



CUSTOMER FEEDBACK FORM Halls and Community Centres

Please complete this form and return to Council when your hire is complete. Your feedback helps us to maintain and improve this facility.

Name: _____

Telephone: _____

Facilities hired: Supper Room Auditorium Kitchen Foyer Bar
 Other (please detail) _____

Hire date: _____

Please rate the following items by circling the most appropriate number:

	Excellent	Above average	Acceptable	Poor	Unacceptable	Not applicable
The way your initial enquiry was handled	5	4	3	2	1	N/A
The appropriateness of information provided	5	4	3	2	1	N/A
Cleanliness of the hired room	5	4	3	2	1	N/A
Cleanliness of the kitchen	5	4	3	2	1	N/A
Cleanliness of the outside courtyard or area	5	4	3	2	1	N/A
Cleanliness of the toilets	5	4	3	2	1	N/A
Operation of the sound system (if available)	5	4	3	2	1	N/A
Performance of air-conditioners	5	4	3	2	1	N/A
Other electrical e.g. lights and powerpoints	5	4	3	2	1	N/A
Working order of furniture	5	4	3	2	1	N/A
Was your first choice of date available?	Yes			No		
Do you feel the building is maintained to an acceptable standard?	Yes			No		

Comments/suggestions: _____

Thank you for your feedback