



Finance and Infrastructure Standing Committee Meeting

Meeting of the Central Highlands Regional Council
Finance and Infrastructure Standing Committee Meeting
held in the **Council Chambers, 65 Egerton Street,
Emerald** on

Tuesday, 21 January 2020
Commenced at 8.30am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL
FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING

TUESDAY 21 JANUARY 2020

MINUTES CONTENTS

PRESENT	2
APOLOGIES	2
LEAVE OF ABSENCE	2
CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	2
Finance and Infrastructure Standing Committee Meeting: 10 December 2019	2
Business Arising Out Of Minutes	2
Outstanding Meeting Actions	2
Review of Upcoming Agenda Items	2
MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS....	2
DECISION REPORT	3
Infrastructure and Utilities	3
Springsure Tambo Maintenance Proposal	3
INFORMATION REPORTS	3
Customer and Commercial Services.....	3
Customer and Commercial Services Departmental Update	3
Emerald Saleyards Coordination Committee Meeting Minutes – 16 December 2019	4
Emerald Airport Advisory Committee Meeting Minutes - 16 December 2019	4
Infrastructure and Utilities	5
Infrastructure and Utilities Departmental Update	5
GENERAL BUSINESS.....	5
Future coal haulage safety upgrade conditions from Minerva mine to Meteor Downs South rail load out	5
CLOSED SESSION.....	6
Customer and Commercial Services Departmental Update	6
Infrastructure and Utilities Departmental Update	7
CLOSURE OF MEETING.....	7

**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT 8.30AM TUESDAY 21 JANUARY 2020 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)
Councillors C. Brimblecombe, M. Daniels, G. Nixon and C. Rolfe

Officers

General Manager Corporate Services M. Gatt, General Manager Infrastructure and Utilities G. Joubert,
Acting General Manager Customer and Commercial Services J. Hoolihan, Minute Secretary L. Pugh.

Observer(s)

Nil

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Finance and Infrastructure Standing Committee Meeting: 10 December 2019

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 10 December 2019 be confirmed.”

FISC 2020 / 01 / 21 / 001

Carried (6-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Cr Godwin-Smith requested that departments review and update the upcoming agenda item list before the next Finance and Infrastructure Standing Committee Meeting on 11 February 2020.

Review of Upcoming Agenda Items

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

Attendance

Acting Manager Infrastructure T Meredith entered the meeting at 8:41am.

DECISION REPORT

Infrastructure and Utilities

Springsure Tambo Maintenance Proposal

Executive Summary

Central Highlands Regional Council (Council) is currently engaged in a 12 month contract with Coopers Grader Hire for maintenance grading works on the Springsure-Tambo Road and adjacent local roads. This arrangement provides benefits in the terms of increased responsiveness to emergent issues and cost efficiencies in establishing plant and equipment. It is proposed that a Request for Tender be released to find a suitable contractor to complete the scope of work for a two year period.

Resolution:

Cr Rolfe moved and seconded by Cr Nixon “That Central Highlands Regional Council approve the release of a Request for Tender for maintenance grading works on the Springsure-Tambo Road and adjacent local roads for a period of a further two years.”

FISC 2020 / 01 / 21 / 002

Carried (6-0)

Attendance

Acting Manager Infrastructure T Meredith left the meeting at 8:46am.
Manager Airport S Kloppers entered the meeting at 8:46am.

INFORMATION REPORTS

Customer and Commercial Services

Customer and Commercial Services Departmental Update

Executive Summary

The following report provides an update on key activities for the Customer and Commercial Services department.

- **Airport**
 - Operational Matters
 - Capital Projects
 - Financial Performance

- **Quarry**
 - Operational Matters
 - Financial Performance

- **Saleyards**
 - Operational Matters
 - Capital Projects
 - Financial Performance

- **Property Services**
 - Staff and Community Housing
 - Financial Performance
 - Leasing and Licensing

Resolution:

Cr Nixon moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of December 2019.

FISC 2020 / 01 / 21 / 003

Carried (6-0)

Attendance

Manager Airport S Kloppers left the meeting at 8:56am.

