

Site Location of Business

Business name must be registered with the Office of Fair Trading. If applicant is a company, insert company name and ACN / ARBN.

Business name	ABN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
Company name																			
Street address																			
Locality / Suburb										State		<input type="text"/>	<input type="text"/>	Postcode		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Enter postal address if different from street address.

Postal address																			
Locality / Suburb										State		<input type="text"/>	<input type="text"/>	Postcode		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact ph.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mobile	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact fax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Email	<input type="text"/>								

Real property description – refer to Rates Notice.

Lot no.	Reg. Plan no.	Parish
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Owner/s consent

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Name																			
Postal address																			
Locality / Suburb										State		<input type="text"/>	<input type="text"/>	Postcode		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact ph.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mobile	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact fax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Email	<input type="text"/>								

I/We being the owner/s of the property described in this application, hereby consent to the abovementioned applicant making an application for an Outdoor Dining Permit.

Signature	Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Are these premises registered as a takeaway/café/restaurant under provisions of the Food Act 2006? <input type="checkbox"/> Yes <input type="checkbox"/> No							

Description of Use of Road

Applicant Agreement with Local Government

Surname
Given Names

I acknowledge that any Permit issued pursuant to this application shall be subject to the following conditions:

- the Permit holder shall, at all times, hold harmless and keep indemnified the Council, its members, officers, employees, and agents from all actions, suits, proceedings, claims, demands, losses, costs, charges, and expenses which may be taken against, made on, or suffered by it or any of them directly or indirectly on account of or in respect of or arising out of any act, matter or thing done or omitted to be done by the Permit holder or his agents or employees or any of them in connection with any activity carried out or purporting to be carried out under the permit or in observance, fulfillment, non-observance, or non-fulfillment of any condition of the Permit;
- the holder of the Permit must take out a public liability insurance policy to the value of TEN MILLION DOLLARS (\$10,000,000.00) with the local government being endorsed as an insured party;
- the advertising device may be displayed in accordance with Council's Local Law No. 15 (Control of Advertisements) and all other relevant Local Laws.

Signature of Applicant	Date
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Privacy Statement

Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. This information will not be disclosed to a third party unless you have given your written consent or we are required to do so by law. For more information about privacy in Central Highlands Regional Council see our Privacy Plan on our website.

Proof of Public Liability

Name of Insurance Company: _____

Expiry Date: _____

IMPORTANT NOTE:

A copy of your Public Liability Insurance Policy MUST be attached to this completed application.

Attachments

A site plan to a scale of 1:100 is required to be attached to this application. The scope which extends;

- a) From the kerb's edge, the full width of the footpath, to the frontage of the building; and
- b) From within 2 metres of one adjoining premises, the full length of the property frontage, to within 2 metres beyond the other adjoining premises.

The site plan shall show:

- a) The boundaries of the site, the outline of the buildings and the use of the adjoining buildings;
- b) The area (including dimensions) intended to be used for outdoor dining (shown in red) and the location of all proposed outdoor dining facilities as defined in Section C of this form; and
- c) Any trees, fire hydrants, transformers, telephone booths, mail boxes, bus seats and shelters, traffic signal boxes, fixed rubbish bins, pillars and posts (supporting signs or other objects) and other obstructions.

Lodgement

On completion of this application, please forward it, the required supporting documentation, and your application fee to Council at the address on the front of this form.

Council's Local Law No. 14 requires that this application must include or be accompanied by:

- a) details of other approvals, licences or permits required under another law; and
- b) details about any procedures which will be taken to ensure that the amenity of the surrounding area will not be adversely affected; and
- c) details about any procedures which will be taken to ensure that the activity will not cause a nuisance to neighbouring residents; and
- d) plans of any temporary structures that will be placed on the footpath; and
- e) if relevant, details about procedures which will be taken to ensure that the activity does not significantly detract from the capacity of the road to provide a vehicular and, where relevant, pedestrian thoroughfare; and
- f) Information to satisfy Council that you are a person of good character; and
- g) Information that you are a person having experience, ability and / or qualifications in the permitted field of the activity.

Please note: This application and fee MUST be lodged with your Council.

Application fee		Licence No.	
Receipt code	318 (COMUSEDINING)	ID no.	
GL Ledger No	2100.0105.0086	Inspection date	
Recommendation			
			Rec. no.
Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Account property no.	

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