
Airport Runway Expressions of Interest Valuation .....	5
Departmental Update (Customer and Commercial Services).....	5
<b>CLOSURE OF MEETING.....</b>	<b>6</b>

**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT 8.30AM TUESDAY 5 FEBRUARY 2019 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)  
Councillors C. Brimblecombe, M. Daniels, G. Nixon and C. Rolfe

**Officers**

General Manager Corporate Services R. Ferguson, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Minute Secretary L. Pugh, F. Scott, Administration Assistant Infrastructure and Utilities.

**Observer(s)**

Nil

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Finance and Infrastructure Standing Committee Meeting: 22 January 2019**

**Resolution:**

Cr Daniels moved and seconded by Cr Brimblecombe "That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 22 January 2019 be confirmed."

FISC 2019 / 02 / 05 / 001

Carried (6-0)

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

Nil

**Review of Upcoming Agenda Items**

Nil

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

**PETITIONS (IF ANY)**

Nil

## **CORPORATE SERVICES**

### **Local Government Grants and Subsidies Program (LGGSP) 2019 - 2021**

#### **Executive Summary:**

The Queensland State Government has recently announced the release of the 2019-21 Local Government Grants and Subsidies Program (LGGSP) and has invited Councils to submit projects for inclusion in the program by 8 February 2019. Notification of the outcome is expected to be in late March 2019. The 2019-21 LGGSP has a budget totalling almost \$58 million for projects to be completed over two financial years. The program provides a subsidy of up to 60% and matched by a 40% Council contribution. All projects funded under this program are required to be completed and acquitted by 30 June 2021.

This report proposes and details two (2) projects that have been identified as suitable to apply for funding under 2019-21 LGGSP eligibility criteria and Council's support is sought for these proposals.

#### **Resolution:**

Cr Rolfe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council supports that this meeting agenda item be deferred to the General Meeting Tuesday 5 February 2019."

**FISC 2019 / 02 / 05 / 002**

Carried (6-0)

#### **Attendance**

S Kloppers, Manager Airport attended the meeting at 8:38am.

## **CUSTOMER AND COMMERCIAL SERVICES**

### **Emerald Airport Advisory Committee Minutes 16 January 2019**

#### **Executive Summary:**

The Emerald Airport Advisory Committee met on 16 January 2019. Items discussed during the committee meeting included workplace health and safety, financial update, runway 15/33 and an update from the Manager Airport regarding safety, risk, operational and capital works matters.

#### **Resolution:**

Cr Daniels moved and seconded by Cr Rolfe "That the Central Highlands Regional Council receive the minutes of the Emerald Airport Advisory Committee meeting held on 16 January 2019."

**FISC 2019 / 02 / 05 / 003**

Carried (6-0)

Attendance

S Kloppers, Manager Airport left the meeting at 8:49am.  
S Kloppers, Airport Manager attended the meeting at 8:51am

## **DEPARTMENTAL UPDATES**

### **Customer and Commercial Services**

**Executive Summary:**

The following report provides an update on key activities for the Customer and Commercial Services Department for the month of January 2019.

**Resolution:**

Cr Nixon moved and seconded by Cr Rolfe “That Central Highlands Regional Council proceed with preparing concepts and cost estimates for helicopter landing facilities at both Springsure and Rolleston to support emergency evacuation”.

**FISC 2019 / 02 / 05 / 004**

Carried (6-0)

**Resolution:**

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of January 2019.”

**FISC 2019 / 02 / 05 / 005**

Carried (6-0)

Attendance

S Kloppers, Airport Manager left the meeting at 9:05am  
P Manning, Manager Water Utilities and J Hoolihan, Manager Infrastructure attended the meeting at 9:19am.

### **Infrastructure and Utilities**

**Executive summary:**

The following report provides an update on key activities for the Infrastructure and Utilities Department for the month of January 2019.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of January 2019.”

**FISC 2019 / 02 / 05 / 006**

Carried (6-0)

Attendance

P Manning, Manager Water Utilities and J Hoolihan, Manager Infrastructure left the meeting at 9:46am.

## **GENERAL BUSINESS**

Nil

## **CLOSED SESSION**

### **Into Closed Session**

#### ***Resolution:***

Cr Brimblecombe moved and seconded by Cr Daniels “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**FISC 2019 / 02 / 05 / 007**

**Carried (6-0)**

#### **Attendance**

R Ferguson, General Manager Corporate Services left the meeting at 9:45am.

The meeting was closed at 9:45am.

#### **Attendance**

S Klopper, Manager Airport attended the meeting at 9:46am.

S Klopper, Manager Airport left the meeting at 9:54am.

Cr Daniels left the meeting at 10:01am.

### **Airport Runway Expressions of Interest Valuation**

#### **Departmental Update (Customer and Commercial Services)**

#### **Out of Closed Session**

#### ***Resolution:***

Cr Rolfe moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

**FISC 2019 / 02 / 05 / 008**

**Carried (5-0)**

The meeting was opened at 10:02am.

### **Airport Runway Expressions of Interest Valuation**

#### **Executive Summary:**

Expression of Interest 2018E044C for the engagement of contractors to deliver the Emerald Airport Pavement Upgrade closed on 21 January 2019. This report provides the expression of interest evaluation panel recommendation.

#### ***Resolution:***

Cr Rolfe moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council endorse the tender panel recommendations to proceed with the two-stage procurement process with regards to Expression Of Interest 2018E044C Emerald Airport Pavement Upgrade with:

- Fulton Hogan Industries Pty Ltd;
- BMD Constructions Pty Ltd;
- Downer EDI Works; and
- Boral Resources (Qld) Pty Ltd.”

**FISC 2019 / 02 / 05 / 009**

**Carried (5-0)**

**Departmental Update (Customer and Commercial Services)**

**Executive Summary:**

The following report provides an update on key activities for the Customer and Commercial Services Department for the month of January 2019.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Rolfe "That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of January 2019."

**FISC 2019 / 02 / 05 / 010**

Carried (5-0)

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 10:06am

CONFIRMED

CHAIR

DATE

Unconfirmed