Emerald Saleyards Coordination Committee Meeting Minutes – 16 December 2019

Executive Summary

The Emerald Saleyards Coordination Committee held their quarterly meeting on 16 December 2019. Items discussed during the committee meeting included workplace health and safety, financial update, operational matters and capital works projects.

Resolution:

Cr Nixon moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the minutes of the Emerald Saleyards Coordination Committee meeting held on 16 December 2019.

FISC 2020 / 01 / 21 / 004

Carried (6-0)

Emerald Airport Advisory Committee Meeting Minutes - 16 December 2019

Executive Summary

The Emerald Airport Advisory Committee held their quarterly meeting on 16 December 2019. Items discussed during the committee meeting included workplace health and safety, financial update, operational matters and capital works projects.

Resolution:

Cr Brimblecombe moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the minutes of the Emerald Airport Advisory Committee meeting held on 16 December 2019.

FISC 2020 / 01 / 21 / 005

Carried (6-0)

Attendance

Acting Manager Infrastructure T Meredith, Manager Water Utilities P Manning and Manager Project Development and Contract Delivery K Downey entered the meeting at 9:14am.

Infrastructure and Utilities

Infrastructure and Utilities Departmental Update

Executive Summary

The following report provides an update on key activities for the Infrastructure and Utilities department.

1. Infrastructure

- Capital Monthly Works Update
- Infrastructure Monthly Maintenance Update
- Dawson Highway Meteor Downs South Mine Intersection

2. Water Utilities

- Qldwater Water Skills Partnership
- Qldwater Technical Reference Group
- Drinking Water Quality Management Plan Annual Report

3. Project Development and Contract Delivery

- Sojitz MDS and Sojitz Gregory – Road Use Direction Update

4. General Manager

- Response from Director General Neil Scales – State Government investment in transport infrastructure in Central Highlands
- Queensland Road Safety Action Plan 2020-21

Resolution:

Cr Rolfe moved and seconded by Cr Nixon “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of December 2019”.

FISC 2020 / 01 / 21 / 006

Carried (6-0)

Attendance

Manager Water Utilities P Manning and Manager Project Development and Contract Delivery K Downey left the meeting at 9:56am.

GENERAL BUSINESS

Future coal haulage safety upgrade conditions from Minerva mine to Meteor Downs South rail load out

Resolution:

Cr Nixon moved and seconded by Cr Rolfe “That Central Highlands Regional Council propose future coal haulage from Minerva mine to the Meteor Downs South rail load out be conditioned to include safety upgrades through the Springsure township as part of any approvals that may be given.

FISC 2020 / 01 / 21 / 007

Carried (6-0)

Consideration of how to utilise and recycle road construction materials

Cr Rolfe requested consideration of how to utilise and recycle road construction materials left adjacent roads. A report to be bought back to Finance and Infrastructure Standing Committee on 11 February 2020 with analysis around the costs.

CLOSED SESSION

Into Closed Session

Resolution:

Cr Nixon moved and seconded by Cr Rolfe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

FISC 2020 / 01 / 21 / 008

Carried (6-0)

Attendance

General Manager Corporate Services M. Gatt, General Manager Infrastructure and Utilities G. Joubert, Acting General Manager Customer and Commercial Services J. Hoolihan, Minute Secretary L. Pugh and Acting Manager Infrastructure T Meredith.

The meeting was closed at 10:02am.

Customer and Commercial Services Departmental Update

Infrastructure and Utilities Departmental Update

Out of Closed Session

Resolution:

Cr Brimblecombe moved and seconded by Cr Rolfe “That the meeting now be re-opened to the public.”

FISC 2020 / 01 / 21 / 009

Carried (6-0)

The meeting was opened at 10:12am.

Customer and Commercial Services Departmental Update

Executive Summary

The following report provides an update on key activities for the Customer and Commercial Services department.

- Quarry Financial Report

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of December 2019.

FISC 2020 / 01 / 21 / 010

Carried (6-0)

Infrastructure and Utilities Departmental Update

Executive Summary

The following report provides an update on key activities for the Infrastructure and Utilities department.

Infrastructure

- Gravel Pits Compliance Strategy Update

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of December 2019.

FISC 2020 / 01 / 21 / 011

Carried (6-0)

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10:14am.

CONFIRMED

CHAIR

DATE