



Leadership and Governance Standing Committee Meeting

Meeting of the Central Highlands Regional Council held in the **Executive Meeting Rooms, 65 Egerton Street, Emerald** on

**Tuesday, 10 March 2020
Commenced at 10.16am**

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

TUESDAY 10 MARCH 2020

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING
HELD AT 10.16AM TUESDAY 10 MARCH 2020 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillors (Crs) K. Hayes (Mayor), C. Rolfe (Chair),
Councillors (Crs) P. Bell AM, C. Brimblecombe, G. Nixon, G. Sypher

Officers

Chief Executive Officer S. Mason, General Manager Corporate Services M. Gatt and Minute Secretary D. Harker

Observers

Nil

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes - Leadership and Governance Standing Committee Meeting – 11 February 2020

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on 11 February 2020 be confirmed.”

LGSC 2020 / 03 / 10 / 001

Carried (6-0)

BUSINESS ARISING OUT OF MINUTES

Nil

REVIEW OF OUTSTANDING MEETING ACTIONS

Councillors reviewed the resolution register (meeting actions) update.

Attendance

S. Mason left the meeting at 10.22am.

REVIEW OF UPCOMING AGENDA ITEMS

Discussions were held regarding upcoming agenda items.

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

INFORMATION REPORTS

Attendance

J. Ngoroyemoto Manager Governance and A. Ferris Coordinator Communications attended the meeting at 10.23am.

CORPORATE SERVICES

Governance Update

Executive Summary:

This report provides an update on the Governance portfolio activities:

- Media Relations Policy review
- Procurement Policy review
- Report writing training
- Doc assembler training
- Policy writing training
- Operational risk workshops

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon “That Leadership and Governance Standing Committee:

- a. Receive the February Governance update report
- b. Consider and refer to the next Central Highlands Regional Council General Council Meeting the following policies, as shown in the attachments to this report:
 - a. Media Relations Policy CHRCP0021
 - b. Procurement Policy CHRCP0022.”

LGSC 2020 / 03 / 10 / 002

Carried (6-0)

Attendance

J. Ngoroyemoto and A. Ferris left the meeting at 10.45am.

GENERAL BUSINESS

Nil

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10.45am.

CONFIRMED

CHAIR

DATE